

**CIRCUIT COURT OF THE STATE OF OREGON
Fourth Judicial District**

Court-Connected Mediator Application Form

Qualifications for mediators are based upon the Oregon Judicial Department Court-Connected Mediator Qualifications Rules, issued as Chief Justice Order (CJO) No. 05-028, effective August 1, 2005.

For more information regarding the CJO go to:

[http://www.ojd.state.or.us/web/OJDPublications.nsf/Files/05cER001sh.pdf/\\$File/05cER001sh.pdf](http://www.ojd.state.or.us/web/OJDPublications.nsf/Files/05cER001sh.pdf/$File/05cER001sh.pdf)

Guidelines for Mediator Applicants can be found at:

http://courts.oregon.gov/Multnomah/docs/civilcourt/mediation_guidelinesformediatorapplicants.pdf

Instructions for submitting the completed form are at the bottom of the last page of this form.

Please note: Approved applications will appear on the court website as public information.

General Information

Applicant's Last Name: LaJoie

First Name, Middle Initial: Sally A

Title: _____

Mailing Address: P O Box 9051
Portland OR 97207

Business Phone (1): 971 361 9875

Business Phone (2): _____

Fax: _____

E-Mail (1): sally@lajoiemediation.com

E-Mail (2): _____

Website: www.lajoiemediation.com

I Am Applying To Be A:

General Civil Mediator Yes No

Probate Mediator Yes No

Domestic Relations Custody and Parenting Mediator Yes No

Domestic Relations Financial Mediator Yes No

I adhere to the following organization's code(s) of professional ethics (e.g. OMA, OSB, ACR, AAA, etc.):

OMA, OSB, RPC

I certify that I include in my opening remarks to the parties the required information specified in Section 1.4(3) of the CJO. SL (Initials)

Current Employment Information

Mediator, LaJoie Mediation and Consulting, LLC

Professional Memberships

Oregon State Bar, Labor and Employer Relations Association, Oregon Mediation Assoc.

It is required that you attach diplomas, certificates, or other forms of verification for the sections of the application below that contain an asterisk.

* **Basic Mediation Training** (verifying certificates or diplomas required)

Basic Mediation Training (Minimum required: 30 hours) [Sections 2.1(1)(a), 2.2(2)(a), 2.3(2)(a), & 3.2] Indicate the description, trainer(s), number of hours, and dates. If you have not had Basic Mediation Training, describe substantially similar training or education. (Please note that experience as a mediator does not constitute "training.")

Basic Mediation Training, Yamhill County Mediator Training / George Fox Univ.
Completed November 2014, 32 hours.

* **Court System Training** (verifying certificates or diplomas required)

Describe your court system training. (Minimum required: 8 hours) [Sections 2.1(1)(b), 2.2(2)(c), 2.3(2)(d), & 3.5] Indicate the description, trainers(s), number of hours, and dates.

I have not completed the Court System Training and am willing to complete this training.

If you have not had 8 hours of Court System Training, describe substantially similar training or education. Indicate the trainer(s), number of hours, and dates.

I am a licensed attorney and have practiced law in civil cases in Multnomah County. Attached is my resume detailing my legal experience.

Mediation Experience (Only General Civil Mediator and Probate Mediator applicants complete the next two boxes.)

Describe your observations of 3 actual mediations [in accordance with Section 2.1(2)].

I have mediated over 100 cases and co-mediated approx. 10 cases. I have observed at least 10 actual mediations, held by the Oregon State Conciliator / Employment Relations Board Mediator. Mediations observed began in joint session (mediator explained role, confidentiality, offers, the process, finalizing agreement), followed by separate meetings.

Describe your experience mediating or co-mediating where you were observed by a qualified supervisor in 3 court-connected civil cases [in accordance with Section 2.1(2)] .

I have not mediated civil cases, I have mediated over 100 cases (some cases had multiple mediation sessions) as a mediator for the State of Oregon, Employment Relations Board. In that role I have been observed by the State Conciliator or a State Mediator in at least 10 mediations.

Probate Mediators (Only Probate Mediator applicants complete the next box.)

