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VIA EMAIL

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Members of the ORAP Committee:

Welcome back to another year of the ORAP Committee. This letter contains some notes relevant to the first meeting, set for February 12, at 9-12 am.

A couple of brief notes regarding the membership.

Benjamin Gutman has taken the position as Deputy Attorney General. Accordingly, the *ex officio* membership has shifted to the acting Solicitor General, Paul L. Smith. General Smith has designated Ryan Kahn to serve as his representative on the committee. We welcome Ryan to the committee, and we thank Ben for his many years of service here.

In addition, Jeff Schick, Legal Counsel for the Court of Appeals, may from time to time designate Stacy Harrop, Senior Staff Counsel with the Court of Appeals, to act as his representative on the committee.

Agenda and materials.

The agenda and materials will be posted online with this letter and made available to you and the public.

To aid the progress of the meeting, the agenda materials have been tentatively grouped into two categories:

- ***"Technical" proposals***, which do not appear to involve policy changes or seem likely to be approved without need for committee discussion; and
- ***"Substantive" proposals***, which do (or may) involve policy changes or considerations.

At the request of any committee member, a "technical" proposal will be moved to the substantive part of the agenda for proposal-specific discussion.

Organization. I've organized the agenda and materials in two different ways, so that you can use whichever set works best for you. These are:

- A combined agenda that includes all proposals. The cover page is organized into substantive and technical agendas, with hyperlinks to all the proposals. The proposals themselves are in order by number.
- Separate substantive and technical agendas, each of which includes only the respective proposals. Again, the proposals themselves are hyperlinked and in order by number.

Concluding notes. As a reminder, the Committee's meeting will run from 9 am to noon on Thursday, February 12. The meeting will be virtual, and you should

have already been provided connection details. The meeting is also public, and members of the public will be able to view the discussion.

Please let me know if you have any questions or concerns. I look forward to speaking with you on February 12.

Very truly yours,

Stephen P. Armitage
Senior Staff Counsel, Oregon Supreme Court
Secretary to the ORAP Committee