



Special Jury Summons Letter

October 27, 2026

Dear Juror,

You have been selected to report on November 30, 2026 as a prospective juror for the Marion County Circuit Court. You must respond according to the instructions in the jury summons.

This is a **Special Jury Panel** which has been drawn for a specific trial that is estimated to last approximately Eight (8) business days.

You must call the jury reporting line 503-588-5271 (Option 4) after 5 P.M. on the evening of November 27, 2026, for specific instructions for the **Special Jury Panel** to confirm that the trial is still occurring and that you will need to report.

Traveling to the Courthouse

By Bus: You can show the summons to any Cherriots bus driver in the Salem area and your transportation to and from the Courthouse on the first day of your service is free.

Parking: Do Not Park in the Courthouse Parking Structure on Church Street. Please use your summons as a parking permit and park on the roof of the Marion Parkade, located at 538 Liberty St NE, Entrances to the Parkade are located on Liberty, Union and High Streets.

Conflicts with Reporting

If you have medical reasons or prepaid vacation plans and are unable to report on November 30, 2026 you must submit to the Court a current letter from your doctor describing your specific medical inability to serve (even in you have provided a letter in the past), or a copy of your prepaid travel itinerary. Such a letter or itinerary should be delivered to the Marion County Courthouse or mailed to the Jury Office at P.O. Box 12869, Salem, OR 97309-0869, not later than 5 days after you receive this Summons. This information can also be emailed to mar.jury@ojd.state.or.us or faxed to the Court at 503-589-3239. The

Court will review these letters individually and advise if you need to appear on November 30, 2026. Jurors will NOT be excused on November 30, 2026, for vacation plans or medical appointments if they have failed to send in written confirmation as directed in this letter.

Juror Eligibility

You will be excused if you fall within the following categories and notify us either online or by phone by November 25, 2026

1. You are 70 years old or older (You are not required to be excused, but you must make your request to the Court if you want to be excused.)
2. You are not a U.S. Citizen.
3. You are not a resident of Marion County.
4. You have served on a Federal or Circuit Court jury in the last 2 years.
5. You are currently a pregnant or breastfeeding mother.

Additionally, if you have been convicted of a felony or served a felony sentence within the last 15 years; or convicted of a misdemeanor involving violence or dishonesty; or served a misdemeanor sentence on a misdemeanor involving violence or dishonesty within the last 5 years, you are ineligible to serve on this trial. Proof of the conviction should be delivered to the Marion County Courthouse or mailed to the Jury Office at P.O. Box 12869, Salem, OR 97309-0869 no later than 5 days after you receive this Summons. You may also fax this information to the Court at 503-589-3239. The Court will review the submission individually and advise whether or not you will need to appear on.

FAILURE TO REPORT MAY RESULT IN A ORDER TO SHOW CAUSE REGARDING CONTEMPT OF COURT

SUMMONS DATE: November 30, 2026