I am applying to be a probate mediator (conservatorship/guardianship, estate disputes, and/or trust matters). I meet the qualifications set forth in SLR 12.045(8).

Please describe how you qualify: (e.g. attorney with five years relevant experience; individual with special skills and training in administration of estates, trusts or protective proceedings; or mediator training)

N/A

I have completed the Multnomah County Probate Department mediation training.

_____ Initials _____ Date of Training

Domestic Relations Mediators (Both Domestic Relations Custody and Parenting Mediator and Domestic Relations Financial Mediator applicants complete the next 3 boxes.)

***Education** (verifying certificates or diplomas required)

Enter your Law, Master's, or Doctorate degree in a specific field. [Sections 2.2(1)(a-c) & 2.3(1)] Include the institution's name, dates attended, and degrees awarded.

J.D. Willamette University College of Law, 1995-1998.

If you have none of the above, but have a bachelor's degree and 7 years of relevant experience, enter your degree, the institution's name, dates attended, and degrees and date awarded. Then describe your 7 years of relevant experience. [Sections 2.2(1)(d) & 2.3(1)]

***Domestic Relations Custody and Parenting Mediator Training**

(verifying certificates or diplomas required) (Minimum required: 40 hours.) [Sections 2.2(2)(b), 2.3(2)(b) & 3.3] Indicate the description, trainer(s), number of hours, and dates.

N/A

Domestic Relations Custody and Parenting Mediator Experience.

(Only Domestic Relations Custody and Parenting Mediator applicants complete this box.)

(Please describe your participation in at least 20 domestic relations cases, with 100 hours supervised or co-mediated with qualified supervisor; minimum 10 cases/50 hours custody and parenting mediation; or at least 2 years full-time experience as described in Section 2.2(3). Include name(s) or supervisor(s) and/or co-mediator(s).

N/A

*** Domestic Relations Financial Mediator Training**

(Only Domestic Relations Financial Mediator applicants complete the next 3 boxes.)

(verifying certificates or diplomas required) (Minimum: 40 hours domestic relations financial issues training) [Sections 2.3(2)(2) & 3.4] Indicate the description, trainer(s), number of hours, and dates.

N/A

Domestic Relations Financial Mediator Experience.

(Please describe your participation in at least 20 domestic relations cases, with 100 hours supervised or co-mediated with qualified supervisor; minimum 10 cases/50 hours domestic relations financial mediation; or at least 2 years full-time experience as described in Section 2.3(3). Include name(s) or supervisor(s) and/or co-mediator(s).

N/A

Insurance for Domestic Relations Financial Mediators

I certify that I have in effect, and shall maintain during my court-connected mediator listing, malpractice insurance or self-insurance with comparable coverage as required by Section 2.3(7).

N/A

Initials

Insurance Company

Other Mediation Training (All applicants complete the next 3 boxes.)

Enter description(s) of specialized or advanced mediation training.

Pepperdine University, Straus Institute, Advanced Mediation Training, 2017.
Continual mediation training through: Labor and Employer Relations Association (2013-2018), OSB Alternative Dispute Resolution and Labor and Employment Law Sections (2000-18), Hunter College (2018)

Other Experience

Describe any other relevant experience.

Served as a mediator for the State of Oregon, Employment Relations Board, 2015-2018, mediating public employee union /public employer collective bargaining, statutory unfair labor practice claims, civil service disputes and grievances under contracts.

Describe any special skills or experience you have (e.g. second language proficiency, cultural sophistication, non-mediation related licenses or skills, other relevant education, etc.).

All Applicants complete the next sections, only as relevant to your practice.

Indicate with a checkmark in the boxes below the types of cases you are willing and have experience to mediate. No checkmark will indicate you are not willing to mediate those types of cases. Indicate in the second column the number of that type of case you have mediated. If any explanation is necessary, use the Comments column.

