# WHERE TO FIND INFORMATION

### IN YOUR CRB PACKETS



Every month, CRB board members receive packets of information about each case set to be reviewed by their board that month. Typically each case contains about 100-200 pages of materials, though some cases may contain many more or many fewer pages.

What documents can you expect to find in these packets, and what kind of information is contained in them?

### Family Report (AKA: The Case Plan)

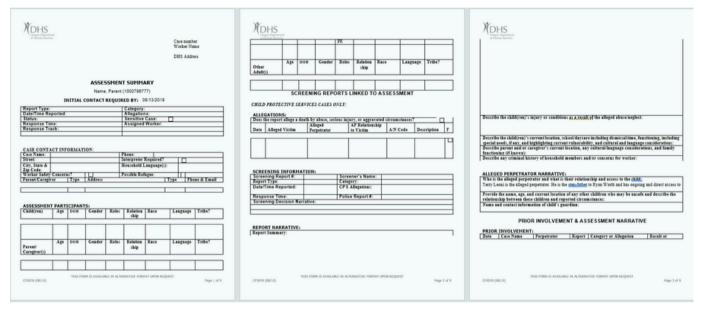
The case plan (now known as a Family Report) is the core document of every case packet. This document contains most of the basic information of your case, and will be applicable to every finding. Look in the case plan for: Child(ren)'s and parent(s)'s names/ages, status of the case, information about

OHS Original Experiment of Human Services	IS Tracy Lee 500-472-0000 123 Oxal Re Perc Of 97000			Tokes Notified UA  Esplain the reason why Tribes were not notified INA  PARENT S/GUARDIANS			
Fami	ily Report			Basic In	formation		
	t to: First County	Name: Lydia Geroia					
Case Name: Lydia Garcia	Case Number: 345075	DOB: 08/23/1982	Age: 39	Language: Er	nglish .	Whereabouts: 12345 Bruns Ave. Fliet OR 97000	
Case Name: Lydia Garda In the matter of	Case Number: 345075	Refugee Status: N	A Tribal At	Mation: NA	100	100000000000000000000000000000000000000	
Electra Garcia (20JU12345)	Date of Report: 10/01/2021	Attorney: Villiam J	ones	Guar	rdian Ad Lit	tem: N/A	
		Name: Jon Garcia					
Type of Hearing: CRB Date of Hearing: 11/10/2021		DOB: 05/17/1978	Age: 43	Language: Er	nolish	Whereabouts: 12345 Bruns Ave. First OR 97000	
Indian Child Welfare Act (ICWA) Applies: No		Refugee Status: N			-	Ave. Plat OR 97000	
H ICWA Pending, explain; N/A Refugee Case: No			Attorney: Severly Smith Quardian Ad Liters: N/A				
THE DEPARTMENT OF HUN  Continue outernt plan Change plan Changesal	MAN SERVICES (DHS) REQUESTS:		CI	Basic In	OUNG A		
☐ Cromissel ☐ Order for specific service or action			Mame: Electra Carcia				
Seeking court guidance on a specific ques	dion or topic	DOB: 05/21/2005		Age: 15	ICWA Sta		
□ Other		Tribal Affiliation: N	IA .			Refugee Status: N/A	
		Parent/Guardian: L	ptie Gertie		Paternity	Status: Not Applicable	
NOTICES		Parent/Guardian: .	Parent/Guardian: Jon Garcia		Paternity Status: Legal/Biological		
All Grandparents Notified: Yes Explain the reason why grandparents were not notified: n/s		Pending Paternity	Pending Paternity Issues: NA				
		Primary Plan: Reu	Primary Plan: Reunification		Concurre	ent Plan: Adoption	
ill Foster Parents Notified: Yes	Date of Jurisdictio	Date of Jurisdiction: 12/91/2020					
Explain the reason why foster parents we	re not notified: n is						

the child, dates of face-to-face contact between the agency and child(ren)/parent(s), what services the agency has offered the parents and dates those referrals were made, parental progress and conditions of return, child(ren)'s health information, medications, school information, and much more. Note the date the plan was written and signed. Case plans must be current (written within the last 90 days).

### **Assessment Summary or 307**

This is a document with information about the "assessment" of the safety concerns in the family and tells you what circumstances brought the child into care, the family's previous child welfare history, and efforts ODHS may have made to prevent the need to remove the children from the home. (Note: If safety issues are found/assessed in a foster placement, you may receive an assessment summary for that as well.)

