

IN THE CIRCUIT COURTS OF THE STATE OF OREGON  
FOR GRANT AND HARNEY COUNTIES

In the Matter of Authorizing  
Waiver or Suspension of  
Payment Schedule Assessment  
Fees (PSAS) ) PRESIDING JUDGE ORDER NO. 26-019  
Case: D24PJO1  
ORDER REGARDING PSAS FEES  
)

THE ABOVE MATTER coming before the court on its own motion:

Pursuant to ORS 1.002, ORS 1.202 and Chief Justice Order (CJO) 21-003, the Court finds good cause to establish a local process to handle payment plans, payment schedule assessment (PSAS) fees, and outstanding debt as the result of payment schedule assessment fees.

**IT IS HEREBY ORDERED:**

1. On any new case in Grant and Harney Circuit Courts where a judgment is entered that contains a court-ordered financial obligation payable to the court, the party against whom the judgment was entered may request a payment plan and the court will establish a payment plan that is based on the party's financial circumstances.
2. If the court establishes a payment plan that will continue for more than 12 full months before the outstanding debt will be paid in full, the court will impose the \$25 PSAS fee required by CJO 21-003. However, if one of following criteria are met, then the court will waive the fee:
  - a. The balance owed by the party when the payment plan is established is less than \$500.
  - b. The court determines that the party's individual financial circumstances support waiving the PSAS fee.
3. The court waives the remaining outstanding balance of PSAS fees imposed on or after June 24, 2009, pursuant to CJO 11-027 and CJO 09-050 in the following circumstances:
  - a. The debtor is incarcerated,
  - b. The debt has previously been sent to collections, and/or
  - c. The court determines that waiver of the fee is appropriate based on the party's current financial circumstances.
4. Authority to waive the PSAS is delegated to the Trial Court Administrative and/or designee.

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Robert S. Raschio, Circuit Court Judge