

**IN THE CIRCUIT COURT OF THE STATE OF OREGON  
FOR THE COUNTY OF KLAMATH**

\_\_\_\_\_  
Plaintiff/Petitioner(s),

Case No. \_\_\_\_\_

v.

**REQUEST FOR ELECTRONIC  
RECORDING AND WRITING**

\_\_\_\_\_  
Defendant/Respondent(s)

**All requests must be made at least 2 hours before the court proceeding.**

**Name:** \_\_\_\_\_ **Representing:** \_\_\_\_\_  
**Address:** \_\_\_\_\_ **City, State, ZIP:** \_\_\_\_\_  
**Telephone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**COURTROOM REQUEST**

Judge \_\_\_\_\_ Courtroom Number \_\_\_\_\_

I provided notice to all parties on \_\_\_\_\_, 20\_\_\_\_ at \_\_\_\_\_: \_\_\_\_\_ a.m./p.m. by:  Personal Delivery  Mail  Fax to the party's attorney  E-Mail with confirmation of receipt

I request permission to use  an electronic device  a still/video camera to:

- Write.** Take notes or compose internet posts, emails, text messages or other electronic writing
- Record.**  audio  video  still images  other \_\_\_\_\_

**Pooled Coverage (select one):**

- I have communicated with other like media and have been designated as representative.
- I have not communicated with other like media, but I am willing and technologically capable to pool my coverage if the court requests.

**COURTHOUSE PREMISES REQUEST**

I request permission to use  an electronic device  a still/video camera on premises within the control and supervision of the court located at: \_\_\_\_\_ to (select one):  Write  Record:  audio  video  still images  other \_\_\_\_\_

**I know, and agree to follow, all rules and laws related to interviewing, recording, photography and electronic writing in courtrooms and on courthouse premises.** I understand that:

- If I violate a rule or law, the court may order that I stop and may request that I provide a copy to the court in a format accessible for review;
- I cannot ever send or transmit any electronic recording or writing from within a courtroom;
- I may not record: (1) court recesses or any time the court is off record; (2) any juror anywhere under the control and supervision of the court during the entire course of the trial; and (3) any notes or conversations intended to be private, such as conferences between attorneys and clients or between judges and attorneys.

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_, 20\_\_\_\_

*Deliver this form to the court clerk at 316 Main Street, Klamath Falls, OR 97601.*

ALLOWED.

DENIED.

DATE: \_\_\_\_\_

\_\_\_\_\_  
CIRCUIT COURT JUDGE