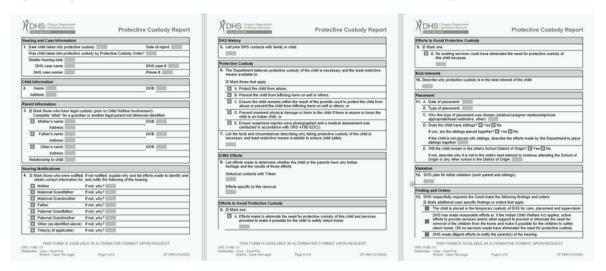


- Finding 1 What are some of the child's needs/family history and are those needs being addressed?
- Finding 4 What circumstances necessitated foster care for this family, and what is being done to address those issues so that the family can be reunited? (Reminder: ODHS can offer any helpful service, but the only services ODHS can require are those related to bases for jurisdiction.)
- Finding 4 Sub-Finding What steps did the agency take to try to keep the children with the parents while resolving safety concerns? What was life like for the child and the family at the time removal occurred?



### **Protective Custody Report**

This document is clearly identified by the title "Protective Custody Report" generally printed at the top of every page. This is a report ODHS makes to the court that summarizes much of the information from the Assessment Summary, so you can use this document in a similar way.



### Safety Plan

Safety Plans are required by OAR (Oregon Administrative Rule) 413-015-0450 for every child deemed unsafe during a CPS (Child Protective Services) assessment. This document can tell you about identified safety threats, the conditions of return that parents must meet, and the in-home safety criteria that, if met, would allow the child to return home with continued ODHS

support.

Information from

this document can
be applied to:

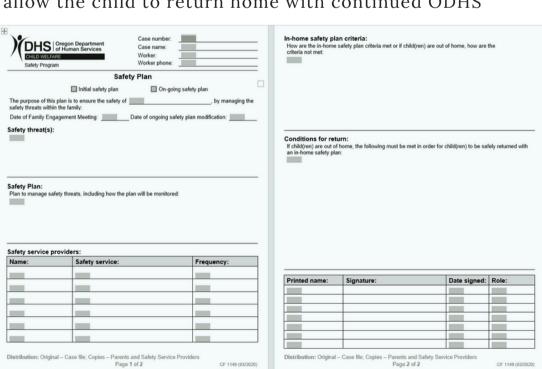
Safety Plan

Initial safety plan

The purpose of this plan is to ensure the safety of safety threats within the family.

Date of ongo:
Safety threatfs:
Safety threatfs:

- Finding 6 Are parents making progress towards reunification?
- Finding 10 -Can the child(ren) return home now, with continued ODHS support?



# ICWA Eligibility Verification Form / 1270

ODHS must attempt to get this document completed by each parent within 48 hours of a child entering foster care. If a parent is whereabouts unknown or unavailable to sign this form, the parent can attest to it over the phone or a biological relative can complete it for the parent. There should never be a situation where a 1270 cannot be completed for each parent.



