



2025 Revised Domestic Relations Mediator Report

Training for Mediators

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Agenda Today

- Relevant Statutes & Rules
- Revised Mediator Report Form
- Mediator Report Data
- Step by Step Overview
- Practice Examples
- Questions



Domestic Relations Mediation Statutes and Rules



- Court-ordered mediation: ORS 107.755
- Mediator Report to the Court: ORS 107.765(2)
- Confidentiality and Privacy of Proceedings: ORS 107.785; ORS 36.200-238
- Methods of Services: ORS 107.775
- Mediation of Financial Issues: ORS 107.755(4); ORS 107.765(1); UTCR 12.090
- [Supplemental Local Rules](#)



Mediation of Financial Issues: ORS 107.755(4); ORS 107.765(1); UTCR 12.090



- ORS 107.755(4): If a court provides mediation of financial issues, it shall develop a list of mediators who meet the minimum qualification rules.
- UTCR 12.090: If a court provides financial mediation services using independent contractors, the court must appoint an independent qualifications review panel.
- ORS 107.765(1)**If a court does not provide mediation of financial issues, the mediator shall not consider issues of property division or spousal or child support**, in connection with the mediation of a dispute concerning child custody, parenting time or visitation, or otherwise, **without the written approval of both parties or their counsel** (Emphasis added).



Who should submit mediator reports?

ORS 107.775(1) to ORS 107.775(3) Methods of Providing Mediation Services

1. **A circuit court may obtain mediation services, with the prior approval of the governing body of each county involved, by:**
 - a. Using personnel performing conciliation services for the court under ORS 107.510 (Definitions for ORS 107.510 to 107.610) to 107.610 (Qualifications of conciliation counselors);
 - b. Contracting or entering into agreements with public or private agencies to provide mediation services to the court; **or**
 - c. Employing or contracting for mediators directly.
2. Personnel performing mediation services for the circuit court shall have the minimum educational and experience qualifications established by rules adopted under ORS 1.002 (Supreme Court).
3. Subject to the provisions of the Local Budget Law, the compensation and expenses of personnel performing mediation services for the circuit court and other expenses of mediation services provided by the court shall be paid by the county or as may be agreed upon by the counties involved.

IN THE CIRCUIT COURT OF THE STATE OF
OREGON FOR THE COUNTY OF [REDACTED]

Enter Petitioner's Name [REDACTED] Case No: [REDACTED]
Petitioner

and

Enter Respondent's Name [REDACTED] DOMESTIC RELATIONS
Respondent MEDIATOR REPORT

☐ AMENDED REPORT

TOTAL TIME SPENT ON MEDIATION: Enter in minutes [REDACTED]

This includes time spent on mediation activities (scheduling, party contact, case management, individual orientation), as well as time spent in mediation sessions and drafting the mediation agreement.

MEDIATION OUTCOMES:

- ☐ **FAILURE TO APPEAR FOR MEDIATION** (Filing Code: FTAM)
At least one party failed to appear for mediation.

CUSTODY AND PARENTING TIME

Select one of the below if custody and parenting time mediation was provided

- ☐ **FULL AGREEMENT** (Filing Code: AGME)
Parties reached agreement on all custody and parenting time issues.
- ☐ **PARTIAL AGREEMENT** (Filing Code: MEPA)
Parties reached partial agreement on custody and parenting time issues.
- ☐ **NO AGREEMENT** (Filing Code: MENA)
Both parties appeared for mediation but either they were unable to reach agreement on any custody or parenting time issues, and/or the case was inappropriate for mediation and mediation was not continued or completed.

FINANCIAL MEDIATION was provided for the following issues: [REDACTED]

- ☐ property division ☐ spousal support ☐ child support ☐ other: [REDACTED]

Select one of the below if financial mediation was provided

- ☐ **FULL AGREEMENT** (Filing Code: MEFA)
Parties reached agreement on the selected financial issues.
- ☐ **PARTIAL AGREEMENT** (Filing Code: MEFP)
Parties reached partial agreement on the selected financial issues.
- ☐ **NO AGREEMENT** (Filing Code: MEFN)
Both parties appeared for mediation but either they were unable to reach agreement on the selected financial issues, and/or the case was inappropriate for mediation and mediation was not continued or completed.

