

**CIRCUIT COURT OF THE STATE OF OREGON
Fourth Judicial District**

Court-Connected Mediator Application Form

Qualifications for mediators are based upon the Oregon Judicial Department Court-Connected Mediator Qualifications Rules, issued as Chief Justice Order (CJO) No. 05-028, effective August 1, 2005.

For more information regarding the CJO go to:

http://www.courts.oregon.gov/courts/multnomah/programs-services/Documents/Mediation_CJO_05028.pdf

Guidelines for Mediator Applicants can be found at:

https://www.courts.oregon.gov/courts/multnomah/programs-services/Documents/Mediation_GuidelinesForMediatorApplicants.pdf

Instructions for submitting the completed form are at the bottom of the last page of this form.

Please note: Approved applications will appear on the court website as public information.

General Information

Applicant's Last Name: MARSHALL

First Name, Middle Initial: CASSANDRA L

Title: ATTORNEY

Mailing Address: 7235 NE SACRAMENTO ST
PORTLAND OR
97213

Business Phone (1): 503-902-1020

Business Phone (2): 317-294-1489

Fax: _____

E-Mail (1): MARSHALL.LAWOFFICE@GMAIL.COM

E-Mail (2): CASSIEMARSHALL@GMAIL.COM

Website: CASSANDRA L.MARSHALL.PARENTINGCOORDINATORPDX

I Am Applying To Be A:

General Civil Mediator

☐

Yes

☒

No

Probate Mediator

☐

Yes

☒

No

Domestic Relations Custody and Parenting Mediator

☒

Yes

☐

No

Domestic Relations Financial Mediator

☐

Yes

☒

No

I adhere to the following organization's code(s) of professional ethics (e.g. OMA, OSB, ACR, AAA, etc.):

OSB, AFCC

I certify that I include in my opening remarks to the parties the required information specified in Section 1.4(3) of the CJO. cm (Initials)

Current Employment Information

Professional Memberships

It is required that you attach diplomas, certificates, or other forms of verification for the sections of the application below that contain an asterisk.

* **Basic Mediation Training** (verifying certificates or diplomas required)

Basic Mediation Training (Minimum required: 30 hours) [Sections 2.1(1)(a), 2.2(2)(a), 2.3(2)(a), & 3.2] Indicate the description, trainer(s), number of hours, and dates. If you have not had Basic Mediation Training, describe substantially similar training or education. (Please note that experience as a mediator does not constitute "training.")

1986 - 40 hours basic domestic relations mediation training. NW Mediation Service, Seattle, WA (no certificate available because this was 34 years ago.
1995- 40 hours basic domestic relations mediation training. Indiana Continuing Legal Education Forum, Indianapolis, IN. (no certificate available because this was 25 years ago

* **Court System Training** (verifying certificates or diplomas required)

Describe your court system training. (Minimum required: 8 hours) [Sections 2.1(1)(b), 2.2(2)(c), 2.3(2)(d), & 3.5] Indicate the description, trainers(s), number of hours, and dates.

none

If you have not had 8 hours of Court System Training, describe substantially similar training or education. Indicate the trainer(s), number of hours, and dates.

I was a civil and family law litigator for 35 years. I am very familiar with court systems and procedures, and those subjects covered in the court systems training. I also was an adjunct professor of family law at Indiana University Maurer School of Law from 1997-1999. I have attached a copy of my resume.

Mediation Experience (Only General Civil Mediator and Probate Mediator applicants complete the next two boxes.)

Describe your observations of 3 actual mediations [in accordance with Section 2.1(2)].

Describe your experience mediating or co-mediating where you were observed by a qualified supervisor in 3 court-connected civil cases [in accordance with Section 2.1(2)] .

Probate Mediators (Only Probate Mediator applicants complete the next box.)

I am applying to be a probate mediator (conservatorship/guardianship, estate disputes, and/or trust matters). I meet the qualifications set forth in SLR 12.045(8).

Please describe how you qualify: (e.g. attorney with five years relevant experience; individual with special skills and training in administration of estates, trusts or protective proceedings; or mediator training)

I have completed the Multnomah County Probate Department mediation training.

_____ **Initials** _____ **Date of Training**

Domestic Relations Mediators (Both Domestic Relations Custody and Parenting Mediator and Domestic Relations Financial Mediator applicants complete the next 3 boxes.)

***Education** (verifying certificates or diplomas required)

Enter your Law, Master's, or Doctorate degree in a specific field. [Sections 2.2(1)(a-c) & 2.3(1)] Include the institution's name, dates attended, and degrees awarded.

