



Jury Service Overview: Oregon Circuit Courts

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Statewide Jury Coordinator, Oregon Judicial Department

Task Force on Removing Barriers to Jury Service

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How Juror Lists are Generated

- “Master jury lists” for each county are drawn annually from various jury source lists “that will furnish a fair cross section of...citizens” by the State Court Administrator
- Source lists include Secretary of State and Department of Transportation records

ORS 10.215; ORS 10.235

Summons Process

- Must be sent with reasonable time before attendance
- Courts may send a different summons depending on jury type



Benton County Circuit Court
Oregon Judicial Department
120 NW 4th Street
Corvallis, OR 97330

PRESORTED
FIRST-CLASS MAIL
U.S. POSTAGE PAID
SALEM, OR
PERMIT № 101

**OFFICIAL PETIT JUROR SUMMONS
RESPOND WITHIN 10 DAYS**



*****SNGLP

JOHN RAY SMITH
123 STREET AVE
SALEM, OR 97301-2563

B1
C1
P1
000061

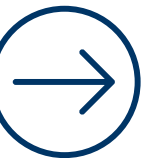


Juror ID: 0000546411
Juror №: 00007

SEE REVERSE FOR PARKING INFORMATION

Summons Process cont.

- In 2024-2025, the Oregon Judicial Department (OJD) moved to a new jury management software, which included:
 - Postcard summons
 - A new public online portal
 - Real-time text and email updates about service
 - Updated jury webpages
- All Oregon circuit courts now use postcard summons



Online Portal



Welcome to the eResponse System. This system provides you with access to our Jury Department 24 hours a day, 7 days a week.

- Reschedule Your Jury Service**
 If you are looking to reschedule your jury service, please select the “Defer Service” tab and select the new date on the calendar. Once you have chosen your new date, you will receive a new summons in the mail one month prior to your reporting date.
- Request an Excusal**
 If you believe you should be excused by law, select the “Excuse Service” tab. Once you have submitted your request, select the “Profile/Status” tab to verify the status of your service. It may take up to 48 hours to process your request.
- Proof of Service**
 Proof of jury service is available once you have completed your jury service. Click on “Print Letters” and select “Attendance Letter” after your service.
- Edit your Questionnaire**
 To edit your Questionnaire, please select the “Questionnaire” button below, then select the “Edit” button in the top right hand corner of the page.

Profile/Status	Questionnaire
Defer Service	Excuse Service
Directions to Court	

Home Profile

Oregon Judicial Department

+ Instructions

+ Personal Information

- Service Information

Candidate ID : 0003432931
 Pool ID : 0001260501
 Status: **Confirmed - Report on**

Reporting Date: Mon May 4, 2026 - 08:30 AM

Court Location: Admin - Case Manager - Configuration Node
 1163 Chemeketa Street NE
 Salem, OR 97301

Directions: Directions to Court

Home Excusal

Oregon Judicial Department

In certain situations, you may be exempt from jury service. Please select the reason from the drop-down based on your circumstance. Enter any supporting notes that you feel are important to your circumstance. IMPORTANT: If you select a Hardship, the request will be reviewed by the Jury Coordinator or Judge. If your request is denied you will still be required to serve on the day summoned.

HARDSHIP - EMPLOYMENT

Supporting Notes: I am a contractor oil rig offshoreman. I will be on a 6 month contract in Alaska when my jury duty is and won't be back until the end of August.

The reason you've chosen for your excusal requires you to provide the following details to the court: **PLEASE PROVIDE ADDITIONAL INFORMATION**

Hello, You are summoned for jury duty on 5/4/2026 for the Morrow County Circuit Court. Due to inclement weather, the court will open at 11:00 AM tomorrow. Your jury reporting time has been moved from 8:30 AM to 11:00 AM. Please use caution on the roads, and contact the court if you have any issues getting here. Thank you.