Verification of American Indian/ Alaska Native Membership or Enrollment	Are you or any of your relatives enrolled in an Alaska Native corporation?	Name of child (FirstInidoffefear)  Date of birth Place of birth Tribe or Native American encestry:  Enrollment number:
	□ No	Ethnicht
Case name:  Case number:  Assigned gaseworker:	Have any of your children ever been a ward of tribal court?	HispanioLatino Not HispanioLatino Unknown Decline to answer
The Department of Human Services will use the following information to determine if your child may	Yes Which children and which tribal court?	Race (check all that apply):
be an Indian child as defined by the Indian Child Welfers Act. This information may be provided to a number of various declaraty recognized thisse to inquirie as to this membership or enrollment status of your child. Please enswer the questions to the best of your knowledge. This information is confidential except the information needed to verify faith removathing or enrollment status.	□ No	American Indian or Alaska Native Asian Elack or African American Native Hawailan or Pacific Islander White Unknown Decline to answer
This form is to be completed regarding the biological parent of the child. A separate form must be	Section B	Section C
completed for each biological parent.	Complete below for each of your children	Biological parent signature: Date:
Section A	Name of child (Firstfmiddle/fast) Date of birth Place of birth	Reason the biological parent did not sign this form (check one):
Biological parent of the child (full name):	Tribe or Native American ancestry: Enrolment number:	Deceased Incarcerated Out of country Out of state Parent refusal Treatment Unable to locate Other:
Maiden, married, former or alias names:	Inde or native American ancestry: Enrollment number:	
Date of birth: Relationship to the child (check one): Mother Father	Ethnioty:	Who provided the information to complete this form, if not the biological parent?  Please provide identifying information so we may contact you if necessary.
Address: Phone number:	HispanioLatino Not HispanioLatino Unknown Decline to answer	Print name: Relationship to child:
City, state, ZIP:	Race (check all that apply):  Asian Black or African American	Address: Phone number:
Ethnioty:	☐ Native Hawaiian or Pacific Islander ☐ White ☐ Unknown ☐ Decline to answer	How is the above individual familiar with the parent's ancestry?
☐ HispanioLatino ☐ Not HispanioLatino ☐ Unknown ☐ Decline to answer	Name of child (FirstImiddle/fast) Date of birth Place of birth	
Race (check all that apply):		Signature: Date:
American Indian or Alaska Native Asian Black or African American	Tribe or Native American ancestry: Enrollment number:	Documented by (department staff): Date:
□ Native Hawaiian or Pacific Islander □ White □ Unknown □ Decline to answer	Ethnioty.	Form completed:
Are you a member of a federally recognized Indian tribe or eligible for enrollment/membership in a federally recognized Indian tribe?	☐ HispanioLatino ☐ Not HispanioLatino ☐ Unknown ☐ Decline to answer	
Yes Tribe(s): If yes, complete all questions and sections below, including	Race (check all that apply):	
Enrolment number: and sections below, including the family history chart.	□ American Indian or Alaska Native □ Asian □ Black or African American □ Native Hawaiian or Pacific Islander □ White □ Unknown □ Decline to answer	
No Complete all guestions and sections below, including the family history chart.	Name of child (First/middlefast) Date of birth Place of birth	
Do you have any American Indian or Alaska Native ancestry?	Tribe or Native American ancestry: Enrollment number:	
Yes Tribe(s)	Ethnioty:	
□ No □ I don't know	☐ Hispanio Latino ☐ Not Hispanio Latino ☐ Unknown ☐ Decline to answer	
Have you or any member of your family ever lived on a reservation or in an Alaska village?	Race (check all that apply):	
Yes Who and where?	☐ American Indian or Alaska Native ☐ Asian ☐ Black or African American ☐ Native Hawaiian or Pacific Islander ☐ White ☐ Unknown ☐ Decline to answer	You can get this document in other languages, large print, braille or a format you prefer.
□ No	Desire Company Company Company Company Company	Contact Publications and Creative Services at 503-378-3488 or email dhs-oha.publicationrequest@state.or.us. We accept all relay calls or you can dial 711.
Policy Ref: HE.2 CF1270 (94/16) PC 8/03 File: Client File – Essential Information Page 1 of 4	Policy Ref.: HE.2 CF1270 (0A/16) PC 8/03 Fire: Client File – Essential Information Page 2 of 4	Policy Ref: HE2 File: Client File - Essential Information Page 3 of 4

- ICWA determination Did the agency ensure that a form was completed for all parents? Are the forms dated and signed with all sections completed? If any parent indicated any native heritage, did the agency follow up and send letters to the identified tribe(s)?
- Finding 1 What tribal connections does this family have and are those connections being fostered, supported, and rehabilitated if necessary?
- Finding 7 Did the agency determine ICWA eligibility in a timely fashion for concurrent planning purposes? The tribes have a say in permanency planning for children of their tribe, so concurrent planning is not on track if ICWA status is still unresearched.
- Finding 8 Did ODHS make necessary efforts to have all parents or their relatives complete the ICWA form? If not, Finding 8 may be "no."

### Intake Nursing Assessment

ORS (Oregon Revised Statute) 414.686 requires that any child in ODHS custody must have an initial health assessment no later than 60 days after coming into foster care. This document shows a summary of that assessment. The last page of this document contains the assessor's follow-up recommendations for this child.



	sessment	DHS of Family Services	
Child's name:		Case number/person number:	
Date of birth:		Date of assessment:	
Caseworkershore number		drancts:	
Child's primary care provider:		Phone number:	
Date of contact with foeter paren	ć		
Known medical Nafory/diagno	1000		
Fetal exposure to drugs or alc Current medications	ounce (age on con	Allergies to medications   II XNDA	
Current medications		Allergies to medications	
Medication log provided	Medication log re	Jewel @ Not applicable	
General appearance		rewed © Not applicable small © Other (see notice)	
General appearance Infant (8-24 months) Foster parent-infant, infant-foster	□ Male □ F		
General appearance infant (b-24 months) Foster parent-infant, infant-foster parent interaction Body symmetry, apontaneous	□ Male □ F		
General appearance Infant (ID-24 months) Foster parent-infant, infant-foster parent interaction Body symmetry, spontaneous position and movement Symmetry and positioning of	□ Male □ F		
General appearance Infant (IP-24 months) Foster parent infant, infant feeter parent intraction Body symmetry, spontaneous position and incvenent Symmetry and positioning of fectal features	□ Male □ F		
General appearance infant (i0-24 months) Foster parent-infant, infant-foster parent-infantation Body symmetry, spontaneous position and incurrence Symmetry and positioning of facial features.	O Male O F	emale D Other (see notes)	
General appearance infant (IP-24 months) Foster parent-infant, infant-tooler parent infanction. Body symmetry, spontaneous position and incurrent Symmetry and positioning of facial features Siming dry General health	□ Male □ F	emale D Other (see notes)	
General appearance infant (9-24 months) Foster parent effant, infant-foote parent intraction. Body symmetry, spontaneous position and movement Symmetry and positioning of facial features. Enough only General Feating.	O Male O F	emale D Other (see notes)	
☐ Undication log provided ☐  Undication log provided ☐  Clarential appearance solidate [5-24 months]  Faster parent effort, infant fluste Dady symmetry, spontaneous position and recoverence Symmetry, and positioning of facial flexibless Econogical Cornect Seatin Forstaneit	O Male O F	emale D Other (see notes)	