Civil Types of Cases Mediated

Type of Case	Mediate?	No of Cases	Comments
Business/Commercial	Yes <input type="checkbox"/>		
Contract	Yes <input type="checkbox"/>		
Employment	Yes <input checked="" type="checkbox"/>	105	(grievance) unfair labor practice
Small Claims	Yes <input type="checkbox"/>		
Landlord-Tenant Residential/ Commercial	Yes <input type="checkbox"/>		
Real Property	Yes <input type="checkbox"/>		
Tort	Yes <input type="checkbox"/>		
Construction	Yes <input type="checkbox"/>		
Professional Negligence	Yes <input type="checkbox"/>		
General Negligence	Yes <input type="checkbox"/>		
Other	Yes <input type="checkbox"/>		

Probate Types of Cases Mediated

Type of Cases	Mediate?	No of Cases	Comments
Estate Disputes	Yes <input type="checkbox"/>		
Trust Matters	Yes <input type="checkbox"/>		
Guardianships/ Conservatorships	Yes <input type="checkbox"/>		

Domestic Relations Types of Cases Mediated

Type of Case	Mediate?	No of Cases	Comments
Adoption (including open adoption)	Yes <input type="checkbox"/>		
Custody	Yes <input type="checkbox"/>		
Dissolution	Yes <input type="checkbox"/>		
Domestic Partnership	Yes <input type="checkbox"/>		
Domestic Violence	Yes <input type="checkbox"/>		
Filiation/Paternity	Yes <input type="checkbox"/>		
Grandparents Disputes	Yes <input type="checkbox"/>		
Parenting Time	Yes <input type="checkbox"/>		
Support Disputes	Yes <input type="checkbox"/>		
UCCIA	Yes <input type="checkbox"/>		

Compensation Information

Describe Fees.

I invoice the parties after the session for fees and reasonable expenses. I can charge a full day rate, a half day rate, or an hourly rate (this is discussed with the parties in advance). Fees are divided equally between the parties unless they agree otherwise.

Are you willing to consider pro bono requests? Yes No

Oath

I hereby certify that I have reviewed and, if selected, will comply with the Oregon Revised Statutes, Uniform Trial Court Rules, and Supplemental Local Rules for Multnomah County that pertain to civil case mediation. I affirm that I have reviewed the August 2005, Chief Justice Order No. 05-028, describing the Oregon Judicial Department Court-Connected Mediator Qualifications Rules and that the above information is a true and accurate reflection of my qualifications as a mediator as outlined in that CJO. I acknowledge that my information may be verified, and that any references and/or programs listed above may be contacted. I expressly approve such investigation, and consent to the release of information about me from any relevant source. I agree to fulfill the continuing education requirement for court-connected mediators [Section 2.1(3), 2.2(4), 2.3(4), & 3.6] and all other requirements specified in the CJO. I will keep the court informed of any changes in my contact information, license status, or qualifications to be listed as a mediator.

Signature



Date

1/7/10

Sign with an electronic signature per UTCR 21.090(2)

INSTRUCTIONS FOR SUBMITTING COMPLETED FORM

After the form has been completed, click the button bellow to e-mail this PDF form to the court.

If you don't have the ability to e-mail using the button below, you will need to save the PDF to your computer, then e-mail it manually as an attachment to:

MUL.Mediation.Applications@ojd.state.or.us

Click Here

Retain a copy for your records if you desire. Having this form saved to your computer will expedite your ability to update information as required by the CJO.

Questions? Call the mediation coordinator at 503-988-3318 or e-mail mediation.coordinator@ojd.state.or.us



Pepperdine University
Straus Institute
for Dispute Resolution

Sally LaJoie

Has successfully completed 18 hours of training in

Advanced Mediation: Skills and Techniques

Malibu, CA

June 22-24, 2017

Pt. Bluen

*Peter Robinson, Managing Director
Straus Institute for Dispute Resolution
Pepperdine University School of Law*





**Your Community Mediators
of Yamhill County**

CERTIFICATE OF COMPLETION

This certifies that

Sally LaFaire

Has satisfactorily completed the requirements for

BASIC MEDIATION TRAINING

at George Fox University in Newberg, Oregon

Presented on this 1st day of November 2014

RW

Ron Mock, Training Instructor

Marlena Bertram

Marlena Bertram, YCM Executive Director