

UNIFORM SUPPORT DECLARATION

The Uniform Support Declaration **must** be completed when the payment of child or spousal support is or could be an issue in the case.

The USD provides basic information about expenses and ability to pay.

CAUTION:

Please read the instructions for and use UTCR 2.130 forms to separate social security numbers, dates of birth and other private information from public records.

It is your responsibility to black out (redact) any confidential information on the attachments or copies. Examples of confidential information that should be redacted are social security numbers, dates of birth, checking account information, etc.

Do not bring the originals of your attachments, such as paystubs and tax returns, and expect the court to make photocopies to attach to your Uniform Support Declaration. You are responsible for making copies and ensuring they are on 8½" x 11" paper.

IN THE CIRCUIT COURT OF THE STATE OF OREGON
FOR WASHINGTON COUNTY

In the Matter of:

Case No. _____

Judge Assigned: _____

Petitioner Co-Petitioner

Check one box:

PETITIONER RESPONDENT

and

CO-PETITIONER

OTHER: _____

UNIFORM SUPPORT DECLARATION

Respondent Co-Petitioner

OR CSP Case No. _____

SUMMARY INFORMATION—COMPLETE THIS PAGE LAST

After completing Sections 1 through 5, on Pages 2 through 5 below, insert the information and/or total **MONTHLY** amounts in this Summary Information section.

Date of Completion _____
mm/dd/year

1. Number of Joint Children From This Relationship: _____
2. Number of Joint Children Over 18 But Under 21 Attending School: _____
3. Number of Nonjoint Additional Children: _____
4. Gross Monthly Income From All Sources: \$ _____
5. Receiving Temporary Assistance for Needy Families? Yes No
6. Child(ren) on Oregon Health Plan/Healthy Kids or Other Public Health Plan? Yes No
7. Social Security or Veteran's Benefits Received for Child(ren):
Person with Disability is: Child Me Other Parent \$ _____
8. Spousal Support RECEIVED by You: \$ _____
9. Spousal Support PAID by You: \$ _____
10. Mandatory Union Dues Paid: \$ _____
11. Health Care Premiums for Yourself Only if You Provide Insurance for Child(ren): \$ _____
12. Health Care Premiums Paid for Joint Child(ren): \$ _____
13. Out-of-Pocket Medical Expenses Paid for Joint Child(ren): \$ _____
14. Number of ANNUAL Overnights Child(ren) Spends With You: _____
15. Childcare Expenses Paid for Joint Child(ren): \$ _____
16. City Where Childcare is Provided: _____

This form is a DECLARATION under penalty of perjury required for support determinations. It must be completed in its entirety, signed, filed with the court or appropriate administrative agency, and served upon the other party (or their attorney).

INSTRUCTIONS: Answer all questions. *Items marked with an * should be transferred to Page 1.* If you are seeking spousal support, you need to complete Schedule 1. Attach additional page if needed.

IMPORTANT: This information will be disclosed to the other party and may be subject to public access. Protections are available using the court’s “Confidential Information Form” process.

1. CHILDREN

A. *List all JOINT CHILDREN (children under the age of 21 born or adopted during this relationship):

Name of Child	Age	Children Living With:			Over 18 & Under 21 Attending School	
		Me	Other Parent	Other	Yes	No

B. *List all NONJOINT ADDITIONAL CHILDREN (children under the age of 21 born to or adopted by you but not of this relationship).

Name	Age

2. YOUR GROSS INCOME

A. From Your Employment:

Description				Monthly Amount
1	Gross hourly wage.			
2	Average number of hours worked per pay period.	x		
3	Convert to annual. If paid monthly, enter “12”. If paid twice monthly, enter “24”. Every two weeks, enter “26”. Every week, enter “52”.	x		
4	Convert to monthly.	÷	12	
5	Gross monthly income: 1. x 2. x 3. ÷ 4.			
6	Gross monthly tips/commissions/bonuses (identify):			
Subtotal of Monthly Income From Employment (5) + (6)				SUBTOTAL: 2.A.

