

**IN THE CIRCUIT COURT OF THE STATE OF OREGON**  
**FOR THE COUNTY OF KLAMATH**

In the Matter of:

**ESTABLISHING QUALIFICATIONS,  
 STANDARDS and FEES for COURT  
 VISITORS**

) Presiding Judge Order No. 23-\_\_\_\_\_

IN ACCORDANCE WITH ORS 125.165, which establishes minimum qualifications for persons serving as court visitors, the presiding judge must establish additional qualifications for court visitors appointed within that district as well as standards and procedures to be used by court visitors in the performance of their duties;

AND IN ACCORDANCE WITH ORS 125.170, which sets forth requirements for payment and reimbursement for visitor services, the presiding judge must establish fees for court visitors conducting interviews, preparing reports, and otherwise engaged in the visitor's duties and responsibilities.

IT IS NOW ORDERED that, in addition to the statutory qualifications, all court visitors appointed in the 13<sup>th</sup> Judicial District must meet at least one of the following qualifications for education and experience.


1. A license in good standing in any state as: a professional counselor, marriage or family therapist, clinical social worker, registered nurse, attorney.
2. A bachelor's degree in social work, behavioral science, nursing or law or other related field.
3. An associate's degree in social work, behavioral science, nursing or law or other related field and one-year relevant experience.
4. Two years of relevant experience in evaluating the functional capacity and needs of individuals; providing assistance to individuals with issues such as abuse and neglect, substance abuse, mental health, physical health, disabilities, housing, or social services; evaluating individuals for functional or financial capacity, and conducting interviews and writing reports.

The presiding judge or designee may determine whether the applicant for court visitor meets the above requirements and may, for good cause, allow sufficient substitutions for the above education and experience requirements. The presiding judge has sole discretion to appoint or rescind appointment of any court visitor.

IT IS ALSO ORDERED THAT the court visitor shall complete any training required by the court. In addition, the court visitor shall be appointed on a rotating basis.

**IT IS FURTHER ORDERED THAT** the court visitor shall charge a fee at an hourly rate of \$125 per hour for conducting interviews and preparing report. The court visitor shall charge a fee at an hourly rate of \$75 per hour for attendance at hearings as required by law. The maximum payment for each case shall not exceed \$500 unless otherwise allowed by the court upon filing of a declaration requesting additional fees and a finding by the court that additional fees are just and reasonable. Additional fees are charged at a rate of \$75 per hour unless otherwise allowed by the court. Court visitors must declare to the court, in the visitor's report, the total number of hours spent on each assigned case. All payments are made directly to the court visitor.

It is so **ORDERED** on this 21 day of December, 2023.



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ANDREA M. JANNEY  
Presiding Judge, 13<sup>th</sup> Judicial District