

IN THE CIRCUIT COURT OF THE STATE OF OREGON
FOR THE COUNTY OF _____

Plaintiff /Petitioner

v.

Defendant /Respondent

Case No: _____

**EX PARTE MOTION FOR
ALTERNATIVE SERVICE and
DECLARATION IN SUPPORT**

Motion

I am the ☐ Plaintiff /Petitioner or ☐ Defendant/Respondent in this case

Based on the *Declaration* below, I ask that this court grant an *Order* allowing an alternative method of service as follows:

Service on the other party (*name*): _____ to be made by:

☐ mail or private courier or delivery service of the Summons and all non-confidential filed documents to (*address*) _____

☐ email or social media as follows: _____

Email address or social media service and userID: _____

☐ text message or fax as follows: _____

Phone or fax number: _____

☐ publication once per week for 4 consecutive weeks in (*publication name*) _____ which is a newspaper of general circulation in ☐ this county or ☐ _____ County because there is no newspaper of general circulation in the county where this case is filed, but publication in the alternate county is reasonably likely to advise the recipient of the case.

☐ posting for a period of 30 days in the courthouse for this county *and* at the following locations where it is reasonably likely to advise the recipient of the case:

☐ other: _____

Documents will also be mailed by first class mail *and* by certified mail, return receipt requested, to the party's current address (or the last known address if current address is not known)

☐ No address is available for mailing and no address can reasonably be discovered. I ask the court to waive the mailing requirement.

Statement of Points and Authorities

Oregon Rules of Civil Procedure (ORCP) Rule 7D(6) allows a court to order alternative methods of service if service cannot be made by any other method specified by rule or statute. Service may be made by any method or combination of methods most reasonably calculated to advise the recipient of the action.

Declaration

I have made the following efforts to locate the other party (*explain who you contacted or steps taken to locate the other party or find a valid contact address*): _____

Service cannot be made in person, at the other party's residence or office, or by mail¹, because: (*Explain why you cannot serve by these methods and the efforts you have made*): _____

I believe the requested method of alternative service is the most reasonably likely to advise the recipient of the action because: _____

For electronic service: I believe the other party has recently sent and received messages from this email address, text message or fax line, or social media account because: _____

¹ Under [Oregon Rules of Civil Procedure \(ORCP\) Rule 7D\(2\)](#)

The documents to be served are *(list all document titles)*: _____

I hereby declare that the above statements are true to the best of my knowledge and belief. I understand they are made for use as evidence in court and I am subject to penalty for perjury.

Date

Signature

Name (printed)

Contact Address

City, State, ZIP

Contact Phone