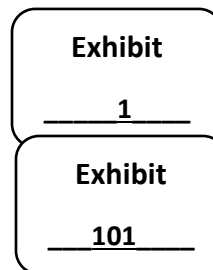


Instructions for Labeling Hearing/Trial Exhibits

1. Number the first page of each of your exhibits in the lower, right-hand corner.

- a. If you are **Plaintiff** or **Petitioner** in the case, start with “Exhibit 1” and continue consecutively until all exhibits are labeled.
- b. If you are **Defendant** or **Respondent** in the case, start with “Exhibit 101” and continue consecutively until all exhibits are labeled.



2. Complete an [Exhibit List/Index](#) form (see example below):

- a. Fill out the form with your specific case information, including the parties’ names, case number, and date of your trial or hearing.
- b. List your exhibits in numerical order (beginning with 1 or 101) and give a brief description of the exhibits you’ve labeled.
- c. Be sure to include all exhibits: Document exhibits, physical object exhibits, and electronic exhibits submitted through the SFTP server, using the file request system.

IN THE CIRCUIT COURT OF THE STATE OF OREGON
FOR THE COUNTY OF CLACKAMAS

<u>Wilma Flinstone</u>)	
Plaintiff/ Petitioner)	EXHIBIT INDEX/LIST
)	
vs.)	CASE NO. <u>21DR000123</u>
)	
<u>Fred Flinstone</u>)	
Defendant/ Respondent)	

DATE OF HEARING/TRIAL: June 23, 2021

EXHIBITS ON BEHALF OF (name): Wilma Flinstone

Circle One Plaintiff / Petitioner Defendant / Respondent, Other

Exhibit Number	Description	COURT USE ONLY					
		OFF	OBJ	RULING	STIP	REC'D	DATE
<u>1</u>	<u>Text messages to Betty Rubble</u>						
<u>2</u>	<u>Pictures of damage to car</u>						
<u>3</u>	<u>Letter dated 12/21/21</u>						

3. File your labeled Exhibit Index and labeled exhibits with the court.