



The Bulletin

March 2010

Oregon eCourt will give courts and judges the tools they need to provide just, prompt, and safe resolution of civil disputes; to improve public safety and the quality of life in our communities; and to improve lives of children and families in crisis.

Active Oregon eCourt Program Areas

Decision Support

Enterprise Content Management

Enterprise eFiling

Organizational Change Management

Security

Web Portal

February Accomplishments by Program Area

Decision Support (Person Based Record Linking)

- Defined and started activities to mitigate risks with capturing person identifiers.

Enterprise Content Management System Appellate Courts

- Obtained sponsor approval for the project charter and scope statement.

Enterprise Content Management System Trial Courts (Pilot Courts)

- Completed upgrade of the enterprise content management (ECM) production environment.
- Obtained approval of the Web services functional requirements document.
- Started user acceptance testing of the judicial queue redesign.
- Identified ImageSoft training deliverable for administering and maintaining OnBase servers for Enterprise Technology Services Division support personnel.

Enterprise eFiling Trial Courts (Pilot Courts)

- Assigned a project manager to the Enterprise eFiling Trial Court project.

Organizational Change Management (OCM)

- Finalizing Oregon eCourt Program glossary of terms and interactive map for Web pages, which shows Oregon eCourt implementation timeline by county.
- Completed Winter 2009 Oregon eCourt Communication Survey Analysis Report for distribution to project and program governance bodies.
- Completed electronic timesheet on-line training module for Web portal users.
- Completed Supreme Court process documentation for the Appellate Courts Case Management System (ACMS).

Security (Information Security Plan)

- Defined work packages to mitigate information security risks; and obtained approval for project charter.

Web Portal (Framework)

- Conducted site visits to Josephine and Jackson County Circuit Courts for demonstrations of the public and employee portals.
- Performed upgrade of the portal to include Internet Explorer 8.
- Conducted lessons learned for the implementation phase.

Inactive Program Areas

Case Mgt. System March 2011

Financial Mgt. System March 2011

Integration Backbone July 2013



Decision Support

- Appellate Court
- Trial Court
- OSCA
- Person Based Record Linking

Enterprise Content Mgt.

- Appellate Court
- Trial Court
- OSCA

Enterprise eFiling

- Appellate Court
- Trial Court
- OSCA

Organizational Change Mgt.

- Organizational Readiness
- Court Readiness
- Communication
- Training
- Human Resource Mgt.

Security

- Security Mgt. Plan
- Identity and Access Mgt.
- Disaster Recovery

Web Portal

- Framework
- Intranet
- Enterprise Search
- Online Commerce

March Activities by Program Area

Decision Support (Person Based Record Linking)

- Completed draft schedule and integration with program master schedule.
- Completed management review of functional requirements for the IBM InfoSphere tool suite.

Enterprise Content Management System Appellate Courts

- Obtain approval and signatures for contract amendment #11; and integrated project plan.

Enterprise Content Management System Trial Courts (Pilot Courts)

- Complete the Web services and stored procedures for small claims and landlord-tenant (FED) design, development, and move to development environment.
- Complete judicial queue redesign testing and move to production.
- Begin user acceptance testing of workflow load balancing solution.

Enterprise eFiling Trial Courts (Pilot Courts)

- Review existing documentation.

Organizational Change Management

- Obtain Oregon eCourt Implementation Committee (OEIC) approval of Court Readiness Plan and move to Oregon eCourt Steering Committee (OESC) for review and approval.
- Begin scheduling site visits to non-pilot courts to share the Recalibration Plan.
- Distribute Winter 2009 Oregon eCourt Communication Survey Analysis Report to Oregon Judicial Department (OJD) and begin next steps to enhance communication effectiveness.
- Finalize stakeholder outreach group concept, share with Oregon eCourt governance, and begin forming stakeholder group.

Security (Information Security Plan)

- Develop the implementation plan.

Web Portal (Framework)

- Transfer support to ETSD operations.