2023 MEDIATOR REPORT



We use mediation data to...

- Measure the quantity of and outcomes of services
- Create benchmark goals
- Analyze mediation outcomes
- Develop data-informed practice recommendations
- Align future mediation funding allocations with courts' actual needs
- To support statewide funding requests if more funding is needed.

MEDIATOR REPORT DATA





Why is the form being changed?

Current Mediator Report Discrepancies

- How should these examples be coded on the 2023 Mediator Report?
 - The parties arrive at custody and parenting time mediation and tell the mediator that they have settled all matters and have everything ready to submit to the court.
 - AGME? MENA? No report?
 - One party completed their individual mediation orientation. The other party never completed their individual mediation orientation.
 - MENA? FTAM? No report?



2025 Mediator Report to the Court Resources

Website: [Oregon Judicial Department : Alternative
Dispute Resolution Programs : Resources for Mediators](#)

IN THE CIRCUIT COURT OF THE STATE OF
OREGON FOR THE COUNTY OF _____

Enter Petitioner's Name _____

Petitioner

Case No: _____

and

Enter Respondent's Name _____

Respondent

**DOMESTIC RELATIONS
MEDIATOR REPORT**

☐ AMENDED REPORT

TOTAL TIME SPENT ON MEDIATION: Enter in minutes _____

This includes time spent on mediation activities (scheduling, party contact, case management, individual orientation), as well as time spent in mediation sessions and drafting the mediation agreement.

MEDIATION OUTCOMES

☐ **Mediation Did Not Occur** (Filing code: MDNO)

Select at least one reason if mediation did not occur.



- ☐ **No contact information available:** Due to limited or insufficient contact information for at least one of the parties, the mediator has been unable to schedule mediation.
- ☐ **Unresponsive party or failure to complete orientation:** One or more parties failed to complete orientation, or one or more parties was unresponsive to mediator's contact attempts.
- ☐ **Insufficient time for scheduling mediation:** There is not enough time for mediation to occur before the trial scheduled on: [insert date box].
- ☐ **Prior to the time mediation commenced, this case was determined to be inappropriate for mediation.**
 - ☐ The parties already settled all contested issues for which mediation is available.
 - ☐ The case needs to be assigned to a different mediator.
 - ☐ The mediator/court determined mediation to be inappropriate based on other case factors.
- ☐ **Other reason:** Mediation did not occur due to a reason not listed.

☐ **Failure To Appear for Mediation** (Filing code: FTAM)

A mediation appointment was scheduled and at least one party failed to appear for mediation.

CUSTODY AND PARENTING TIME

Select one of the below if custody and parenting time mediation was provided.

- ☐ **Full Agreement** (Filing Code: AGME)
Parties reached agreement on all custody and parenting time issues.
- ☐ **Partial Agreement** (Filing Code: MEPA)
Parties reached partial agreement on custody and parenting time issues.
- ☐ **No Agreement** (Filing Code: MENA)

FINANCIAL MEDIATION was provided for the following issues:

☐ property distribution ☐ spousal support ☐ child support ☐ other:

Select one of the below if financial mediation was provided.

- ☐ **Full Agreement** (Filing Code: MEFA)
Parties reached agreement on the selected financial issues.
- ☐ **Partial Agreement** (Filing Code: MEFP)
Parties reached partial agreement on the selected financial issues.
- ☐ **No Agreement** (Filing Code: MEFN)
Both parties appeared for mediation but either they were unable to reach agreement on the selected financial issues, and/or the case was inappropriate for mediation and mediation was not continued or completed.

