

FILED
CIRCUIT COURT

2007 SEP 17 PM 2:55

DESCHUTES COUNTY
OREGON

IN THE CIRCUIT COURT OF THE STATE OF OREGON

FOR THE ELEVENTH JUDICIAL DISTRICT

In the Matter of)	ADMINISTRATIVE ORDER
)	ESTABLISHING COURT VISITOR
Setting Court Visitor Qualifications;)	QUALIFICATIONS; FEE SCHEDULES;
)	AND STANDARDS
Fee Schedules; and Standards)	

In that ORS 125.165 through 125.170 requires the Presiding Judge of each Judicial District to adopt Court Visitor qualifications for education, experience, fee schedules and standards; therefore,

IT IS HEREBY ORDERED that the following qualifications are required:

1. Minimum Education

- A Bachelors Degree in Behavioral Science, Social Science or a closely related field;
- An Associates Degree in Behavioral Science, Social Science or a closely related field and two years of human services related experience; or
- Replace education requirement with three years of human services related experience.

2. Relevant Experience

- Training and/or experience in evaluating the functional capacity and needs of a protected person(s); and/or
- Experience providing assistance to individuals or groups with issues such as abuse and neglect, substance abuse, health, disabilities, inadequate housing, cultural competencies, etc.



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Experience must provide some background in legal matters related to:

- Informing parties of court proceedings, and answering questions related to statutory requirements or community services/program options.

3. Fee Schedule

Fees for this service shall not to exceed \$400.00, in each case.. The Court Visitor shall file an Affidavit with the Court when requesting additional fees exceeding the authorized maximum fee of \$400.00. All amounts collected from the respondent or protected person under this section in reimbursement for visitor services shall be forwarded to the State Court Administrator pursuant to ORS 125.170. A Court Visitor may decline payment if she/he chooses to do so, foregoing any reimbursement for these services.

4. Standards

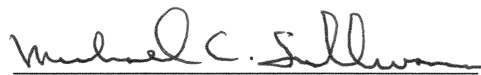
The Court Visitor shall investigate and report to the Court;

- Interview persons with significant information about Respondent's functional ability and alleged incapacity including, but not limited to, physicians and psychologists who have examined or treated the Respondent; and
- Provide a written report using the court-approved format to the Court within 15 calendar days of their appointment (Five Court Days for Emergency Cases).



1 IT IS FURTHER ORDERED that the Trial Court Administrator and her/his
2 designee serving as Probate Commissioner shall comply with this ORDER and the provisions
3 contained in ORS 125.150 through 125.170 when appointing Court Visitors from the approved
4 court list.

5 DATED this 14 day of September, 2007.

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8 MICHAEL C. SULLIVAN
9 Presiding Judge

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