

## Audio – Visual Equipment Testing Request

Request must be made 48 hours prior to scheduled time of need.

Party may be requested to provide Jury ready media.

Reference: SLR 6.191, UTCR 6.190

Today's Date:	Name and Address of Person Making Request:		
<input type="checkbox"/> Testing of Equipment <i>Location intended to use:</i> <input type="checkbox"/> Union County Courtroom 1 <input type="checkbox"/> Union County Courtroom 2 <input type="checkbox"/> Wallowa County Courtroom <input type="checkbox"/> Other location: Intended equipment needed or to test:	Name:  Address:		
Contact Phone Number:			
Case Name:			
Case Number(s):			
Date(s) of Court Proceeding:			
Type of Proceeding:	<input type="checkbox"/> Jury Trial <input type="checkbox"/> Trial to Court <input type="checkbox"/> Other:		
<b>Section below to be filled out by court staff</b>			
Request taken by:		Equipment Tested Date:	
Discussed with: *	<input type="checkbox"/> Tech <input type="checkbox"/> TCA <input type="checkbox"/> Other:	Courtroom Tested	
Additional information and notes:			