Date: _____

Mediator: _____

2025 Revised Form

Mediation Did Not Occur (MDNO)

MEDIATION OUTCOMES

- ☐ **Mediation Did Not Occur** (Filing code: MDNO)
Select at least one reason if mediation did not occur.
 - ☐ **No contact information available:** Due to limited or insufficient contact information for at least one of the parties, the mediator has been unable to schedule mediation.
 - ☐ **Unresponsive party or failure to complete orientation:** One or more parties failed to complete orientation, or one or more parties was unresponsive to mediator's contact attempts.
 - ☐ **Insufficient time for scheduling mediation:** There is not enough time for mediation to occur before the trial scheduled on:
 - ☐ **Prior to the time mediation commenced, this case was determined to be inappropriate for mediation.**
 - ☐ The parties already settled all contested issues for which mediation is available.
 - ☐ The case needs to be assigned to a different mediator.
 - ☐ The mediator/court determined mediation to be inappropriate based on other case factors.
 - ☐ **Other reason:** Mediation did not occur due to a reason not listed.

“Prior to the time mediation commenced”

MEDIATION OUTCOMES

☐ **Mediation Did Not Occur** (Filing code: MDNO)

Select at least one reason if mediation did not occur.

- ☐ No contact information available: Due to limited or insufficient contact information for at least one of the parties, the mediator has been unable to schedule mediation.
- ☐ Unresponsive party or failure to complete orientation: One or more parties failed to complete orientation, or one or more parties was unresponsive to mediator's contact attempts.
- ☐ Insufficient time for scheduling mediation: There is not enough time for mediation to occur before the trial scheduled on:

☐ **Prior to the time mediation commenced, this case was determined to be inappropriate for mediation.**

- ☐ The parties already settled all contested issues for which mediation is available.
- ☐ The case needs to be assigned to a different mediator.
- ☐ The mediator/court determined mediation to be inappropriate based on other case factors.

☐ **Other reason:** Mediation did not occur due to a reason not listed.

Timing of Mediation Did Not Occur (MDNO)

MEDIATION OUTCOMES

- ☐ **Mediation Did Not Occur** (Filing code: MDNO)
Select at least one reason if mediation did not occur.
 - ☐ **No contact information available:** Due to limited or insufficient contact information for at least one of the parties, the mediator has been unable to schedule mediation.
 - ☐ **Unresponsive party or failure to complete orientation:** One or more parties failed to complete orientation, or one or more parties was unresponsive to mediator's contact attempts.
 - ☐ **Insufficient time for scheduling mediation:** There is not enough time for mediation to occur before the trial scheduled on:
 - ☐ **Prior to the time mediation commenced, this case was determined to be inappropriate for mediation.**
 - ☐ The parties already settled all contested issues for which mediation is available.
 - ☐ The case needs to be assigned to a different mediator.
 - ☐ The mediator/court determined mediation to be inappropriate based on other case factors.
 - ☐ **Other reason:** Mediation did not occur due to a reason not listed.

Referral to Mediation Processes & Mediation Did Not Occur

MEDIATION OUTCOMES

- ☐ **Mediation Did Not Occur** (Filing code: MDNO)
Select at least one reason if mediation did not occur.
 - ☐ **No contact information available:** Due to limited or insufficient contact information for at least one of the parties, the mediator has been unable to schedule mediation.
 - ☐ **Unresponsive party or failure to complete orientation:** One or more parties failed to complete orientation, or one or more parties was unresponsive to mediator's contact attempts.
 - ☐ **Insufficient time for scheduling mediation:** There is not enough time for mediation to occur before the trial scheduled on:
 - ☐ **Prior to the time mediation commenced, this case was determined to be inappropriate for mediation.**
 - ☐ The parties already settled all contested issues for which mediation is available.
 - ☐ The case needs to be assigned to a different mediator.
 - ☐ The mediator/court determined mediation to be inappropriate based on other case factors.
 - ☐ **Other reason:** Mediation did not occur due to a reason not listed.

Step 1: Complete Mediator Report Header

IN THE CIRCUIT COURT OF THE STATE OF
OREGON FOR THE COUNTY OF

Enter Petitioner's Name

Petitioner

Case No:

and

Enter Respondent's Name

Respondent

**DOMESTIC RELATIONS
MEDIATOR REPORT**

☐ **AMENDED REPORT**

TOTAL TIME SPENT ON MEDIATION: Enter in minutes

This includes time spent on mediation activities (scheduling, party contact, case management, individual orientation), as well as time spent in mediation sessions and drafting the mediation agreement.



