

In the Matter of Notice and	)	CHIEF JUSTICE ORDER
Comment on Fees for Use of the	)	No. 25-021
Oregon Judicial Case Information	)	
Network (OJCIN)	)	ORDER PROVIDING NOTICE AND
	)	ESTABLISHING COMMENT PROCESS
	)	FOR FEE CHANGES AND PRELIMINARY
	)	ORDER FOR PERMANENT FEES FOR
	)	USE OF OREGON JUDICIAL CASE
	)	INFORMATION NETWORK SYSTEM

I HEREBY FIND THAT:

1. ORS 1.002(8) authorizes the Chief Justice to establish reasonable fees for use of the Oregon Judicial Case Information Network (OJCIN), including fees for electronic access to documents, as follows:
  - a. Before permanently adopting or increasing fees, the Chief Justice shall provide notice to interested persons and allow a reasonable opportunity for comment;
  - b. Before temporarily adopting or increasing fees, the Chief Justice shall provide notice to interested persons;
  - c. The Chief Justice shall by order establish a process for notice and comment; and
  - d. Any fees adopted must be reasonably calculated to recover or offset costs of developing, maintaining, supporting, or providing access to or use of the state court electronic applications and systems.
2. Chief Justice Order (CJO) 23-010 (April 11, 2023), established the notice and comment process for the OJCIN fees described in paragraph 1 that are currently in effect. CJO 23-018 (May 24, 2023) established those fees, effective May 1, 2023.
3. The purpose of this order is to provide the notice and establish the comment process described in paragraph 1.a., regarding proposed permanent OJCIN fee changes.

I HEREBY ORDER AS FOLLOWS:

Pursuant to ORS 1.002(8)(b)(C), this order provides notice and establishes the comment process for proposed permanent OJCIN fee changes, as set out below.

1. **Notice and Comment Process for Permanent OJCIN Fee Change**

- a. Notice shall be provided by posting information to the public and interested persons about the fee proposal as a media release on the Oregon Judicial Department (OJD) website, and by sending information about the proposed fee by letter or email to the “Interested Persons” as defined in this Order.
- b. The public comment period for interested persons on the preliminary fees described below closes at 5:00 p.m. on August 4, 2025. The final order will be issued subsequently, and the permanent fees will take effect on September 1, 2025. The means of providing comment is set out in section 2.b. below.

2. **Definitions**

- a. “Background Company” means a person or entity who accesses or uses the OJCIN system for the purpose of obtaining OJD data to provide criminal record checks, pre-employment screenings, tenant applicant screenings, identity verification, or credit history exclusively to end users, and who does not meet the definition of data reseller.
- b. “Comment” means a written or electronic communication delivered to OJD. If in writing, the comment shall be sent addressed to “OJCIN Fee Comment, c/o Business and Fiscal Services Division, Oregon Judicial Department, 1163 State Street, Salem, OR 97301.” If by email, the comment shall be sent to [OJCIN@ojd.state.or.us](mailto:OJCIN@ojd.state.or.us) and have “OJCIN Fee Comment” in the subject line. Comments on a proposed fee action must be received by OJD no later than 5:00 p.m. on August 4, 2025.
- c. “Data Reseller” means a subscriber who accesses or uses the OJCIN system for purposes of obtaining OJD data to provide all or part of that OJD data:
  - (1) To third parties as part of its business as data broker, which means an individual or entity, other than a title company, whose business is collecting and aggregating personal information and data on individuals and entities, then reselling or licensing such collected or aggregated information and data to third parties;
  - (2) For inclusion in a database that is accessible by third parties; or
  - (3) To third parties who are not the end users of the data, which means the ultimate consumers of the data, who use the data solely for their own internal purposes and who do not further redistribute the data.

- d. “Interested Person” includes a paid subscriber to OJCIN, the Oregon State Bar, the Oregon Trial Lawyers Association, the Oregon Land Title Association, and other persons or organizations who have requested to be notified.
- e. “Legal Investigator” means a person or entity whose primary business is litigation support under the supervision or direction of an active Oregon State Bar member and who does not meet the definition of a background company or a data reseller, and who also does not qualify for a fee waiver under subparagraph 2.h. of CJO 23-018.
- f. “News Media Organization” means a person or entity engaged in disseminating information to the general public through a medium of mass communication such as a newspaper or magazine (whether in print or online), radio, or television.