Appropriate speech		
Developmental rules	iones	
General health		
Adolescent and you	ing adult	
Mood and affect		
Personal hygiene		
Communication		
General health		
vital signs		
Temperature		
Respirations		
Skood pressure		
Heart rate		
Capitary refit		
Height.		
Weight.		
Nutrition		
Food allergies		
Appette		
Special diet		
Appropriate weight to	rage	
Feeding issues		
Physical assessme	nt	
Meurologilo		
Pupils		
Grip		
Level of consciousne	165	
Gait and balance		
Steep pattern		
Respiratory		
Respiratory effort		
dreath sounds		
Cardiovascular		
Skin		
Heart sounds		
Radial pulses		







You may also receive a variety of other medical/dental/mental health documents. OAR 413-015-0465 requires that every child in foster care must receive the intake nursing assessment, as well as: A comprehensive health assessment by the child's primary care doctor within 30 days of entering care, a dental assessment for children age 1+ within 30 days of entering care, a mental health assessment for children age 3+ within 60 days of entering care, and a developmental assessment (called an Early Intervention screening) for children ages 0-2 within 60 days of entering care.

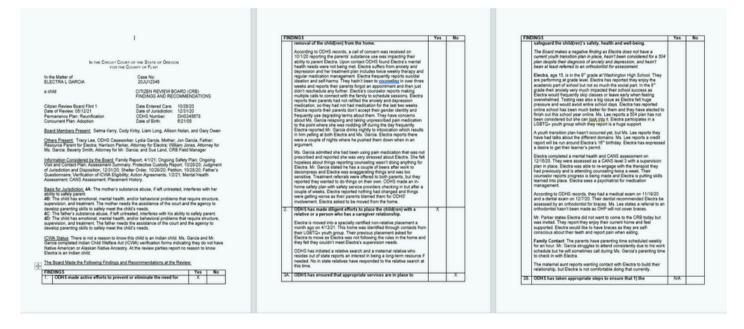
Information from these documents can be applied to:

• Finding 1 - What were the recommendations from the assessment(s)? What are the child's health needs, if any? Are they being addressed in a timely fashion? Did the child get all the required health screenings in a timely fashion?

### Prior CRB Findings and Recommendations Report

When you see a CRB Findings and Recommendations report in your packet, it is important to note that this is the report from the last CRB review (check the date of review at the top of the document). These CRB Findings and Recommendations are sometimes followed by a one-page judge response form where you can see what actions the judge took based on the CRB report.



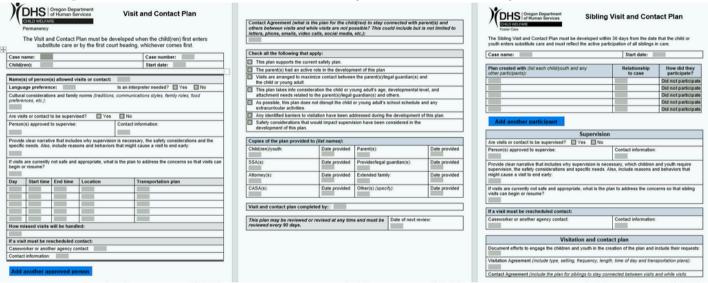


- All findings What has changed since the last CRB review? What was already covered at the last CRB review? What issues were identified at the last review which may require follow-up?
- Finding 8 What were the recommendations of the board at the last CRB review? Did the agency implement all prior CRB recommendations? By statute, ODHS must respond to the CRB in writing within 17 days if they do not intend to implement recommendations. Otherwise, the agency is obligated to do so.



### Visit and Contact Plans

There may be Visit and Contact Plans in your packet covering sibling contact and parent-child contact. These are helpful to see what has been offered to the family to ensure that their bonds and relationships remain intact, however these plans change frequently. Sometimes the visits that the parents or children are getting in reality do not match what is offered in the visit and contact plan. Be sure to ask about family contact at every CRB review!



