



December 19, 2023

VIA EMAIL

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Members of the ORAP Committee:

On behalf of Chief Justice Meagan Flynn, Chief Judge Erin Lagesen, and Justice Stephen Bushong, Chair, I would like to thank you all for serving on the Oregon Rules of Appellate Procedure (ORAP) Committee for the 2024

term.

Overview: As a brief introduction to the committee: The Supreme Court and Court of Appeals have authority to enact rules of procedure. *See* ORS 2.120; ORS 2.560(2). The Chief Justice and Chief Judge created the ORAP Committee to aid the courts in creating and modifying those rules. The committee meets in even years. The basic process is:

- Late Winter / Spring: Committee prepares a package of proposed amendments.
- Summer: The proposed amendments are published and opened for public comment.
- Fall: The committee reviews the comments and makes any final modifications.
- Late fall (October-November): The finalized package of amendments is submitted to the courts for their review and approval.

The approved amendments will become effective on January 1, 2025.

Meeting Dates for the 2024 Term: The committee will hold three meetings to prepare the initial package of proposed amendments:

- Thursday, February 22
- Wednesday, March 20
- Thursday, April 18

The meetings will run from 9 am to noon and will be conducted remotely.

If necessary, the committee will also meet in August to make any needed revisions in light of any public comments. Barring a need to reschedule, that meeting will be held

- Thursday, August 22

Amendment Proposals: As noted previously, we are now collecting proposed amendments. If you have a proposal that you would like the committee to consider, please note that the deadline to submit proposals is Sunday, December 31, 2023. Please email proposals to:

ORAP.committee@ojd.state.or.us

Materials for Meetings: The committee's webpage will be the primary

distribution point for materials. When agenda materials have been prepared, we will post them there for each meeting date. After meetings, we will also post recordings of the meetings and summaries. The webpage is:

<https://www.courts.oregon.gov/courts/appellate/rules/Pages/orap-committee.aspx>

Your appointments to the committee are memorialized in Chief Justice Order 23-043 / Chief Judge Order 23-03. The order is available online at

<https://www.courts.oregon.gov/courts/appellate/rules/Pages/members.aspx>

Please let me know if you have any questions or concerns. I look forward to working with you this year.

Very truly yours,

Stephen P. Armitage
Staff Attorney