JD, University of Puget Sound 1978. (Now Seattle University School of Law) I was admitted to the bar in Washington State in 1978, and in Indiana in 1995. I was admitted to the bar in Oregon in 2011. All transcripts were reviewed by the bar association at that time. My Oregon Bar number is 102058

If you have none of the above, but have a bachelor's degree and 7 years of relevant experience, enter your degree, the institution's name, dates attended, and degrees and date awarded. Then describe your 7 years of relevant experience. [Sections 2.2(1)(d) & 2.3(1)]

***Domestic Relations Custody and Parenting Mediator Training**

(verifying certificates or diplomas required) (Minimum required: 40 hours.) [Sections 2.2(2)(b), 2.3(2)(b) & 3.3] Indicate the description, trainer(s), number of hours, and dates.

see basic training above.

Advance Mediator Training in Indianapolis, sponsored by the Indiana Continuing Legal Education Forum.

In addition, I teach one day of the 5 day, 40 hour, basic domestic relations mediator training in Indianapolis and have done so since 1999. I will be doing that again in February 2020.

In Oregon I took Collaborative Mediation Practice May 1 and 2, 2015 for 13 credits, sponsored by the Oregon Association of Collaborative Professionals.

Domestic Relations Custody and Parenting Mediator Experience.

(Only Domestic Relations Custody and Parenting Mediator applicants complete this box.)

(Please describe your participation in at least 20 domestic relations cases, with 100 hours supervised or co-mediated with qualified supervisor; minimum 10 cases/50 hours custody and parenting mediation; or at least 2 years full-time experience as described in Section 2.2(3). Include name(s) or supervisor(s) and/or co-mediator(s).

I have mediated hundreds of cases. In 1986 in Seattle after being trained by NW Mediation Service, I was paired with an experienced therapist mediator. We did all mediations together in the offices of NW Mediation, with 2 mediators for every divorcing couple, one attorney and one therapist. I did this from 1986 until 1994 when I moved to Indiana. I also started mediating without a partner in 1990.

I took an additional 40 hours of training in Indiana to be registered with the Indiana Supreme Court as a mediator (I have retired from the bar in Indiana and Washington)

*** Domestic Relations Financial Mediator Training**

(Only Domestic Relations Financial Mediator applicants complete the next 3 boxes.)

(verifying certificates or diplomas required) (Minimum: 40 hours domestic relations financial issues training) [Sections 2.3(2)(2) & 3.4] Indicate the description, trainer(s), number of hours, and dates.

Domestic Relations Financial Mediator Experience.

(Please describe your participation in at least 20 domestic relations cases, with 100 hours supervised or co-mediated with qualified supervisor; minimum 10 cases/50 hours domestic relations financial mediation; or at least 2 years full-time experience as described in Section 2.3(3). Include name(s) or supervisor(s) and/or co-mediator(s).

Insurance for Domestic Relations Financial Mediators

I certify that I have in effect, and shall maintain during my court-connected mediator listing, malpractice insurance or self-insurance with comparable coverage as required by Section 2.3(7).

self-insured

clm
Initials

Insurance Company

Other Mediation Training (All applicants complete the next 3 boxes.)

Enter description(s) of specialized or advanced mediation training.

see above

I also attended "Early Resolution" on October 30, 2015 sponsored by ADR section

Other Experience

Describe any other relevant experience.

I work as a private pay parenting coordinator. Every case I have been a coordinator in, I have been appointed by court order. Most of my cases are in Multnomah County. I have just learned that PC's should be qualified as court connected mediators. I would like to be in compliance with the local rules. I am currently appointed to work with 29 families.

Describe any special skills or experience you have (e.g. second language proficiency, cultural sophistication, non-mediation related licenses or skills, other relevant education, etc.).

All Applicants complete the next sections, only as relevant to your practice.

Indicate with a checkmark in the boxes below the types of cases you are willing and have experience to mediate. No checkmark will indicate you are not willing to mediate those types of cases. Indicate in the second column the number of that type of case you have mediated. If any explanation is necessary, use the Comments column.

Civil Types of Cases Mediated

Type of Case	Mediate?	No of Cases	Comments
Business/Commercial	Yes <input type="checkbox"/>	4	
Contract	Yes <input type="checkbox"/>		
Employment	Yes <input type="checkbox"/>		
Small Claims	Yes <input type="checkbox"/>		
Landlord-Tenant Residential/ Commercial	Yes <input type="checkbox"/>		
Real Property	Yes <input type="checkbox"/>		
Tort	Yes <input type="checkbox"/>		
Construction	Yes <input type="checkbox"/>		
Professional Negligence	Yes <input type="checkbox"/>		
General Negligence	Yes <input type="checkbox"/>		
Other	Yes <input type="checkbox"/>		

