

Important Notice Regarding Changes in Access Hours for Court Services due to Budget Reductions:

Phone Service:

Phone service to the operations sections of the Office of the Trial Court Administrator will be limited to 5 hours each court day – 8:30 AM to 10:30 AM and 1:30 PM to 4:30 PM for operations in the Courthouse, the Justice Center, the Juvenile Justice Center and the East County Courthouse.

This change in telephone hours is **effective on and after May 7, 2012** for all phones in the Office of the Trial Court Administrator only.

Telephone calls to the offices of Judges will not be restricted by the above times. Be advised, however, that reductions of judicial staff and the reassignment of time of judicial staff away from chambers may result in a delay in messages being received.

Access to the Circuit Court File Room in Room 131 of the Courthouse:

Public access to the circuit court file room, Room 131 of the Courthouse, will be restricted to the hours of 12 PM to 5 PM each court business day. This change is **effective on and after May 14, 2012**.