

IN THE CIRCUIT COURT OF THE STATE OF OREGON
FOR THE COUNTY OF YAMHILL

Case No. _____

Plaintiff/Petitioner,

and

CIVIL SUBPOENA

Defendant/Respondent,

TO:

You are hereby required to appear in the above entitled court at Room No. _____ of the County courthouse of Yamhill County in the city of McMinnville, Oregon on _____, at _____ o'clock ____m. to testify as a witness in the above entitled cause on behalf of the following named party(ies) _____ and to remain until the testimony is closed, unless you are sooner discharged. At the end of each day's attendance, you may demand of the party(ies) or the party's(ies') attorney the payment of legal witness fees for the next following day, and if not then paid, you are not obligated to remain longer in attendance.

You are commanded to bring with you* _____

†Issued By: Mandi Montgomery
Trial Court Administrator or Designee

Dated _____

NOTE: Failure to use this form in compliance with ORCP 55 may affect or nullify its validity.

**If applicable, list books, papers, documents or tangible things; if any items are listed, the words DUCES TECUM should be added to the title of the document, i.e. CIVIL SUBPOENA DUCES TECUM*

† A subpoena may be issued in blank by the clerk of the court in which the motion is pending, or if there is no clerk, then by a judge or justice of such court, or it may be issued by an attorney of record for the party to the action on whose behalf the witness is required to appear. See ORCP 55(1).

I hereby certify that the foregoing is a complete and exact copy of the original subpoena in the above cause.

PRINT NAME AND TITLE, IF ANY

SIGNATURE

Witness fee \$ _____
Mileage \$ _____
Total \$ _____

STATE OF OREGON, County of Yamhill ss.
I hereby certify that I served the within subpoena on the _____ day
of _____, 20____, on the within named _____

by delivering to him/her a copy thereof personally and giving or offering to him /her at the same time the fees and mileage (see opposite) to which he/she is entitled for travel to and from the place designated in the subpoena and for one day's attendance. I am a competent person 18 years of age or older.

NAME, ADDRESS AND TELEPHONE OF
ATTORNEY FOR PARTY ON WHOSE BEHALF THE
WITNESS IS REQUIRED TO APPEAR

NAME

SIGNATURE