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Enterprise Content Management System Trial Courts (Pilot Courts)

Estimated Pilot Court ECM Implementation Dates by Case Type for 2009-11 Biennium

Counties	Small Claims	FED	Civil	Criminal	Domestic Relations	Juvenile	Probate
Yamhill	8/20/2009	8/20/2009	2/17/2011	TBD	TBD	TBD	TBD
Multnomah	9/23/2009	9/23/2009	3/16/2011	TBD	TBD	TBD	TBD
Jackson	6/10/2010	6/10/2010	4/7/2011	TBD	TBD	TBD	TBD
Crook	6/28/2010	6/28/2010	4/27/2011	TBD	TBD	TBD	TBD
Jefferson	6/30/2010	6/30/2010	5/4/2011	TBD	TBD	TBD	TBD

Note: Roll-out dates marked TBD (to be determined) indicate the rollout has been moved to the next biennium.

Oregon eCourt Program Budget Variance Report

2009-11 Biennium Expenditures Through February 28, 2010

Project by Program Area	Budget Baseline	Expenditures			Variance
		Actual	Remaining	Estimated	
Architecture					
Enterprise Architecture	355,000	0	355,000	355,000	
Security					
Security Management Plan	319,443	135,478	184,416	319,894	0%
Identity & Access Management	921,898	0	921,898	921,898	
Disaster Recovery	144,400	131,643	0	131,643	9%
Enterprise Content Mgt.					
Trial Court ECM	5,495,418	1,478,076	4,007,897	5,485,972	0%
Appellate ECM	2,041,310	46,152	1,948,928	1,995,080	2%
Web Portal					
Portal Framework	1,763,294	576,942	906,012	1,482,954	16%
Enterprise eFiling					
Trial Court eFiling	2,953,918	0	2,995,269	2,995,269	-1%
Decision Support					
Person Based System	386,800	0	382,020	382,020	1%
Organizational Change Mgt. (OCM)					
Organizational Change Mgt. ¹	1,635,630	272,849	1,352,475	1,625,324	1%

Baseline Budget - Recalibration Plan budget as approved 11/2009.

Actual Expenditures to Date - Actual expenditures posted to the projects.

Remaining Expenditures - Anticipated expenditures needed to complete project/program work through 6/30/2011.

Estimated Expenditures - Sum of actual expenditures to date and remaining expenditures.

Variance - Difference between budget and estimated expenditures, represented as a percentage. A negative number denotes being over budget.

¹ OCM reflects budget for training, organizational readiness, court readiness, and communication.



Decision Support

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- Person Based Record Linking

Enterprise Content Mgt.

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Enterprise eFiling

- Appellate Court
- Trial Court
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Organizational Change Mgt.

- Organizational Readiness
- Court Readiness
- Communication
- Training
- Human Resource Mgt.

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Active Oregon eCourt Project Descriptions

Decision Support (Person Based Record Linking)

A proof-of-concept (PoC) study, which will develop a functional prototype of a person-based solution.

Enterprise Content Management System Appellate Courts

Implement an ECM solution for the Supreme Court and Court of Appeals.

Enterprise Content Management System Trial Courts (Pilot Courts)

The Trial Court ECM Project provides OJD with the ability to manage electronic documents, and facilitate the eventual conversion of physical documents to an electronic format. The project will also install the core Business Process Management (i.e. workflow) capability that will be leveraged by other projects.

Enterprise eFiling Trial Courts (Pilot Courts)

The Trial Court eFiling project will address issues regarding receipt of filings, management of paper documents and the requirements that citizens and businesses visit the physical courthouses in order to do business with the court.

Organizational Change Management

Management of overall transformation of business process and cultural change with the implementation of eCourt in the Oregon Judicial Department. Organizational change management strategy includes: communications, court readiness, organization readiness, and training.

Security (Information Security Management Plan)

The information security management plan project will implement a suitable set of controls, including policies, processes, procedures, organizational structures, and software and hardware functions to ensure the confidentiality, integrity, and availability of information contained in OJD records, the systems that house and process that information and OJD facilities where information is stored.

Web Portal (Framework)

The Portal Framework project will develop and implement a state of the art Web presence and provide the tools to access to OJD content and services through the Web. The project will make use of Oregon Department of Administrative Services (DAS) E-government services to the maximum extent possible.