Probate Types of Cases Mediated

Type of Cases	Mediate?	No of Cases	Comments
Estate Disputes	Yes <input type="checkbox"/>		
Trust Matters	Yes <input type="checkbox"/>		
Guardianships/ Conservatorships	Yes <input type="checkbox"/>		

Domestic Relations Types of Cases Mediated

Type of Case	Mediate?	No of Cases	Comments
Adoption (including open adoption)	Yes <input type="checkbox"/>		
Custody	Yes <input checked="" type="checkbox"/>	650	
Dissolution	Yes <input checked="" type="checkbox"/>	750	
Domestic Partnership	Yes <input checked="" type="checkbox"/>	10	
Domestic Violence	Yes <input type="checkbox"/>		
Filiation/Paternity	Yes <input checked="" type="checkbox"/>	50	
Grandparents Disputes	Yes <input type="checkbox"/>		
Parenting Time	Yes <input checked="" type="checkbox"/>	650	
Support Disputes	Yes <input checked="" type="checkbox"/>	600	
UCCIA	Yes <input type="checkbox"/>		

Compensation Information

Describe Fees.

I charge \$280 per hour


Are you willing to consider pro bono requests?

Yes ☐ No ☒

Oath

I hereby certify that I have reviewed and, if selected, will comply with the Oregon Revised Statutes, Uniform Trial Court Rules, and Supplemental Local Rules for Multnomah County that pertain to civil case mediation. I affirm that I have reviewed the August 2005, Chief Justice Order No. 05-028, describing the Oregon Judicial Department Court-Connected Mediator Qualifications Rules and that the above information is a true and accurate reflection of my qualifications as a mediator as outlined in that CJO. I acknowledge that my information may be verified, and that any references and/or programs listed above may be contacted. I expressly approve such investigation, and consent to the release of information about me from any relevant source. I agree to fulfill the continuing education requirement for court-connected mediators [Section 2.1(3), 2.2(4), 2.3(4), & 3.6] and all other requirements specified in the CJO. I will keep the court informed of any changes in my contact information, license status, or qualifications to be listed as a mediator.

Signature



Date

1/9/2020

Sign with an electronic signature per UTCR 21.090(2)

INSTRUCTIONS FOR SUBMITTING COMPLETED FORM

After the form has been completed, click the button bellow to e-mail this PDF form to the court.

If you don't have the ability to e-mail using the button below, you will need to save the PDF to your computer, then e-mail it manually as an attachment to:

mediation.coordinator@ojd.state.or.us

Click Here

Retain a copy for your records if you desire. Having this form saved to your computer will expedite your ability to update information as required by the CJO.

Questions? Call the mediation coordinator at 503-988-3318 or e-mail mediation.coordinator@ojd.state.or.us

CASSANDRA L. MARSHALL, J.D.

Parenting Coordinator

Mediator

Portland, OR

503-902-1020 / 317-294-1489

2013 - Present – Parenting Coordinator, Mediator – Portland, OR

2007-2013 - Self-employed Parenting Coordinator, Family Law Attorney and Mediator. Pro Tem Judge. Indianapolis, IN

1999 - 2006 - Family Law Attorney and Mediator. Certified in 2005 as an Indiana Family Law Specialist. Miroff Cross and Woolsey (Now Cross Pennamped Woolsey and Glazier) Indianapolis, IN

1999 - Present - Mediation Trainer for the required 40 hour Family Mediation Training Seminar, Indiana Continuing Legal Education Forum, Indianapolis, IN

1997 - 2009 - Founder and Editor, *Indiana Family Law Digest*. The *Digest* was published every other month and contained a summary of every Indiana family law appellate decision from the previous two months.

1997 - 1999 - Adjunct Professor at Indiana University Maurer School of Law – Bloomington, IN teaching Family Law.

1996 - 1999 - Self-employed Attorney; Director of Midwest Mediation Service, Bloomington, IN

1995 - 1996 - Family Law Attorney and Mediator. Mallor Clendening Grodner & Bohrer, (Now Mallor Grodner) Bloomington, IN

Seattle, WA 1982 - 1994 - Self-employed Family Law Attorney, Mediator and Arbitrator.

1989-1994 - Pro Tem Judge and Court Commissioner. King County Superior Court, Seattle, WA. (Superior Court is the highest trial court in Washington State). Extensive experience as Pro Tem Family Law Commissioner, Ex Parte Commissioner, and Judge.

1978 - 1981 - Associate Attorney, Edwards, Wetherall and Barbieri (now Smith Goodfriend), Seattle, WA.

Legal Education

1978 - University of Puget Sound, J.D. (Now Seattle University School of Law) Law Review, Top 10% of Class, Merit Scholarship Recipient - 1976-77; 1977-78