### 3. **Proposed Permanent Fees for Use of OJCIN**

The following fees are proposed to be charged by the State Court Administrator:

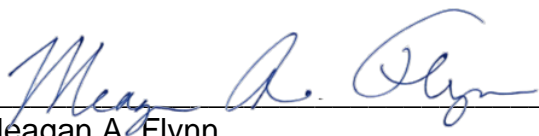
- a. For OJCIN subscriptions initiated on or after the effective date of this order, a one-time, nonrefundable fee of \$170 will be required to establish an OJCIN account.
- b. For OJCIN subscriptions initiated before, on, or after the effective date of this order, the fees shall be:
  - (1) For sole practitioner attorneys, sole practitioner private legal investigators, entities designated by the State Court Administrator as a legal-aid organization or legal nonprofit organization, and private investigators for whom a majority of their work is done for attorneys who are subject to the fee waiver in paragraph 3.h. of this order a recurring fee of \$29 per month plus \$17 per month for each user profile established under an account. Document access, at levels authorized, is included at no additional charge.
  - (2) For small law firms with 2 to 10 attorneys or small private legal investigator firms with 2 or more investigators, a recurring fee of \$58 per month plus \$17 per month for each user profile established under an account. Document access, at levels authorized, is included at no additional charge.
  - (3) For medium law firms with 11 to 50 attorneys, a recurring fee of \$117 per month plus \$17 per month for each user profile established under an account. Document access, at levels authorized, is included at no additional charge.

- (4) For large law firms with more than 50 attorneys, a recurring fee of \$233 per month plus \$17 per month for each user profile established under an account. Document access, at levels authorized, is included at no additional charge.
  - (5) For news media organizations, a recurring fee of \$58 per month plus \$17 per month for each user profile established under an account. Document access, at levels authorized, is included at no additional charge.
  - (6) For title companies or background companies, a recurring fee of \$233 per month plus \$17 per month for each user profile established under an account. Document access, at levels authorized, is included at no additional charge.
  - (7) For data resellers, a recurring fee of \$1750 per month for the first 3 user profiles established under an account. A recurring fee of \$292 per month shall be imposed for each additional user profile. Monthly bulk data downloads may be added for an additional \$575 per month (requires approval and an executed Bulk Data Transfer Agreement). Document access, at levels authorized, is included at no additional charge.
  - (8) For all other individuals or organizations, a general access user account may be established for a recurring fee of \$36 per month plus \$17 per month for each user profile established under an account. Document access, at levels authorized, can be added for an additional \$81 per month (requires approval).
- c. An optional report package may be added on to a subscription for an additional \$29 per month (standard report package includes criminal judgment index, civil judgment index, and case index).
  - d. A \$1,200 administrative fee will apply to the initial bulk data transfer for any approved monthly or one-time bulk data accounts.
  - e. A \$75 account reactivation fee will be assessed to any account that is disabled for nonpayment, and later reactivated after all outstanding fees are paid.
  - f. A \$35 nonsufficient funds check fee will be assessed to any account where a check has been returned for insufficient funds.
  - g. Payment of the fees set out in subparagraphs 3.a. and 3.b. shall allow the subscriber access to the public case information and registers of action contained in OJCIN, which includes the Appellate Case Management

System (ACMS) and the Oregon eCourt Case Information network (OECI). Payment of the fees also may allow an authorized user to access public documents online contained in the OECI and ACMS systems, consistent with access privileges granted to that user and subscription type. Access also may include information and documents in certain nonpublic cases for subscribers who are so authorized to receive such access by law and OJD electronic access policies.

- h. OJCIN subscription user fees will not be charged to entities identified by OJD as Designated Government Users. With State Court Administrator approval, user fee charges may be waived for other Oregon government users, or to attorneys who are independent contractors, but have current provider contracts with the Oregon Public Defense Commission and for whom the majority of their legal practice is conducted under cases assigned to them pursuant to those contracts. User fee charges may also be waived, with State Court Administrator approval, for private legal investigators for whom a majority of their work is done for attorneys who are subject to the fee waiver in this paragraph.
  - i. To have a subscription subject to these fees, a subscriber must complete and meet all OJD subscriber agreement requirements.
- 4. This order supersedes CJO 23-010 (April 11, 2023) (Order Providing Notice and Establishing Comment Process for Fee Changes and Preliminary Order for Permanent Fees for Use of Oregon Judicial Case Information Network System, for changes effective May 1, 2023).
- 5. This order takes effect immediately. After the public comment period described in paragraph 1, a final order establishing permanent fees for use of OJCIN will be issued and will supersede CJO 23-018, to be effective September 1, 2025.

Dated this 3rd day of July, 2025.

  
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Meagan A. Flynn  
Chief Justice