Total Time Spent on Mediation

TOTAL TIME SPENT ON MEDIATION: Enter in

This includes time spent on mediation activities (scheduling, party contact, case management, individual orientation), as well as time spent in mediation sessions and drafting the mediation agreement.

Total minutes
spent in
mediation
session(s)



Total minutes
spent in
activities
related to the
mediation *



Total time
spent on
mediation

Step 2: Did Mediation Occur?

MEDIATION OUTCOME

- ☐ **Mediation Did Not Occur** (Filing code: MDNO)
Select at least one reason if mediation did not occur.
 - ☐ **No contact information available:** Due to limited or insufficient contact information, at least one of the parties, the mediator has been unable to schedule mediation.
 - ☐ **Unresponsive party or failure to complete orientation:** One or more parties failed to complete orientation, or one or more parties was unresponsive to mediation.
 - ☐ **Insufficient time for scheduling mediation:** There is not enough time for mediation to occur before the trial scheduled on:
 - ☐ **Prior to the time mediation commenced, this case was determined to be inappropriate for mediation.**
 - ☐ The parties already settled all contested issues for which mediation was requested.
 - ☐ The case needs to be assigned to a different mediator.
 - ☐ The mediator/court determined mediation to be inappropriate.
 - ☐ **Other reason:** Mediation did not occur due to a reason not listed above.

- If mediation occurred, leave “Mediation Did Not Occur” section blank.
- If mediation did not occur, complete the “Mediation Did Not Occur” section.



Step 3: Regardless of the type of mediation provided, did a party fail to appear?

- ☐ **Failure To Appear for Mediation** (Filing code: FTAM)
A mediation appointment was scheduled and at least one party failed to appear for mediation.
 - Mediators may attempt to reschedule mediation after a party fails to appear. If rescheduling attempts are unsuccessful, mark FTAM.
 - If both parties attended a mediation session and at least one party failed to appear for a subsequent session, select applicable service area outcomes based on the agreement status at the last attended mediation session.



Step 4: Was Custody and Parenting Time Mediation Provided?



CUSTODY AND PARENTING TIME

Select one of the below if custody and parenting time mediation was provided.

- ☐ **Full Agreement** (Filing Code: AGME)
Parties reached agreement on all custody and parenting time issues.
- ☐ **Partial Agreement** (Filing Code: MEPA)
Parties reached partial agreement on custody and parenting time issues.
- ☐ **No Agreement** (FILING CODE: MENA)
Both parties appeared for mediation but either they were unable to reach agreement on any custody or parenting time issues, and/or the case was inappropriate for mediation and mediation was not continued or completed.

Step 5: Was Financial Mediation Provided?

FINANCIAL MEDIATION was provided for the following issues:

☐ property distribution ☐ spousal support ☐ child support ☐ other:

Select one of the below if financial mediation was provided.

- ☐ **Full Agreement** (Filing Code: MEFA)
Parties reached agreement on the selected financial issues.
- ☐ **Partial Agreement** (Filing Code: MEFP)
Parties reached partial agreement on the selected financial issues.
- ☐ **No Agreement** (Filing Code: MEFN)
Both parties appeared for mediation but either they were unable to reach agreement on the selected financial issues, and/or the case was inappropriate for mediation and mediation was not continued or completed.



Step 6: Complete Footer

Date:

Mediator:




Local Modifications to Mediator Report

- Courts may amend Mediator Report to include
 - Billing Information (maintain time spent in minutes box)
 - Other information mediators are already sending courts
- General mediator comments are discouraged
 - Especially within the “this case is inappropriate for mediation” sections.
- Do not remove sections or change language of Mediator Report code sections
- Time spent mediating should be in minutes, not hours



General Reminders for Mediators

- [Mediator_Instructions-2025_Update.pdf](#)
- Only one mediator report per case action.
 - Mediators should not submit a report for each appointment.
- If a second report is needed for current action, mediator should:
 - Check *Amended Report*.
 - List total time spent on current action: include time from prior mediator report(s) (if for current action).
- Post-judgment mediation: New report, do not select amended report.
 - Only list time spent on current action: do not include time spent mediating from past actions.
- Only mark custody and parenting time and/or financial section if respective service was provided. Do not use “no agreement” to indicate the service did not occur.