B. Other Sources of Your Monthly Income:
 (Attach verification of your gross monthly income as listed below):

Description	Monthly Amount
Self-Employment	
Dividends	
Interest Income	
Trust Income	
Annuity Income	
Social Security Income	
Workers' Compensation Benefits per week multiplied by 52; divided by 12	
Unemployment Benefits per week multiplied by 52; divided by 12	
Disability Income	
Expense Reimbursements and/or Per Diem Allowance not listed in item A. above	
Other (specify source/type)	
Other (specify source/type):	
SUBTOTAL: 2.B.	
*Total of 2A + 2B Enter here and on Page 1, #4	TOTAL:

C. *Do you receive Temporary Assistance for Needy Families? Yes, \$ _____ monthly No

D. *Do you receive Social Security or Veteran's benefits for any joint child(ren) due to parent's disability?
Name of Beneficiary Child(ren) _____ Yes, \$ _____ monthly No
Name of Disabled Parent _____ **Source** _____

E. *Do you receive Social Security or Veteran's benefits for any joint child(ren) due to child's disability?
 Yes, \$ _____ monthly No
Name of Child(ren) _____ **Source** _____

F. *Is there an order for you to RECEIVE spousal support from your spouse involved in this proceeding?
 Yes, \$ _____ monthly No

G. *Is there an order for you to RECEIVE spousal support from a former/subsequent spouse?
 Yes, \$ _____ monthly No

H. *Are you ordered to PAY spousal support? Yes, \$ _____ monthly No
If Yes, to whom? _____

I. *Do you pay mandatory union dues? Yes, \$ _____ monthly No

J. ATTACH A COPY OF YOUR FOUR MOST RECENT PAY STUB(S), BENEFIT STATEMENTS, AND COPIES OF YOUR MOST RECENTLY FILED STATE AND FEDERAL TAX RETURNS.

ATTACH COPIES OF SPOUSAL SUPPORT ORDERS AND ANY CHILD SUPPORT ORDERS FOR NONJOINT ADDITIONAL CHILD(REN) NOT LIVING WITH YOU.

3. HEALTH CARE COVERAGE AND MEDICAL EXPENSES

- A. *Is there a cost to insure just yourself if you provide insurance for the child(ren)? Yes No
- B. Do you provide health care coverage for your joint child(ren)? Yes No
- C. Does someone else provide health care coverage for your joint child(ren)? Yes No

Name of person, or entity, providing, if other than you: _____

- D. Are you or any member of your household:
 - i. Enrolled in the Oregon Health Plan, Healthy Kids, or any other public health care coverage? Yes No
 - ii. Receiving a state subsidy for public or private health care coverage? Yes No

- E. Are any of the joint children enrolled in public health care coverage (Healthy Kids/Oregon Health Plan)?
Name of child(ren) enrolled? _____ Yes No

If you answered "YES" to A, B, C, D, or E above:

- i. Name **all** persons covered: _____
Relationship to you: _____
- ii. What is the source of the insurance? (such as through your employer, spouse, other): _____

- iii. Insurance Co.: _____ Phone Number: _____
- iv. Monthly amount of any state subsidy received by your household for public or private health-care coverage \$_____.
- v. Policy Number: _____ Group Number: _____
- vi. Address for submission of claims: _____

- vii. Your total monthly premium cost: (A)\$_____; Cost to cover only you: (B)*\$_____;
Total number of people enrolled (not counting yourself): (C)_____; Number of joint children enrolled: (D)_____

*The cost for the joint child(ren) only is $(A - B) \div C = \$$ _____ x D = *\$_____

viii. ATTACH PROOF OF INSURANCE PREMIUMS.

- F. *Do you pay any out-of-pocket medical expenses (not covered by insurance) for any joint child(ren) on a monthly basis? Yes No

If yes, list the name of the child, the reason for the cost(s), and the amount per month:

- i. _____; \$_____
- ii. _____; \$_____
- iii. _____; \$_____
- iv. _____; \$_____

- G. Does anyone pay a share of the monthly out-of-pocket medical costs for the child(ren)? Yes No

If yes, who? _____; amount they pay? \$_____

H. ATTACH PROOF OF MONTHLY MEDICAL EXPENSES.

4. YOUR CHILDCARE EXPENSES

A. *Do you pay for childcare for the joint child(ren) so you can work, train, or look for work? Yes No

If yes,:

