



# GUIDE FOR LEADING A CRB REVIEW

## INTRODUCTION:

CRB Field Manager welcomes and identifies attendees.

Lead questioner (LQ) reads [opening statement](#).

LQ introduces case:

We are here to review the case of [Child Name] who entered care on [Date]. The permanency plan is [Plan]. Documentation indicates this [is/is not] an Indian Child Welfare Act case.

- Does any person present have a reason to know that I[Child Name] is an Indian child?
- [Caseworker], have there been any significant changes to the permanency plan, placement, or circumstances of [Child Name] or the parents in the last 30 days?

Now we will move to the findings.

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## DISCUSSION:

We will first address [Child Name].

### 1. Has ODHS ensured that appropriate services are in place to safeguard the safety, health, and well-being of [Child Name]?

Here, we are looking at what ODHS is providing to [Child Name].

- *If youth is present:* [Youth], the board is interested in hearing about your likes and dislikes, and how you are doing. When we ask questions about those things, would you like us to ask you, or someone else who can answer for you?
- *If youth is not present:* [Parent], can you describe [Child Name] for us? Tell us about their personality and interests.
- [Caseworker], can you please give us an update on how [Child Name] is doing and what services they are currently receiving?
- [Resource Parent], can you please give us an update on how [Child Name] is doing?
- [CASA], are there any additional services or supports you'd recommend?
- [Child's Attorney], are there any services or supports your client needs that they are not currently receiving, or any additional input on behalf of your client?
- *If youth is not present:* [Parent], are there any services or supports [Child Name] needs that they are not currently receiving?

### 2. Has ODHS taken appropriate steps to ensure that 1) the substitute care provider is following the reasonable and prudent parent standard, and 2) [Child Name] has regular, ongoing opportunities to engage in age appropriate or developmentally appropriate activities?

*This finding only applies when the youth is 16 or older AND the permanency plan is APPLA.*

### 3. Has ODHS made diligent efforts to place [Child Name] with a relative or a person who has a caregiver relationship? *This finding is not applicable when the child is placed with a parent.*

Here, we are looking at the agency's efforts to place [Child Name] with a relative or someone already known to them.

- [Child Name] [is/is not] currently placed with a relative. [If yes, no more questions needed.]
- [Caseworker], could you give us an update on your efforts to locate and contact relatives?

We will now address efforts and progress towards the permanency plan.

**4. Has ODHS made reasonable efforts (or active efforts if ICWA applies) to provide services to make it possible for [Child Name] to safely return home and to finalize the permanency plan of reunification?** *This finding only applies if the permanency plan is reunification.*

Here, we are looking at what services and assistance ODHS has offered to the parents to help make reunification safe and possible given their jurisdictional issues.

- The case material indicated [LQ briefly summarizes ODHS referrals for mother].
- [Caseworker], is there anything else you offered or provided to [Mother].
- The next question is for [Mother] or her attorney. Do you have any concerns about what ODHS has offered? Is there any help that you need that you're not yet receiving?
- Turning to [Father], the case material indicated [LQ briefly summarizes ODHS referrals for father].
- [Caseworker], is there anything else you offered or provided to [Father].
- The next question is for [Father] or his attorney. Do you have any concerns about what ODHS has offered? Is there any help that you need that you're not yet receiving?

**Additional finding that may be discussed at the first review:** Did ODHS make reasonable efforts (or active efforts if ICWA applies) to prevent or eliminate the need for removal of [Child Name] from the home?

**5. Has ODHS made reasonable efforts in accordance with the case plan to place [Child Name] in a timely manner and to complete the steps necessary to finalize the permanent placement?**

*This finding only applies if the permanency plan is not reunification.*

- The current permanency plan is [Plan].
- [Caseworker], can you give us an update on the status of finalization in this case and what steps, if any, are left to finalize the placement?
- [Child's Attorney], Do you have any concerns about ODHS' efforts to finalize the placement in a timely manner?

**If ICWA applies:** Has ODHS made active efforts to place the Indian child in a timely manner in accordance with the placement preferences?

**6. Is the parent making sufficient progress to make it possible for [Child Name] to safely return home within a reasonable time?**

*This finding only applies if the permanency plan is reunification. Progress is determined separately for each parent and measured within court ordered timelines.*

Here, we are looking at the rate of progress that each parent has made and whether reunification can be achieved within a reasonable time.

- [Mother], can you give us an update on how you are doing and your progress so far?
- [Mother's Attorney], what else would you like to add about your client's progress?
- [Father], can you give us an update on how you are doing and your progress so far?
- [Father's Attorney], what else would you like to add about your client's progress?
- [Caseworker], can you please give us an update on the progress you have seen so far for both parents?
- [Caseworker], can you tell us what else the parents need to do before reunification can occur safely?

We will now address compliance issues.

**7. Has ODHS made sufficient efforts in developing the concurrent permanency plan?**

*This finding only applies when the permanency plan is reunification.*

*Not applicable when the child is placed with a parent.*

Here, we look at what ODHS has done to develop the “backup” plan in case [Child Name] cannot safely return home within a reasonable amount of time.

- The backup plan in this case is [Plan].
- I saw in the case material [LQ briefly summarizes ODHS’ concurrent planning efforts].
- [Caseworker], are there any additional efforts you would like to add?

**If ICWA and the child is placed in a home outside of placement preferences:** Has ODHS continued to maintain the relationship of the Indian child with potential permanent placement preferences? If not, has ODHS continued to search for a permanent placement that complies with the placement preferences?

**8. Is ODHS in compliance with the case plan and court orders?**

We will now address appropriateness of the plan.

**9. Is the permanency plan the most appropriate plan for the child?**

- The permanency plan is [Plan].
- [Child’s Attorney], do you support the plan of [Plan] for [Child Name]?
- [CASA], do you support the plan of [Plan] for [Child Name]?

**10. Is there a continuing need for placement?**

*This finding is not applicable when the child is placed with a parent.*

Here, we are looking at whether the parents have met conditions for return and whether the child could go home today.

- [Caseworker], what are the remaining barriers to an in-home plan?

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**CONCLUSION:**

Does anyone have any comments or information to add to this review before we close?

The board would like to commend [any commendations/encouragement for parents, CASA, attorneys, ODHS, the youth, etc.].

[Field Manager], would you please read back our recommendations?

LQ reads [closing statement](#).