Begin using 2025
Revised Mediator
Report on May 1,
2025.

Anything else?

Electronic Filing Steps

-
- Free to sign up:
<https://oregon.tylertech.cloud/OfsWeb/Home>
 - Choose a firm or individual account
 - Add a “Waiver” payment account
 - Search for the case using the case number under “File into Existing Case”
 - Use the filing code that corresponds with the box checked on the form (see next slide for codes)
 - Upload PDF document

File & Serve Codes

Mediation Did Not Occur

- Mediation - Did Not Occur - MDNO

Failure to Appear

- Mediation – Failure to Appear - FTAM

Custody and Parenting Time

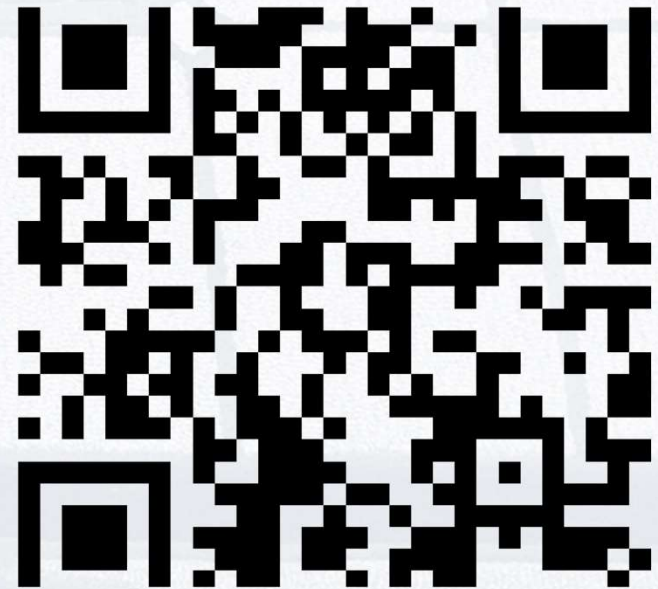
- Agreement – Mediation – AGME
- Mediation – Partial Agreement – MEPA
- Mediation – No Agreement – MENA

Financial

- Mediation – Financial – Full Agreement – MEFA
- Mediation – Financial – Partial Agreement – MEFP
- Mediation – Financial – No Agreement – MEFN

Slido Questions

- Go to slido.com (or use the QR Code)
- Slido Code: 2892158
- Passcode: 09uy1r



Who needs to submit mediator reports?



slido



Parties - 0 votes



Private mediators hired by parties - 0 votes



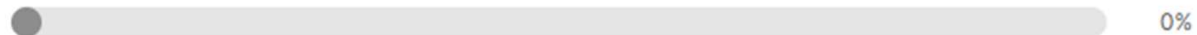
Mediators who provide court-connected services under 107.775(1) to 107.775(3) - 8 votes ✓



A party's attorney - 0 votes



Volunteer mediators from local community agencies - 0 votes



Select the recommended timeframe for when mediators should submit a mediator report?



slido



Up to 18 months after mediation

☐ 0%

Within 14 days of the conclusion of mediation (or within 14 days from when the mediator knows mediation will not occur)



☒ 100%

There is no recommended timeframe

☐ 0%

Parties reached a "partial agreement" for custody and parenting time mediation and a "full agreement" of financial matters during mediation. What code should the mediator to use to file the mediator report in File and Serve?



MEPA (Mediation - Partial Agreement) ✓



MEFA (Full Agreement)



slido



Courts may amend the mediator report to (select all that apply):



Delete the financial issues section



Add a mediator invoice or billing section ☒



Change the time spent mediating section from minutes to hours



slido



Why are mediators discouraged from adding general comments to mediator reports?



slido



Mediators may end up sharing confidential information with the court.



