

1 IN THE CIRCUIT COURT OF THE STATE OF OREGON FOR JACKSON COUNTY

2
3
4 IN THE MATTER OF ESTABLISHING
5 UPDATED DIRECTIVES RELATING TO
6 COURT OPERATIONS

PRESIDING JUDGE ORDER

7 PURSUANT TO CHIEF JUSTICE ORDER 21-
8 025.

No: 21-13

9 I HEREBY ORDER, the 1st Judicial District, Jackson County Circuit Court will comply with
10 all provisions of CJO 21-025 as outlined in the order and this Presiding Judge Order.

11 I HEREBY ORDER:

12 **1. Court Hours and Services**

13 A. The court's current public service hours for the Jackson County Circuit Court shall be
14 from 8:00 a.m. to 4:00 p.m. for conducting the business of the court. The public
15 windows are open from 8:00 am to 4:00 pm each day and closed during the noon
16 hour. A drop box has been made available to accept filings during the noon hour.

17 B. Litigants and the public are encouraged to use the court's online services available
18 on the court's website

<https://www.courts.oregon.gov/courts/Jackson/Pages/default.aspx> as follows:

19 a. Make payments:

<https://www.courts.oregon.gov/courts/Jackson/payments/Pages/default.aspx>

20 b. Search for or request court records:

<https://www.courts.oregon.gov/courts/Jackson/records/Pages/default.aspx>

21 c. Use the courts fillable forms to complete court forms prior to filing:

<https://www.courts.oregon.gov/courts/Jackson/help/Pages/Forms.aspx>

22 d. Find out when to appear in court:

<https://www.courts.oregon.gov/services/online/Pages/calendars.aspx>

23
24 C. Individuals coming to the courthouse or juvenile court building for court services
25 who exhibit symptoms associated with Covid-19 may be directed to leave by any
26

1 judge, TCA, or court supervisor. If so directed, the individual must leave the premises
2 immediately.

3 D. Face Coverings are optional but recommended if you are not fully vaccinated. Face
4 coverings are available at the front security screening stations, jury assembly room,
5 and all courtrooms.

6 **2. All Trials, Hearings, and Court Proceedings**

7 A. Trials, Hearings and Court proceedings will be managed as set forth in the Jackson
8 County Circuit Court Management Plan. The plan sets out the operations response for
9 management of cases by docket and case or hearing type. The operations plan
10 remains subject to change and will be posted on the Jackson County Circuit Court
11 website. Please check the court's website regularly for updates.

12 B. Any Supplementary Local Rule that conflicts with CJO 21- 025 or this PJO is
13 suspended until further order of the court.

14 C. Litigants may request to appear remotely for proceedings and hearings by following
15 the court's management plan. Remote appearance protocol is listed on the court's
16 website on the **Local Remote Hearings** tab.

17 <https://www.courts.oregon.gov/courts/jackson/go/Pages/RemoteHearings.aspx>

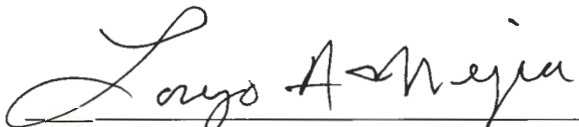
18 Please check the court's website.

19 **3. Quarantine and Isolation Judge**

20 A. Jackson County Circuit Court's Quarantine and Isolation Judge is: Honorable Lorenzo
21 Mejia and the backup Judge is Honorable Laura Cromwell.

22 This order is effective July 1, 2021 and will continue until further order of the court.

23 Dated: 7-2-21

24 

25 HON. LORENZO A. MEJIA
26 PRESIDING JUDGE
JACKSON COUNTY CIRCUIT COURT