## Oregon Judicial Department Press Kiosk Information

The Press Kiosk allows members of the media to access newly submitted civil complaints prior to court staff review. Newly submitted civil complaints will be available from the time they are submitted until court staff review and either accept or reject them. Once a complaint is accepted or rejected it will no longer be available on the Press Kiosk. However, if the complaint was accepted it will be available at Public Access Kiosks.

The Press Kiosk is located on the 2<sup>nd</sup> floor of the Multnomah Court Circuit Court near the Central Public Service office. The Press Kiosk is available Monday through Friday from 8:00 AM to 6:00 PM. The Multnomah County Circuit Court closes at 6:00 PM, so you must be out of the courthouse before 6:00 PM.

You will need an account to access the Press Kiosk, Contact the OJCIN Online office (ojcin.online@ojd.state.or.us) to request an account. They will confirm your information, provide the current fee schedule, and an OJD Media Kiosk Use Agreement. Once the agreement has been signed and required fees have been paid you will receive an email with your login credentials. Each user under the account must sign an agreement and have their own login credentials. The fees as of August 7, 2025, are listed below:

Description	Fee
Non-refundable Administrative Set-up Fee	\$1,000.00
Base Monthly Fee	TBD*
Monthly Fee Per User Profile	TBD*

You cannot print from the Press Kiosk, but you may take photos of the documents it displays. You may also request copies of the documents submitted to the Multnomah Circuit Court in the Civil Suite, Room 07517, on the 7th floor of the courthouse. Charges for copies will follow the fee schedule on OJD's website. Each copy will be stamped indicating that the copy is not an official court record.

## Request Access/Subscriber/Business Support

Phone: 1-800-858-9658

ojcin.online@ojd.state.or.us

Office Hours: M-F 7:30am-4:30pm

## **Technical Support**

Phone: 503-986-5582

Toll Free: 1-877-826-5010

ojdhelp@ojd.state.or.us

Office Hours: M-F 7am-5pm

<sup>\*</sup> No monthly fees will be charged until March 1, 2026. The fee schedule will be updated in February 2026 to offset ongoing costs associated the kiosk.