Adoption Process Flowchart

Freeing Process

Critical Elements Addressed
*All legal parties identified
*ICWA Inquiry
*Relative Search/Engagement
*Absent Parent Search
*Birth Certificate

Staffing:
With worker, supervisor, LAS and AAG/DDA for adoption approval

Relinquishment | TPR

*Adoption Referral Packet to C.O.
*OR-Kids Adoption Referral opened

Release/Surrender documents issued by C.O.

Release/Surrender documents signed by parent(s)

*To AAG/DDA: digital copy of file and witness list;
*To C.O: Adopt. Ref. packet
*OR-Kids Adoption Referral opened

TPR Petition filed

TPR trial scheduled/held

Appeal process if applicable

Affidavits completed (if applicable)

Placing Process

Permanency Committee (if applicable)

- Sibling Planning

Permanency Staffing (if applicable)

*Relative Caregiver
*Current Caretaker

Identify/Study Prospective Adoptive Families:
*Relatives
*Current Caretaker
*Adoption Recruitment

ICPC Adoption Study and Approvals (if applicable)

Adoption Selection Process

USE APPLICABLE OPTION FROM FOLLOWING:

*Caseworker Adoption Selection after input from child's team and consultation with supervisor
*Local Adoption Committee-Adoption Decision Specialist
*Central Adoption Committee-Adoption Decision Specialist

Full disclosure of information to adoptive parent

Transition, Placement, Supervision, Support

Placement Designation after all documents to C.O.

Mediation (when possible)

Finalization Process

Adoption Assistance Application, Negotiations, Agreements

Additional materials needed prior to adoption consent to C.O. (notice of adoption registry, medical records, recommendation to finalize etc.)

Legal Adoption Finalization

Consent for Adoption Materials prepared by C.O. and sent to attorney

Petition or Motion for Adoption and Exhibits filed by attorney

Adoption Finalization and Judgment signed