

CRB CASE NOTES SHEET

(Revised December 2021)

Review Date: _____ Date of Last Review: _____

Mother: _____

Child: _____ Age: _____ Father: _____ Status: _____

Child: _____ Age: _____ Father: _____ Status: _____

Child: _____ Age: _____ Father: _____ Status: _____

Child: _____ Age: _____ Father: _____ Status: _____

Attorney for Child: _____ Caseworker: _____

Attorney for Mother: _____ CASA: _____

Attorney for Father: _____ Other: _____

Case Summary (optional) _____

Please confirm the following:

Reason parent/youth (14 or older)/resource parent is not at review: _____

Voluntary Custody/Placement: Yes No Been in care since _____ (_____ months)

Date of Jurisdiction: _____ Plan: _____

Basis of Jurisdiction: _____ Concurrent Plan: _____

Mother _____

Father(s) _____

Ask → **Is there a reason to know the child is an Indian child? or Is there a reason to know the children are Indian children?**

Indian Child Welfare Act Status of Mother: _____ Signed 1270 Form

Indian Child Welfare Act Status of Father(s): _____ Signed 1270 Form

_____ Signed 1270 Form

We will now address placement efforts:

1. Has ODHS made reasonable active efforts to prevent or eliminate the need for removal of the child from the home? (First review only. Active efforts standard if ICWA applies.)

2. Has ODHS made diligent efforts to place the child with a relative or person who has a caregiver relationship? (Applies in all cases.)

We will now address services to the child:

3A. Has ODHS ensured that appropriate services are in place to safeguard the child's safety, health and well-being? (Applies in all cases.)

Placement(s):

Safety (including face-to-face contacts):

Family contact (parents, siblings, extended family):

Assessments (first review):

Mental health/therapeutic support/psychotropic medication:

Education:

Health/medical/dental/vision:

Social/extracurricular activities:

Youth transition planning (ages 14 and up):

Cultural considerations:

3B. Has ODHS taken appropriate steps to ensure that 1) the substitute care provider is following the reasonable and prudent parent standard, and 2) the child has regular, ongoing opportunities to engage in age appropriate or developmentally appropriate activities? (This finding only applies when the child is age 16 or older AND the current permanency plan is APPLA.)

We will now address efforts the agency has made toward the permanency plan:

4. Has ODHS made reasonable active efforts to provide services to make it possible for the child to safely return home? (Applies only if plan is "Return to Parent." Active efforts if ICWA.)

Parent: _____

Parent: _____

The court ordered the following services:

The court ordered the following services:

ODHS offered/referred the following services
(note any delays):

ODHS offered/referred the following services
(note any delays):

Family engagement meeting (FEM) held.

Family engagement meeting held.

There is a current action agreement/letter
of expectation.

There is a current action agreement/letter
of expectation.

Parent: _____

Parent: _____

5. Has ODHS made reasonable efforts in accordance with the case plan to place the child in a timely manner, and to complete the steps necessary to finalize the permanent placement, including an interstate placement if appropriate? (Applies only if plan is NOT "Return to Parent.")

Additional finding if ICWA applies → **Has ODHS made active efforts to place the Indian child in a timely manner in accordance with the placement preferences?***

*A tribe may have its own established placement preferences. If it does, that is the order of preference that must be followed. If the tribe has not established placement preferences, the following preferences apply: When the parental rights of the Indian child's parents have been terminated OR anytime the permanency plan is Adoption, Tribal Customary Adoption, or Guardianship, the order of preference is 1) A member of the child's extended family, 2) Other members of the Indian child's tribe, or 3) Other Indian families. When the parental rights of the Indian child's parents have not been terminated, except when the permanency plan is Adoption, Tribal Customary Adoption, or Guardianship, the order of preference is 1) A member of the child's extended family; 2) A foster home licensed, approved or specified by the Indian child's tribe; 3) A foster home licensed or approved by a licensing authority in this state and in which one or more of the licensed or approved foster parents is an Indian; or 4) An institution for children that has a program suitable to meet the Indian child's needs and is approved by an Indian tribe or operated by an Indian organization.

We will now address progress and compliance issues:

6. Have the parents made sufficient progress to make it possible for the child to safely return home? (This finding applies if the plan is "Reunification." Progress is determined separately for each parent. This finding is not necessarily asking whether the child can safely return home today. Rather, it is asking whether, given the parent's current and expected rate of progress, will further efforts by the parent permit the child to safely return home within a reasonable time. Reasonable time means a period of time that is reasonable given a child's emotional and developmental needs and ability to form and maintain lasting attachments.)

7. Has ODHS made sufficient efforts in developing the concurrent permanency plan? (Applies only when the plan is "Return to Parent.")

Confirm at first review:

- | | |
|---|---|
| <input type="checkbox"/> Legal parents/putative fathers identified | <input type="checkbox"/> Concurrent plan identified |
| <input type="checkbox"/> ICWA inquiry completed (all parents) | <input type="checkbox"/> ASFA timelines discussed with parents |
| <input type="checkbox"/> First relative search completed | <input type="checkbox"/> Relatives engaged (<input type="checkbox"/> n/a) |
| <input type="checkbox"/> Birth certificate obtained | <input type="checkbox"/> Absent parent search completed (<input type="checkbox"/> n/a) |
| <input type="checkbox"/> Collection of medical and genetic info started | <input type="checkbox"/> ICPC home study requested (<input type="checkbox"/> n/a) |

Confirm at subsequent reviews:

- LAS/AAG staffing held (adoption only)
- Adoption referral packet sent to Central Office (adoption only)
- Permanent resource identified (be careful to not put RP on the spot)
- Permanency Committee requested or held (n/a)*

Additional finding if ICWA applies AND the child is placed in a home outside the placement preferences for a case where parental rights have not been terminated and the permanency plan is Reunification: **Has ODHS continued to maintain the relationship of the Indian child with potential permanent placement preferences?** If not, **has ODHS continued to search for a permanent placement that complies with the placement preferences?***

*A Permanency Committee is not held for concurrent plans of adoption unless ODHS is considering splitting a sibling group.

**Permanent placement preferences are the same as those for adoptions, tribal customary adoptions, and guardianships.

8. Is ODHS in compliance with the case plan and court orders? (Applies in all cases)

Face-to-face contacts:

Implementation of previous CRB recommendations:

Compliance with court orders/case plan:

We will now address the appropriateness of the plan:

9. Is the permanency plan the most appropriate plan for the child? (Applies in all cases.)

10. Is there a continuing need for placement? (Applies in all cases)

Estimated date to leave care:

Upcoming court hearings (date and type):

RECOMMENDATIONS:

Plan:

Placement:

Services to Parents:

Services to Children:

Parental Involvement in Services:

Visits: