

IN THE CIRCUIT COURT OF THE STATE OF OREGON  
FOR THE COUNTY OF \_\_\_\_\_

Case No: \_\_\_\_\_

\_\_\_\_\_  
Plaintiff /Petitioner

v.

\_\_\_\_\_  
Defendant /Respondent

**EX PARTE MOTION FOR  
ALTERNATIVE SERVICE and  
DECLARATION IN SUPPORT**

**Motion**

I am the  Plaintiff /Petitioner *or*  Defendant/Respondent in this case

Based on the *Declaration* below, I ask that this court grant an *Order* allowing an alternative method of service as follows:

Service on the other party (*name*): \_\_\_\_\_ to be made by:

publication once per week for 4 consecutive weeks in (*publication name*)  
\_\_\_\_\_ which is a newspaper of  
general circulation in  this county *or*  \_\_\_\_\_ County because there  
is no newspaper of general circulation in the county where this case is filed, but publication  
in the alternate county is reasonably likely to advise the recipient of the case.

mail or private courier or delivery service of the Summons and all non-confidential filed  
documents to (*address*) \_\_\_\_\_

email or social media as follows: \_\_\_\_\_

text message or fax as follows: \_\_\_\_\_

posting for a period of 30 days in the courthouse for this county *and* at the following  
locations where it is reasonably likely to advise the recipient of the case:

other: \_\_\_\_\_

Documents will also be mailed by first class mail *and* by certified mail, return receipt requested,  
to the party's current address (or the last known address if current address is not known)

No address is available for mailing and no address can reasonably be discovered. I ask  
the court to waive the mailing requirement.

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**Statement of Points and Authorities**

Oregon Rules of Civil Procedure (ORCP) Rule 7D(6) allows a court to order alternative methods of service if service cannot be made by any other method specified by rule or statute. Service may be made by any method or combination of methods most reasonably calculated to advise the recipient of the action.

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**Declaration**

I have made the following efforts to locate the other party (*explain who you contacted or steps taken to locate the other party or find a valid contact address*): \_\_\_\_\_

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Service cannot be made in person, at the other party's residence or office, or by mail<sup>1</sup>, because: (*Explain why you cannot serve by these methods and the efforts you have made*): \_\_\_\_\_

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I believe the requested method of alternative service is the most reasonably likely to advise the recipient of the action because: \_\_\_\_\_

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*For electronic service:* I believe the other party has recently sent and received messages from this email address, text message or fax line, or social media account because: \_\_\_\_\_

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<sup>1</sup> Under [Oregon Rules of Civil Procedure \(ORCP\) Rule 7D\(2\)](#)

The documents to be served are *(list all document titles)*: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**I hereby declare that the above statements are true to the best of my knowledge and belief. I understand they are made for use as evidence in court and I am subject to penalty for perjury.**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (printed)

\_\_\_\_\_  
Contact Address

\_\_\_\_\_  
City, State, ZIP

\_\_\_\_\_  
Contact Phone