

FULL OPENING STATEMENT

*Use this opening statement for every NEW case,
and any time there are parents, foster parents or new CASAs at a review.*

THE FIELD MANAGER WILL GIVE INSTRUCTIONS AND CONDUCT INTRODUCTIONS OF
ALL PARTIES EXCEPT BOARD MEMBERS.

Hello, thank you for attending this Citizen Review Board hearing for [CHILD'S NAME]. I am [YOUR NAME], a board member.

Please help us ensure a smooth review today for all participants by following a few key steps: First, please mute your line, and keep it muted for the duration of this review, whenever you are not speaking. Please also ensure that you are in a private location that will protect confidentiality. It is also a good idea to silence your notifications at this time. Please remember to identify yourself each time you begin speaking and try to speak one at a time. By law, this call may not be recorded. Thank you.

My fellow board members are [BOARD MEMBERS' NAMES]. The Citizen Review Board is part of Oregon's court system. We are specially trained volunteers appointed by the Court. We do not work for ODHS.

The board is required by law to answer a series of questions about this case, which we refer to as "Findings." The findings are listed on the back of the notice you received so you can follow along as we address each question in order. We will be asking specific questions as we address each finding. You will have opportunity to provide input.

The CRB Field Manager is taking notes and writing a report of this review. After this review, we will send the full report to the Court and all legal parties.

We respect the sensitive nature of your case and will not talk about this case outside of this review process. If you are not one of the children or legal parents being reviewed today, please raise your hand to swear or affirm to keep information that is disclosed to you by the Board confidential, unless authorized by law. By continuing to participate in this review, you are agreeing to do so.

Thank you. Please let us know if you believe a board member would not be fair or objective. We will consider whether that person should be excused from this case.

We will have until _____ to conduct today's review.

LEAD REVIEWER'S NAME will be leading our review.

Before we begin, do you have any questions about the review process?

SHORT OPENING STATEMENT

*Use this opening statement for when only “professional parties” are at a review.
(caseworker, attorneys, CASA, and some experienced foster parents)*

THE FIELD MANAGER WILL GIVE INSTRUCTIONS AND CONDUCT INTRODUCTIONS OF
ALL PARTIES EXCEPT BOARD MEMBERS.

Hello, thank you for attending this Citizen Review Board hearing for [CHILD’S NAME]. I am [YOUR NAME], a board member.

Just a reminder to please stay on mute when you are not speaking, and please identify yourself each time you begin speaking. By law this call may not be recorded. Thank you.

My fellow board members today are: [BOARD MEMBERS’ NAMES].

We respect the sensitive nature of your case and will not talk about this case outside of this review process. If you are not one of the children or legal parents being reviewed today, *please raise your hand to swear or affirm to keep information that is disclosed to you by the Board confidential, unless authorized by law. By continuing to participate in this review, you are agreeing to do so.*

We will have until _____ to conduct today’s review.

LEAD REVIEWER: _____ will be leading this review.

CLOSING STATEMENT

This review is now concluded. Thank you for attending and providing input.

You will receive a report including the Findings and Recommendations the board made at this review. A copy will also be sent to the Court, ODHS, attorneys, and other required parties.

You may contact the CRB field manager if you have any concerns or questions about our recommendations.

If ODHS does not intend to implement the recommendations of the board, they must respond in writing to the CRB within 17 days of receiving the report.

If you are on the phone, you may hang up now, and if you are in the videoconference, please click the red circle with the "X" at the bottom of your screen to leave the meeting.

Thank you!