

## JUROR INSTRUCTIONS

1. Ten days is the maximum number of days you will be required to serve. The average service is approximately five (5) days.
2. You are paid \$10.00 per day for the first two days you appear, and \$25.00 per day thereafter whether or not you are chosen to serve as a juror.
3. You are paid \$.20 cents a mile for travel from your home.
4. You will be kept informed by a prerecorded tape of possible trials by calling **541-963-9400** **after 3:00 p.m.**
5. When you call the above number, you will be given one of two messages:
  - A. **One message** will merely tell you when to call back for further instructions.
  - B. The other will ask for a series of juror numbers to appear in one of the Courtrooms the following morning.

**If your number is included** in this series of numbers, then you will need to press 9 to leave your juror number; you must speak your number so it can be recorded if you are requested in court the following morning. If you do not leave your number after this particular message, we have no way of knowing how many jurors will be arriving at the court the following day. **Please leave your Juror Number if you are called to serve it is very important.** If your juror number is not included in the series of numbers, listen through to the end of the message to hear when you will need to call back for further instructions.
6. Please keep your juror number issued to you by your phone. You will need to remember your number for the jury panel you are called to serve on. **If you have question regarding your jury service call 962-9500, Monday through Friday 8:00 a.m. - 4:30 p.m.**
7. Please do not, **Under Any Circumstances**, call the judges at their homes regarding jury duty.
8. Please note that parking tickets are not the Court's responsibility. You will be given instructions regarding parking areas available to you. You were provided with a parking permit included with your jury summons. Please use the permit throughout your jury term.
9. **Proper Attire:** Please dress appropriately for the Courtroom. Be respectful to the parties involved; take a few minutes before you are called for in a trial to review your handout.
10. **Physical Disabilities** or special needs diet or otherwise, please let us know

**We appreciate your cooperation and service.**