## IN THE CIRCUIT COURT OF THE STATE OF OREGON FOR THE COUNTY OF CLACKAMAS

In the Matter of:	)	PRESIDING JUDGE ORDER
Increased In-Person Business and Phone Hours for Clerk's Office	) ) )	2021-17

Based on the relaxation of pandemic restrictions pursuant to CJO 21-025 and PJO2021-11, the Court finds that public access to the Court shall be increased to pre-COVID 19 levels.

## IT IS HEREBY ORDERED:

- 1. The Clackamas County Circuit Court Records Office in-person business hours shall be Monday-Friday, 9:00 a.m. to 4:00 p.m. Phones shall be answered Monday-Friday, 8:00 a.m. to 4:00 p.m.
- 2. The Clackamas County Circuit Court Civil and Family Clerk's Office in-person business hours shall be Monday-Friday, 9:00 a.m. to 4:00 p.m. Phones shall be answered Monday-Friday, 8:00 a.m. to 4:00 p.m. Please note that an exception to the hours listed above is that Protective Orders may be filed in person starting at 8:00 a.m.
- 3. The Clackamas County Circuit Court Probate Clerk's Office in-person business hours shall be Monday-Friday, 9:00 a.m. to 4:00 p.m. Phones shall be answered Monday-Friday, 8:00 a.m. to 4:00 p.m.
- 4. The Clackamas County Circuit Court Accounting/Collections/Landlord Tenant/ Small Claims Office in-person business hours shall be Monday-Friday, 9:00 a.m. to 4:00 p.m. Phones shall be answered Monday-Friday, 8:00 a.m. to 4:00 p.m.
- 5. The Clackamas County Circuit Court Criminal and Traffic Office in-person business hours shall be Monday-Friday, 9:00 a.m. to 12:00 p.m. and 1:00 p.m. to 4:00 p.m. Phones shall be answered Monday-Friday, 8:00 a.m. to 12:00 p.m. and 1:00 p.m. to 4:00 p.m.
- 6. The Clackamas County Circuit Court Calendaring Office in-person business hours shall be Monday-Friday, 9:00 a.m. to 12:00 p.m. and 1:00 p.m. to 4:00 p.m. Phones shall be answered Monday-Friday, 8:00 a.m. to 12:00 p.m. and 1:00 p.m. to 4:00 p.m.

- 7. This Order supersedes PJO 2020-22.
- 8. This Order takes effect September 7, 2021.

DATED this \_\_\_\_\_\_ day of August, 2021.

Kathie F. Steele

Clackamas County Circuit Court

Presiding Judge