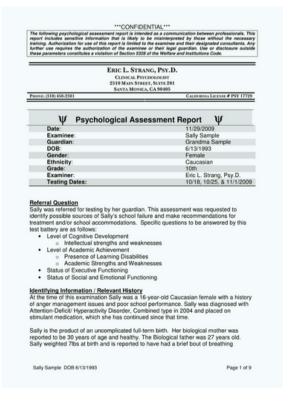
- Finding 1 Is the child being offered sufficient sibling/parental/extended family contact (including with incarcerated relatives) to ensure their attachments are preserved? Where are visits (in a natural setting, or in an office)? How are visits going? Can supervision safely be reduced to provide a more natural family environment?
- Finding 4 Are the parents being offered sufficient parenting time in order for them to demonstrate improved parenting skills and not lose hope? (ODHS may not restrict children's access to their parents just because parents are using substances or not complying with services. Children have a constitutional right to a relationship with their parents and vice versa.)

### **CANS** and Mental Health Assessments

CANS (Child and Adolescent Needs and Strengths) assessments look at a child's needs, history, and strengths for case planning and to determine the level of supervision they require. Children receive scores of 0 (normal supervision needs) to 3 (24/7 line-of-sight supervision needs). ODHS is required to conduct a CANS assessment for every child, newborn to age 20, within 60 days of their entry into care, and annually thereafter. ODHS must implement the recommendations from this assessment and provide a written Supervision Plan to the resource parents of any child who receives a CANS score above 0.

CANS assessments are not mental health assessments. Mental health assessments or comprehensive psychological assessments for parents or children are summaries of their mental health needs, diagnoses, prognosis, and treatment recommendations. Mental health assessments are required for all children age 3+ within 60 days of entering foster care. You do not need to read every line of these documents, but pay attention to the recommendations (usually found at the end). Remember that a person's mental health status is highly sensitive. Please treat it as such, both when discussing it in reviews, and by protecting the confidentiality of your cases. You are entrusted with this information due to our faith in your professionalism, discretion, and compassion.

- Finding 1 Has the child had the required assessments? What are the recommendations? Has ODHS implemented them? If the child's score is 1 or above, has an adequate Supervision Plan been provided to the resource parents? Are the child's needs being met?
- Finding 4 Is ODHS providing the parent with referrals to services recommended by the assessment? What does this parent need in order to achieve successful reunification, and is that being offered to them?
- Finding 6 Is the parent engaging in recommended follow-up? What progress has the parent made? What is the parent's prognosis as far as parenting capacity?



### Holly Hill Residential Facility

Date of Exam: 9/1/2015 Patient Name: Jones, Sheila Patient Number: 1000010660967

Diagnoses: The following Diagnoses are based on currently available information and may change as addition information becomes available.

Alcohol Withdrawal, with perceptual disturbances, F10.232 (ICD-10) (Active)

Opioid Use Disorder, severe, F11.20 (ICD-10) (Active) Generalized Anxiety Disorder, F41.1 (ICD-10) (Active)

Chronic migraine without aura, intractable, with status migrainosus, G43.711 (ICD-10) (Active)

### Dimension 1: INTOXICATION / WITHDRAWAL RISK RATING: 3, as evidenced by:

Client tolerates and copes with withdrawal discomfort poorly. Client has severe intoxication, such that the client endangers self or others, or intoxication has not abated with less intensive levels of services. Client displays severe signs and symptoms; or risk of severe, but manageable withdrawal; or withdrawal worsening despite detox at less intensive

### Information Re Substance Abuse Received From:

Ms. Jones Ms. Jones's Family

Ms. Jones reports that her current relapse began with exposure to a small amount of the substance

Ms. Jones uses the following substance: Alcohol

### The following pattern of use is described:

\*Alcohol is often taken in larger amounts or over a longer period than was intended.
\*There is a persistent desire or unsuccessful efforts to cut down or control alcohol use.

\*A great deal of time is spent in activities necessary to obtain alcohol, use alcohol, or recover from its effects.
\*Craving, or strong desire or urge to use alcohol.

\*Recurrent alcohol use resulting in a failure to fulfill major role obligations at work, school, or home.

\*Recurrent alcohol use in situations in which it is physically hazardous.

<u>Tolerance:</u>

\*A need for markedly increased amounts of alcohol to achieve intoxication or desired effect.

Withdrawal Symptoms, as manifested by the following:

Ms. Jones has 6 or more symptoms/behaviors, therefore she is considered to have a Severe Alcohol Use

When Ms. Jones uses the substance she uses until she is completely intoxicated.

### Pattern of Use:

### **Treatment Reports** for Children or **Parents**

Treatment reports may come from substance abuse treatment programs, residential treatment programs, physicians, occupational or developmental therapists, mental health professionals, domestic violence or batterer's intervention programs, parenting training, etc. When you are looking at a report from a treatment provider, make sure the reports are relevant to your review period. The CRB only reviews the prior 6 months in any case. Disregard any outdated documents.