Paid to:	Name of Child	Age	Average Monthly Payment

B. *Does anyone else share the cost of childcare for the joint child(ren)? Yes No

If yes, name: _____ Average Monthly Amount \$ _____

C. *City where childcare is provided: _____

D. ATTACH COPIES OF PROOF OF CHILDCARE EXPENSES.

5. *YOUR PARENTING TIME

PROPOSED OCCURRING EXISTING PLAN OR WRITTEN AGREEMENT

A. How many ANNUAL overnights does each joint child spend with YOU?

i. Name of Child: _____ # of overnights: _____

ii. Name of Child: _____ # of overnights: _____

iii. Name of Child: _____ # of overnights: _____

iv. Name of Child: _____ # of overnights: _____

B. ATTACH COPY OF MOST RECENT PARENTING PLAN OR WRITTEN AGREEMENT.

6. YOUR REBUTTAL FACTORS

A. The amount of child support to be paid may be rebutted under OAR 137-050-0760.
http://oregonchildsupport.gov/laws/rules/docs/050_0760.pdf

i. Are you seeking a rebuttal (an adjustment to the support amount)? Yes No

ii. Explain briefly: _____

B. ATTACH SUPPORTING EVIDENCE/ADDITIONAL INFORMATION.

I HEREBY DECLARE THAT THE ABOVE STATEMENTS ARE TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND THAT I UNDERSTAND THEY ARE MADE FOR USE AS EVIDENCE IN COURT AND ARE SUBJECT TO PENALTY FOR PERJURY.

Signature Printed Name Date

I am: PETITIONER RESPONDENT CO-PETITIONER OTHER: _____

ATTACHMENT CHECKLIST: Check the box and include the appropriate attachment(s).

- Four most recent pay stubs or benefit statements
- Most recent state and federal tax returns (including all applicable schedules)
- Proof of insurance premiums
- Proof of medical costs
- Most recent parenting plan or written agreement
- Proof of childcare costs
- Copies of Spousal and Child Support Orders
- Additional Page: Number items to correspond, include your name and case number
- Other: _____

CERTIFICATE OF MAILING

I hereby certify that I served a true and complete copy of this Uniform Support Declaration and all attachments by mailing it first class mail, with postage prepaid, on _____ (date) to the following people:

1. _____ (Other Party/Attorney name)

Address: _____

2. _____ (name)

Address: _____

Date

Signature

SCHEDULE 1
Spousal/Partner and Child Support Factors

You must complete this schedule and prepare and submit the attachments requested in this schedule if either party seeks spousal support or deviation from the uniform child support guidelines. These are the total household expenses you must pay each month for yourself only and not for others in your household. Utility bills should be averaged over the year. Any other annual, quarterly, or other periodic payments should be converted to a monthly average. **DO NOT LIST ANY EXPENSE IF IT IS DEDUCTED FROM YOUR WAGES.**

1. FIXED COSTS:

Description	Monthly Amount
A. RESIDENCE:	
Mortgage or Rent	
Second Mortgage/Home Equity Loan	
Property Taxes (if not included in Mortgage)	
Insurance (if not included in Mortgage)	
B. UTILITIES:	
Electricity	
Gas	
Water	
Garbage	
Telephone	
Cable/Internet	
C. TRANSPORTATION:	
Car Payments	
Fuel	
Maintenance and Repairs	
Other (specify):	
D. INSURANCE:	
Life	
Automobile	
Medical/Dental	
Other (specify):	
E. Food and Household Items	
F. Medicine &Pharmaceutical – unreimbursed medical/dental costs	
G. Court/DHR-Ordered Support Payments for other than child(ren)/spouse/RDP in this case	
TOTAL FIXED COSTS (A-G):	

2. CONSUMER OBLIGATIONS:

Name of Creditor		Balance Due	Monthly Amount
A.			
B.			
C.			
D.			
E.			
F.			
TOTAL PAYMENTS ON CONSUMER OBLIGATIONS (A-F):			

3. SUMMARY OF EXPENSES:

Description	Monthly Amount
Fixed Costs (item 1 above)	
Consumer Obligations (item 2 above)	
TOTAL EXPENSES:	

4. OTHER FACTORS:

Other factors that affect my income and expense or that should be considered (attach supporting documentation whenever possible).

TOTAL:	
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My (printed) Name is: _____

I am: PETITIONER RESPONDENT CO-PETITIONER OTHER: _____