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|------------------------------------|---|----------------------------------|
| In the Matter of Approving Out-of- | ) | CHIEF JUSTICE ORDER              |
| Cycle Amendments of Uniform        | ) | No. 26-028                       |
| Trial Court Rules (UTCR) 21.040    | ) |                                  |
| and 21.070 to Reflect Changes in   | ) | ORDER APPROVING OUT-OF-CYCLE     |
| the Oregon Judicial Department's   | ) | AMENDMENTS OF UNIFORM TRIAL      |
| Electronic Filing System           | ) | COURT RULES 21.040 AND 21.070 TO |
|                                    | ) | AUTHORIZE ELECTRONIC SUBMISSION  |
|                                    | ) | OF DOCUMENTS UP TO 50            |
|                                    | ) | MEGABYTES IN SIZE                |

I HEREBY FIND THAT:

1. ORS 1.002(2)(d) authorizes the Chief Justice to make rules governing electronic filing in Oregon's circuit courts.
2. The Oregon Judicial Department's electronic filing system has been updated to allow electronic submission of documents up to 50 megabytes in size.

I HEREBY ORDER, pursuant to ORS 1.002 and UTCR 1.020, the following:

1. Good cause has been shown and the time limits established by UTCR 1.020(2), (3), and (4) are waived for the amendment of UTCR 21.040 and 21.070.
2. UTCR 21.040 and 21.070 are amended, as shown in Attachment A to this order. For the convenience of the reader, deleted wording is shown in [*brackets and italics*] and new wording is shown in {**braces, underline, and bold**}.
3. This order takes effect immediately.

Dated this 22nd day of July, 2026.

  
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 Meagan A. Flynn  
 Chief Justice

**21.040     FORMAT OF DOCUMENTS TO BE FILED ELECTRONICALLY**

- (1) A document submitted electronically to the court must be in the form of a Portable Document Format (PDF) or a Portable Document Format/A (PDF/A) file that does not exceed {50}[25] megabytes. A document that exceeds the size limit must be broken down and submitted as separate files that do not exceed {50}[25] megabytes each. A filer submitting separate files under this section must include in the Filing Comments field for each submission a description that clearly identifies the part of the document that the file represents, for example, "Motion for Summary Judgment, part 1 of 2."
- (2) Except as provided in subsections (a) or (b) of this section or in UTCR 24.040(3)(a), when a document to be electronically filed incorporates a documentary exhibit, an affidavit, a declaration, a certificate of service, or another document, the electronic filing must be submitted as a unified single PDF file, rather than as separate electronically filed documents, to the extent practicable. An electronic filing submitted under this section that exceeds {50}[25] megabytes must comply with section (1) of this rule.

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**21.070     SPECIAL FILING REQUIREMENTS**

- (1) \* \* \*

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- (7) Filings in Adoption Cases

- (a) Initiating documentation in an adoption case must be submitted as a unified single PDF file, rather than as separate electronically filed documents, to the extent practicable and except as otherwise provided in subsection (c) of this section. An electronic filing submitted under this subsection that exceeds {50}[25] megabytes must comply with UTCR 21.040(1).

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