- Finding 1 What services are the children receiving? Were these services offered in a timely manner? Are these services helpful? Is the child attending? Is ODHS implementing treatment recommendations? (Note: Resource parents are contracted by ODHS and ODHS is responsible to ensure resource parents take children to their services and visits. If a resource parent is not doing so, ODHS is responsible.)
- Finding 4 What services are being offered to the parents? Were the services offered timely? Are they appropriate to the parents' needs? Are parents receiving services that are useful to them or do they need accommodations related to a mental or physical disability?
- Finding 6 Are the parents engaging in services, and what progress are they making on their treatment goals?



### **Petition**

The dependency petition looks like this. It is a legal petition filed by ODHS in court early in a dependency case, and contains the specific allegations against the parents (which you can always locate in paragraph 3). Remember, allegations have no legal basis until they are proven or admitted. Allegations that are proven at a jurisdictional trial (or admitted by a parent) become the "bases for jurisdiction" in the case. You can check the jurisdiction judgment to locate the adjudicated bases of jurisdiction.

# Jurisdiction and/or Disposition Judgment

This is a complex but important court document that generally looks like this:

2/23/2021 10:31 AM

IN THE CIRCUIT COURT OF THE STATE OF OREGON FOR DESCRIPTION OF THE STATE OF OREGON

Juvenile Departmen

3. The child is within the jurisdiction of the Court pursuant to ORS 419B.100(1)(c) by

20 The condition and circumstances of the above-named minor child are such as to endanger th

A. The mother's mental health impairs her ability to safely parent

11 Petitioner, whose name appears below, respectfully represents to the Court as follows

12 1. The name, ase, and residence of the above-named child is as follows:

2. The name and present address of each parent is as follo

D. The mother subjects child to physical abuse.

E. The father's substance use impairs his ability to safely parent.

9 A Child.

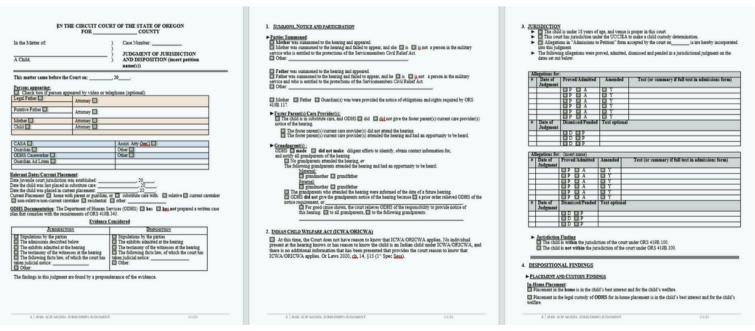
10 TO THE ABOVE-ENTITLED COURT:

19 reason of the following facts:

Page 1 - DEPENDENCY PETITION

21 welfare of the person or of others, as follows

DEPENDENCY PETITION



The jurisdictional or dispositional judgment is the product of a jurisdiction trial or hearing. It is the judge's written finding that the child is now under the jurisdiction of the court, and why. The proven and admitted allegations noted in this judgment (usually on page 2 or 3 of the document) are the "why" and they form the "bases of jurisdiction" in the case.

If the judgment lists the allegations only by letters or numbers (such as "3A" or "B") then you can reference the petition to determine which allegations were found to be bases of jurisdiction. For example, look at the petition pictured on the previous page. If the jurisdiction judgment in that case showed that the proven allegations for the mother were "A and D" then the bases of jurisdiction for the mother would be "The mother's mental health impairs her ability to safely parent," and "The mother subjects the child to physical abuse." These bases of jurisdiction are what the entire case is about, and are essentially the proven reasons why the Court and ODHS can legally intervene in the family.

The date that the jurisdiction hearing or trial took place is also usually the date of jurisdiction. The date of jurisdiction is the date on which the court found the child to be under its control based on proven or admitted allegations against ALL parents. Jurisdiction is considered to be pending in any case where there is jurisdiction as to only one of multiple legal parents. A case where the court does not find jurisdiction as to all legal parents will be dismissed and the child returned to the safe parent.

The document also frequently contains orders from the judge (ie: court orders) telling the parents and ODHS what they are to do next.

Information from this finding can be applied to:

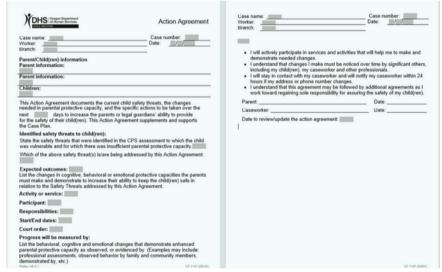
- Finding 4 Is ODHS offering adequate services/support to the parents to address <u>every</u> basis of jurisdiction? Has ODHS offered all court-ordered services to the parents?
- Finding 6 Are the parents making progress towards changing the circumstances described by each basis of jurisdiction?
- Finding 8 Is ODHS in compliance with all orders of the court?
- Finding 10 If none of the circumstances described by the bases of jurisdiction are still true, there is not a continuing need for placement of the child out-of-home.



