

The Oregon Supreme Court Council on Inclusion & Fairness

Meeting Minutes

Date	Time	Location
March 16, 2018	1:00 - 4:00 PM	Oregon State Bar Center 16037 SW Upper Boones Ferry Rd Tigard, OR 97224

Members		
Justice Lynn Nakamoto (chair) Lane Borg Hon. Oscar Garcia Jeff Hall John Haroldson*	Helen Hierschbiel* Leola McKenzie Kelly Mills Diane Morse Justice Adrienne Nelson	Rep. Tawna Sanchez Janet W. Steverson Serena Stoudamire-Wesley* Hon. Eva J. Temple* Angelica R. Vega*

†attended via phone
*not present

Guest Presenters
N/A

Others Present
<p>Nancy Cozine, State Court Administrator Jonathan Puente, Director of Diversity and Inclusion, Oregon State Bar (stand in for Helen Hierschbiel) Trina Swaja, Reports & Statistics Manager CECM Conor Wall, Data Analyst, Juvenile Court Improvement Program Neal Japport, Deputy Trial Court Administrator, Multnomah County Circuit Court Ed Alletto, OSCCIF Staff Christine Morgan, Management Assistant, Court Language Access Services</p>

Agenda

Minutes	Offered By	Result
BE IT RESOLVED THAT, The minutes of the OSCCIF 12/15/2017 meeting are adopted with the following amendment: Replaced Bonnie Savage with Diane Morse in the Members section.	Justice Lynn Nakamoto Kelly Mills (second)	APPROVED By acclamation

Community Engagement Subcommittee Update**Justice Lynn Nakamoto for
Chair, Judge Eva Temple****Project Summary**

The committee will create a repository of available self-represented litigant (SRL) online tools and identify models for local court replication.

Action Items	Person(s) Responsible	Timeline
Interview the web team to learn about the new OJD web page launch and strategy to reach court users	Justice Lynn Nakamoto	By 5/15/18
Identify the most effective statewide and local court webpage layouts and family law resources currently available on local and statewide OJD web pages	Kelly Mills and Committee	By 5/25/18
Distribute a short survey to all Family Law Facilitators at the April 2018 Family Law Facilitator Training to identify: <ul style="list-style-type: none"> • Effective tools they use to orient their customers to the courts, and • What kind of access tools would be ideal for orienting customers, i.e. their “dream tools” 	Kelly Mills and Committee	By 4/26/18
Evaluate customer’s awareness of available family law resources in Washington County	Judge Oscar Garcia and Committee	By 6/1/18
Create a repository of OJD resource on-line access tools and resources	Committee	By 6/22/18

Data Analysis Subcommittee Update**Chair, Leola McKenzie****Project Summary**

This committee will advise and make recommendations on how OJD develops, implements, and reports data from the National Center for State Courts’ (NCSC) Access and Fairness Survey. The Access and Fairness Survey was adopted by the 2017 Legislative Assembly as a Key Performance Measures (KPM) for OJD. The OJD is committed to having preliminary data from at least one county available for the September 1, 2018 KPM reporting deadline. By November 1, 2018, OJD will need to have a roll out plan for the KPM to be included in the Chief Justice’s Recommended Budget document. The NCSC Access & Fairness Survey helps to answer one of the questions prioritized by the OSSCIF at the December meeting: *Do you trust the court/judicial branch of government to decide your case fairly?*

Action Items	Person(s) Responsible	Timeline
Assess willingness of judges in Deschutes and Marion County to have their county serve as early adopters of the Access and Fairness Survey	Jeff Hall Diane Morse	By 4/6/18
If Deschutes and Marion cannot be early adopters, identify another county to be the early adopter county	Leola McKenzie	By 4/13/18
Data Committee Meeting	Leola McKenzie	By 4/30/18
Data Committee Meeting	Leola McKenzie	By 5/31/18
Prepare for the Council’s consideration: <ul style="list-style-type: none"> • The final draft of the Access and Fairness Survey • A recommended implementation plan for conducting the survey in the early adopter county(ies) • A proposed formula for an Access and Fairness Index 	Leola McKenzie Conor Wall Data Committee	6/22/18

Score		
Coordinate the distribution of the Access and Fairness survey in Deschutes and Marion County	Leola McKenzie Conor Wall JFCPD	By 9/1/18
Compile, analyze, and report data for early adopter county(ies)	Leola McKenzie Conor Wall Data Committee	By 9/14/18
Share preliminary data, lessons learned, and recommendations with the OSSCIF	Leola McKenzie Data Committee	By 9/21/18

Workforce Development Subcommittee Update		Chair, Justice Adrienne Nelson	
Project Summary			
<p>The committee will develop a survey directed toward OJD employees to understand the level of employee's cultural sensitivity and awareness.</p> <p>Goals of the Workforce Development and Engagement survey:</p> <ul style="list-style-type: none"> • Create awareness of implicit bias among OJD leadership, judges, and staff • Begin to understand OJD's workplace climate around implicit bias <p>Ultimately, the recommendation would be to implement the survey throughout OJD.</p>			
Action Items	Person(s) Responsible	Timeline	
Explore piloting the survey in OSCA	Nancy Cozine	By 5/1/18	
Present Marion County's implicit bias program at a TCA meeting	Diane Morse	By 6/22/18	
Prepare for the Council's consideration: <ul style="list-style-type: none"> • The final draft of the Workforce Development & Engagement survey, and • An implementation plan recommendation 	Justice Adrienne Nelson and Committee	By 6/22/18	

OSCCIF Calendar

Event	Date & Time	Location	Contact
Portland United Against Hate (A series of 15 workshops that will provide attendees with the information, skills, and resources necessary to support their actions in resistance to hate and bias)	offered between February and June 2018	Various locations	Click for details
National Consortium on Racial and Ethnic Fairness in the Courts 30 th Annual Conference	6/13-16/2018	Minneapolis, MN	http://national-consortium.org
OSCCIF Summer Meeting - 2018	Fri. 6/22/2018 9:00 am to 3:00 pm	Deschutes County Services Building DeArmond Conference Room 1300 NW Wall Street Bend, Oregon 97701	Ed Alletto , OSCCIF Staff
OSCCIF Fall Meeting - 2018	Fri. 9/21/2018 1:00 pm to 4:00 pm	TBD	Ed Alletto , OSCCIF Staff
OSCCIF Winter Meeting - 2018	Fri. 12/14/2018 1:00 pm to 4:00 pm	TBD	Ed Alletto , OSCCIF Staff