100%

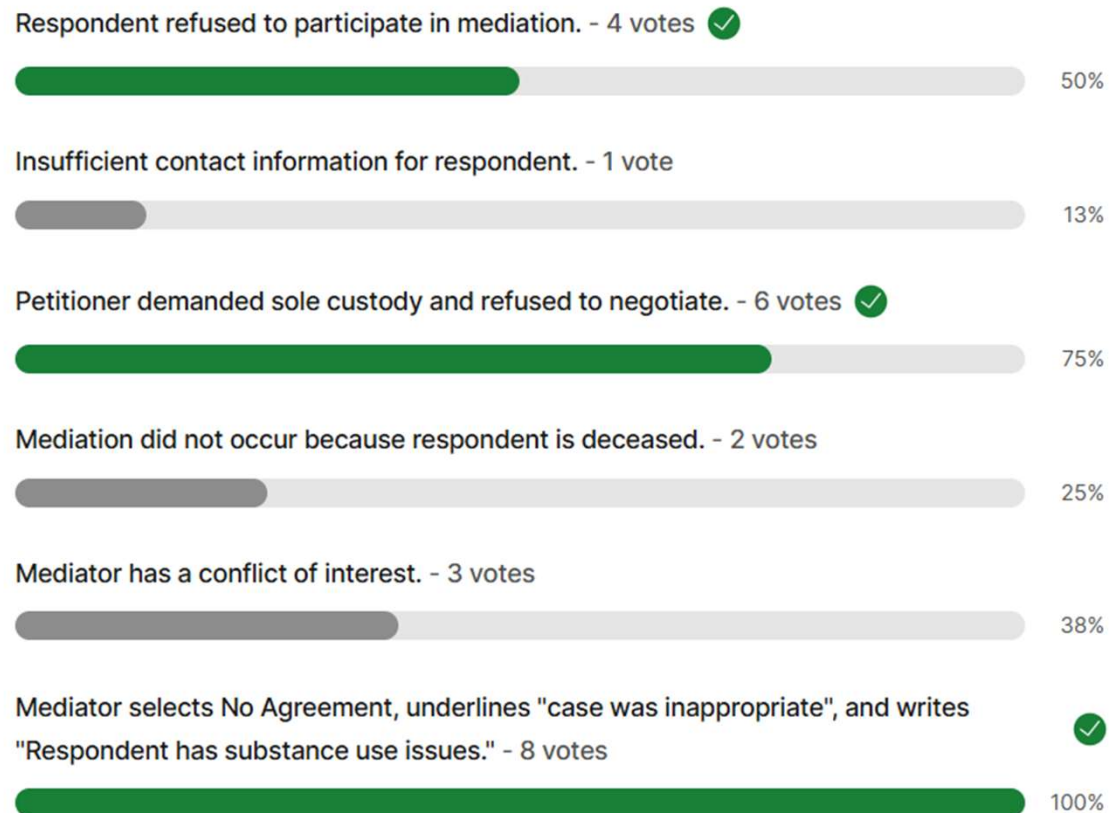
It is a good idea for mediators to write general comments to the court on a mediator report.

0%

Select the mediator report general comments that indicate a mediator may need to revisit confidentiality and mediator ethical standards of practice expectations (select all that apply):



slido



Mediation was never scheduled because one party was unresponsive to the mediator. Select the correct Mediator Report code.



slido



Failure to Appear (FTAM)

☐ 0%

Mediation Did Not Occur (MDNO) ☒

☐ 100%

No Agreement (MENA and/or MEFN)

☐ 0%

Parties arrive to their first custody and parenting mediation appointment with a full written parenting plan. Select the correct Mediator Report code.



slido



Full Agreement (AGME)

29%

Mediation Did Not Occur (MDNO) ☒

71%

When should a mediator mark the "Amended Report" box on a mediator report (select all that apply)?



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Never because the box is confusing

☐ 0%

To correct an error on a previously submitted mediator ☒

☐ 100%

To flag to the court that the report is the most updated and current mediator report ☒

☐ 88%

To change the mediation outcome for the same case action (due to the parties returning to mediation) ☒

☐ 100%

True or False. Mediators should submit one mediator report for each mediation appointment



slido



True



False ☒





Resources

- Resources for Mediators: [Oregon Judicial Department : Alternative Dispute Resolution Programs : Resources for Mediators](#)
- File and Serve: [Odyssey File & Serve](#)

Questions?

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Questions? Thank you!

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