## Action Agreements & Letters of Expectation

OAR 413-040-0011 requires that ODHS develop a time-limited written action agreement in conjunction with the case plan. These agreements should include expected outcomes in the case, the specific activities/services required to achieve that outcome, responsibilities of each participant in the plan, anticipated start/completion dates, a method of measuring parental progress, and a timeline for review of the agreement. ODHS policy specifies that action agreements should be reviewed and updated every 90 days or any time something significant changes in the case, whichever is sooner. If a parent refuses to sign an Action Agreement or is unavailable/whereabouts unknown, a dated Letter of Expectation can take the place of an Action Agreement.





- Finding 4 Was each parent provided with a timely Action Agreement (or if the parent was unavailable/unwilling to sign one, a Letter of Expectation instead)? Have these expectations been explained to and discussed with the parent? Has the parent had an opportunity to sign it? Are sufficient and timely services being offered to the parent to address every basis of jurisdiction?
- Finding 6 Is the parent making progress on the action items listed in their Action Agreement or Letter of Expectation?
- Finding 8 If the case plan is reunification, Action Agreements (or Letters of Expectation) provide a basic level of written notice to the parents about how to accomplish reunification. The agency is not in compliance with the case plan without it.

### **Adoption Tracking Sheet**

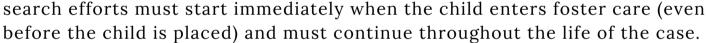
The adoption tracking sheet is usually labeled as such and may look different from county to county. Some ODHS offices use a printout of their computer program's adoption tracking page, or will provide the CRB with some other similar document made specifically for the review.

Information from this document can be applied to:

• Finding 5 - How many steps towards finalization of the child's permanent placement are complete? What remains to be done? Were the steps completed in a timely fashion? If there were delays, why?



Like the adoption tracking sheet, this document looks different county to county. The agency's relative



- Finding 3 Was a timely, diligent effort made to identify possible relative placements for the child? Were maternal, paternal, adoptive and extended family relatives contacted? If ODHS received responses from relatives, did the agency follow up? Are there additional relatives the parents or child want to be contacted that ODHS has not contacted? Was an additional service like Family Find utilized to dig deeper for relatives?
- Finding 7 The same questions as above for Finding 2 are relevant in Finding 7, as related to identifying relatives who may serve as permanent placement resources if needed. Relative search efforts are crucial to concurrent planning. For instance: If a diligent relative search was not started timely or was not conducted at all, and the child is placed with a relative who is not a permanent placement for the child, the agency may receive a "yes" finding on Finding 2 (because the child is placed with a relative), but a "no" on Finding 7 (because insufficient effort has been made to develop the concurrent plan).
- Finding 8 A diligent relative search must be conducted in order for the agency to be fully in compliance with any case plan.

### Other Court Documents

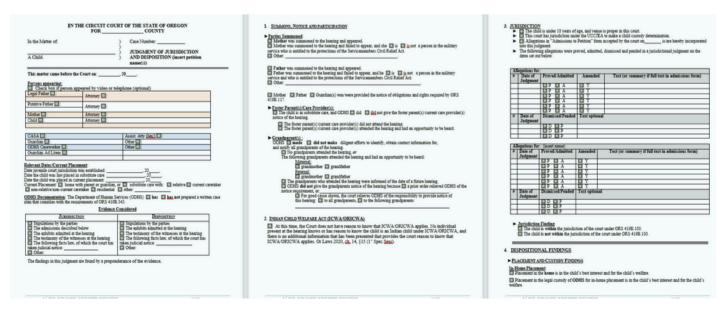
You will receive a variety of court documents in each CRB packet. When you get your first packet, take some time to familiarize yourself with the way these court documents look in your county. Note things like where to find the date of the hearing, the type of hearing that was held, who attended, and what the judge found or ordered.

Some court documents you can expect to see in your packet include:

**Jurisdiction and/or Disposition Judgment** - Described in detail above. **Shelter Order** - Shelter hearings occur within 24 hours of any child being placed in out-of-home care. The judgement from this hearing is called a shelter order, and authorizes the removal of the child from their home and placement in foster care. The judgment often lists efforts made by ODHS to prevent the need for removal of the child from the home.

**Judicial Review Judgment** - Review hearings can occur any time in a case. These judgments often include more orders from the judge, and information about the current status of the case.

Permanency Review Judgment - Permanency hearings are required at least annually in every dependency case. The first permanency hearing in any case is required 12 months after jurisdiction is established or 14 months after the child is removed from the home, whichever is earlier. Such hearings are the only proceedings at which a case's permanency plan can be changed. At permanency hearings, the court makes determinations on findings very similar to those that the CRB makes. The judge may also make more court orders at that time.



