

## Opening Statement

“Good morning (afternoon). We are here to review the case plan for \_\_\_\_\_.

We are volunteers appointed by the Chief Justice of the Oregon Supreme Court to review cases of children in substitute care. The Citizen Review Board is a program of the Oregon judicial Department, and is not a part of the Department of Human Services.

We have taken an oath of confidentiality and will not talk about this case outside of the review process. Please raise your hand to swear or affirm that you will keep confidential information disclosed by the board, and will disclose it only as may be authorized by law.

Please introduce yourself and state your relationship to the case. I am \_\_\_\_\_, board member. (Everyone introduces themselves)

Please let us know if you believe a board member would not be fair or objective. We will decide if that member should be excused from this case.

The board is required to make findings which address efforts on the part of DHS, progress made by the parents, and the placement and the service needs of the child(ren). We will be asking specific questions of the parties as we address each finding.

## Closing Statement

(Read this after the findings and recommendations are made)

“A copy of our Findings and Recommendations will be sent to the court, DHS, and required parties. If DHS does not intend to implement the recommendations of the board, they must respond in writing within 17 days of receiving the report. You may contact the CRB Field Manager if you have any concerns or questions about the implementation of our recommendations.

Thank you. Your input is appreciated.”

**Citizen Review Board \_\_\_\_\_ County  
Findings and Recommendations Acknowledgement**

Child(ren)'s Name: \_\_\_\_\_

DHS Case Number: \_\_\_\_\_

Board Number: \_\_\_\_\_

Review Date: \_\_\_\_\_

“I give permission for the CRB Findings and Recommendations document for this review to be signed on my behalf, and in so doing affirm that they accurately reflect the findings and recommendations made by the Board in this case.”

\_\_\_\_\_

Signed

\_\_\_\_\_

Date