

**OJCIN Online Customer Information**  
*(Please Print Clearly)*

Entity/Business Name: \_\_\_\_\_

Type of Business: \_\_\_\_\_ Date: \_\_\_\_\_

Tax ID (SSN for individuals)\*: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
\_\_\_\_\_

City, State, Zip \_\_\_\_\_

**Primary Contact**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Division: \_\_\_\_\_

Email: \_\_\_\_\_

**Additional contact(s)**

(In addition to the Primary Contact, these additional contacts will have the authority to reset passwords, add/modify/remove users, and update customer information for the subscriber account.)

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Division: \_\_\_\_\_

Email: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Division: \_\_\_\_\_

Email: \_\_\_\_\_

**Accounting Contact (if different than Primary Contact) – for billed customers only**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Division: \_\_\_\_\_

Email: \_\_\_\_\_

Invoice delivery method (please select one) \_\_\_\_\_ Mail only \_\_\_\_\_ Email only \_\_\_\_\_ Both

\*Your Social Security Number/Tax ID number is requested for the purpose of verification of your identity and review of your application for an OJCIN Online subscription. Provision of your Social Security Number/Tax ID is voluntary. This information is confidential and can be used for collection purposes.

Indicate if you require access to the Appellate Court System.

- Yes - Create ACMSUserID  
 No - ACMS Access is not needed.

Indicate if you are requesting document access (**check one**)

- Yes – I am requesting document access for a law firm and I have provided state bar numbers on page 3  
 Yes – I am requesting document access for an Oregon Public Body (ORS 174.109)  
 Yes – I am a business subscriber with a specific need for court document. I have submitted a Document Access Request form along with the required documentation.  
 No – Document access is not needed.

**Please select your Entity/Business Category**

- Background Company (see definition below)
- Collections
- Data Reseller (see definition below)
- Finance/Banking
- Government
- Insurance
- Legal Aid/Legal Non Profit
- Media
- Oregon Law Firm # of attorneys in firm \_\_\_\_\_ (please list OSB number(s) on page 3)
- Out of State Law Firm # of attorneys in firm \_\_\_\_\_ (please list state bar number(s) on page 3)
- Personal
- Private Investigator DPSST- PIID# \_\_\_\_\_
- Legal Investigator - (see definition below) DPSST- PIID# \_\_\_\_\_ # of investigators in firm \_\_\_\_\_
- Process Server/Legal Service
- Real Estate/Property Management
- Title Company
- Other (specify): \_\_\_\_\_

“Background company” means a person or entity who accesses or uses the OJCIN system for the purpose of obtaining OJD data to provide criminal record checks, pre-employment screenings, tenant applicant screenings, identity verification, or credit history exclusively to end users, and who does not meet the definition of data reseller.

"Data Reseller" means a subscriber who accesses or uses the OJCIN system for purposes of obtaining OJD data to provide all or part of that OJD data: 1) To third parties as part of its business as data broker, which means an individual or entity, other than a title company, whose business is collecting and aggregating personal information and data on individuals and entities, then reselling or licensing such collected or aggregated information and data to third parties; 2) For inclusion in a database that is accessible by third parties; or 3) To third parties who are not the end users of the data, which means the ultimate consumers of the data, who use the data solely for their own internal purposes and who do not further redistribute the data.

“Legal investigator” means a person or entity whose primary business is litigation support under the supervision or direction of an active Oregon State Bar member and who does not meet the definition of a background company or a data reseller, and who also does not qualify for a fee waiver.

**Oregon State Bar Members**

<u>Attorney Name</u>	<u>OSB#</u>

**Out-of-State Bar Members**

<u>Attorney Name</u>	<u>Bar Number</u>	<u>State</u>