Any of these court documents may contain orders from the judge. You can usually find those orders on the last page of each document. You can also find basic information like current attorneys for each party, the assigned CASA, the permanency plan and concurrent plan, and what court hearings are scheduled in the future in this case.

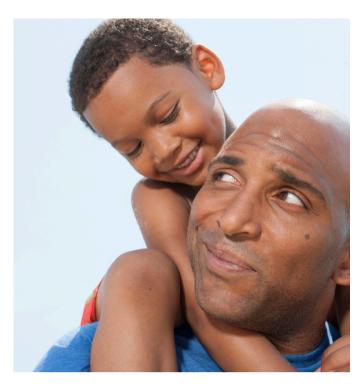
IN THE CERCUIT COURT OF THE STATE OF OREGONCOUNTY In the Matter of:    Case Number:	2. Notice Findonce  Parties:  All parties were set notified, and DHS shall make chipped efforts to notify the following of all four beautified:  Shother:  Father:  Our classics) was provided the notice of obligations and rights required by ORS 4/58 117.
A Cachel ( ) (008-4190.100 et seq.)  This matter canabefore the Court on:  Propos, paragraphs:  Annex   Annex	► Femire Executió/Line Execution and OINS     Med Line Executió/Line Execution and OINS   Med   Med extra give the finetre parenti/y current care    The Contraction   Med Line   Med Line   Med Line   Med Line   Med Line
CANAL AND Seni   Anne Andre Seni   CANAL AND SENI   CANAL	Meternal productore production    productore   productore   productore     productore   productore   productore     productore   productore   productore   productore     the productore   the pr
Volence Considered   Volence	S. U.C.D.A. DeTERMANNED  This Cert   San   dees not have principion under the U.C.D.A. (1985-199-70) to 109-834) to make 'a did country demandant.  4. REASONARE FORUME TOWNSON  In light of the committees or the dail and the parential, having considered the dail's habit an adder to habit of the committees or the dail and the parential, having considered the dail's habit an adder to habit of the committees or the dail and the parential, having considered the dail's habit and adder to The supplementary forum and Persuathying Families Programs in the dail's best interest (285-411-599) the Core finds that:
The findings made below are based on a preponderance of the evidence.  L. DRIGAN CHELD WELFARE ACT (ICWA-ORICWA) FENENCIA	■☐ OOHS has made reasonable efficits to provide services said or other suggest to present or eliminate the said for reasons of the child from the house and to enable a possible for the child to suffice return home. OR 4100 1310). The efforts to prevent reasonable safely return the child home actuals the following:
A think time, the Court does not have reason to know that ICWA ORICWA applies. No individual present at the hearing knows or has reason to know the child as inclinated mids used: WCA ORICWA, and there is no additional information that has been presented that provides the court reason to know that ICWA ORICWA applies. ODES has provided the court documentation that it has made impuries as required under ORICWA. Or Lawa 2020, th. 1, §15 (1* Spec Sens).	□ Description of reasonable efforts is attached as Ethibitand is adopted as the Court's written findings. > □ The Court considers ODHS to have made reasonable efforts, to prevent or climinate the need for
1   393-X29 MODEL SHELTER ORDER. 15-21	2   375-XXD MODORI, SHRILTER, ORDER 5-1-21

- Finding 1 Are the child's needs continuing to be met? Is ODHS providing the child with all court-ordered services?
- Finding 4 Is ODHS providing the parent with all court-ordered services? Did the court order ODHS or the AAG's office to file something by a specific date, and did the agency do so?
- Finding 8 Is ODHS in compliance with all court orders?
- ICWA determination You can see whether or not the court has been treating this case as an ICWA case.
- All findings These court documents can tell you what the court-ordered permanency plan and concurrent plan are. Note that if the permanency or concurrent plan that ODHS is working towards is different than the plan determined by the court, the court's order controls.



### **CASA Reports**

When available, CASA reports (reports from a child's Court Appointed Special Advocate) can be helpful for getting an understanding of the child's functioning in their foster home, at school, and in other services. You can also read about the top concerns and recommendations for this child and the child's family from someone whose only job is to get to know the child and advocate for their best interests. Information contained in these reports varies, and can be applicable to any finding.





https://orkids-prd.dhs.sdc.pvt/orkids/html/AutoClose.jsp

### **Placement History**

This somewhat difficult-to-read document is a printout of the child's placement history. Note that every line is not necessarily a new placement. Sometimes a placement's designation or status changes, so you must look carefully at the provider name/number to determine whether the child actually moved placements.

Information from this document can be applied to:

• Finding 1 - How many placements has this child been in? What were the reasons for the moves? Are the agency's placement choices helping to ensure the child's safety and well-being?