Juror Eligibility

Criminal & Grand

Civil

- U.S. Citizen
- Live in the summoning county
- 18+ years of age
- Not incarcerated
- >24 months from last state or federal jury service
- No felony conviction within 15 years
- No misdemeanor involving violence or dishonesty within 5 years

ORS 10.030; Oregon Const. Article I, § 45

Nondiscrimination & Accommodations

- No religious test for jurors
- Can't discriminate against jurors based on race, religion, sex, sexual orientation, gender identity, national origin, age, income, occupation or any other factor that discriminates against a cognizable group in this state
- Can't exclude because the person is blind, hard of hearing, speech impaired or has a physical disability

Or. Const., Article I, § 6; ORS 10.030; ORCP 57



Nondiscrimination cont.

- People with disabilities have a right to accommodations
- Breastfeeding individuals also have a right to accommodations
- Courts must provide an interpreter or assistive communication device to people who are hard of hearing or speech impaired
- Peremptory challenges cannot be used to exclude jurors based on race, color, religion, sex, sexual orientation, gender identity or national origin

UTCR 7.060; UTCR 7.090; ORS 10.030; ORCP 57;
ORS 10.115; *Batson v. Kentucky*, 476 U.S. 79 (1986)



Exemptions and Excusals

- Active members of the national guard are exempt from service
- Active-duty members of the US armed forces may be exempt
- Excusals may be requested for undue hardship or extreme inconvenience to the person, the person's family, the person's employer, or the public

ORS 399.215; ORS 10.050



Exemptions and Excusals cont.

- Upon request, excusals must be granted to those:
 - 70+ years of age
 - Breastfeeding
 - Who are the sole caregiver for a child or dependent during court hours that can't afford day care or make other arrangements

ORS 10.050



Deferment



- May be allowed for good cause shown
- Must be within one year of end of term summoned
- Multiple deferrals allowed if good cause shown
- If multiple deferrals, must provide at least 10 available dates
- Some courts allow person to provide unavailability

ORS 10.055

Compensation, Mileage, and Other Expenses

- \$10 per diem for first two days
- \$25 per diem for additional days
- Per diem must be waived if employer pays
- \$0.20/mile for shortest practical route or public transportation costs
- May choose to waive per diem and mileage to the Juror Access and Experience Improvement Fund
- Extraordinary expenses



ORS 10.061; ORS 10.065; ORS 10.075



Employment Protections

- Employers can't:
 - Tell employees not to serve or retaliate against employee for service
 - Employee can sue or file a Bureau of Labor and Industries (BOLI) complaint if employer does this
 - Require employee to take paid leave
- Employer decides whether to pay during service

Nees v. Hocks, 272 Or. 210 (1975);
ORS 10.090; OAR 839-005-0130

Juror Anonymity

- Jurors are not to be named in open court
- Names are available to the parties unless good cause not to
- Jury lists with names may not be disclosed
- Jurors can't be recorded during trial

ORS 10.097, ORS 10.215; UTCR 3.030; UTCR 3.180



Jury Service Term



- Presiding Judge decides term for each county
- Term of Service lengths may range from “one day, one trial” to “on call”

ORS 10.105; ORS 10.107

Jury Size

- Felonies = 12 jurors
- Misdemeanors only = 6 jurors
- Civil cases over \$10,000 = 12 jurors
- Unless the parties agree to less
- Civil cases under \$10,000 = 6 jurors
- Civil cases under \$750 = no right to jury
- Grand Juries = 7 jurors

Or. Const. Article VII, § 9;
ORS 136.210; ORCP 56

Jury Selection (Voir Dire)

- Legislature sets out the law for how juries are selected
- Process:
 - Examined by court, defendant, and state/plaintiff
 - Challenged for cause – judge must approve
 - Peremptory challenges

Or. Const. Article VII, section 5
ORS 136.210-136.260; ORCP 57



Questions?

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Oregon Judicial Department

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971-718-1425

