



# The Bulletin

January 2010

*Oregon eCourt will give courts and judges the tools they need to provide just, prompt, and safe resolution of civil disputes; to improve public safety and the quality of life in our communities; and to improve lives of children and families in crisis.*

## Active Oregon eCourt Program Areas

Architecture

Enterprise  
Content  
ManagementEnterprise  
eFilingOrganizational  
Change  
ManagementProject Mgt.  
Office

Security

Web Portal

## December Accomplishments by Program Area

### Enterprise Content Management (ECM) System Appellate Courts

- Held kick-off meeting and assigned resources to project.

### ECM Trial Courts (Pilot Courts)

- Completed OnBase 9.2 upgrade to the application development environment; deployed laptops for user acceptance testing stations; began preliminary testing activities; and obtained approval from trial court administrators for the stamp configuration requirements.
- Consolidated the Oregon Judicial Department (OJD) functional requirements for web services and load balancing and forwarded this information to ImageSoft.
- Worked to resolve production performance issues.

### Enterprise eFiling Trial Courts (Pilot Courts)

- Reviewed project scope statement and project charter.

### Organizational Change Management (OCM)

- Submitted Court Readiness Plan to project steering committee for feedback.
- Conducted Crook and Jefferson trial court readiness site visits and drafted readiness assessment reports.
- Deployed new Oregon eCourt Program Internet web pages.
- Conducted bi-annual Oregon eCourt Communication Survey.
- Finalized ECM training manual prototype for future ImageSoft training materials.

### Project Management Office (PMO)

- Conducted internal quality reviews for ECM Trial Court documentation. Updated and presented risk management and quality management plans to Oregon eCourt Implementation Committee (OEIC) for review.
- Completed reports for quality assurance, web portal lessons learned, and quality control for cost management plan implementation.

### Security

- Conducted risk assessment and rating validation sessions one and two.
- Completed proposed risk assessment and rating.

### Web Portal

- Obtained OEIC approval to begin introduction of new web portal environment to courts.
- Began introduction of the new web portal environment to courts.

## Inactive Program Areas

Decision  
Support  
January 2011Case  
Management  
System  
March 2011Financial Mgt.  
System  
March 2011Integration  
Backbone  
July 2013



## Architecture

- Network Infrastructure
- Data Centers and Servers
- Data Mgt.
- Enterprise Architecture

## Security

- Security Mgt. Plan
- Identity and Access Mgt.
- Disaster Recovery

## Enterprise Content Mgt.

- Appellate Court
- Trial Court
- OSCA

## Web Portal

- Portal Framework
- Intranet
- Enterprise Search
- Online Commerce

## Enterprise eFiling

- Appellate Court
- Trial Court
- OSCA

## January Activities by Program Area

### Enterprise Content Management (ECM) System Appellate Courts

- Create a vendor contract amendment to restart the ECM appellate project.

### ECM System Trial Courts (Pilot Courts)

- Complete the web services functional requirements specification and design and develop OJD web services and stored procedures for small claims and landlord tenant (FED) case types.
- Complete the 9.2 upgrade of the production environment and evaluation of load balancing prototype.
- Complete judicial queue redesign development work.
- Begin person-based record linking detailed scope, schedule development, and define roles and responsibilities of team members.

### Enterprise eFiling Trial Courts (Pilot Courts)

- Begin scope statement and project charter rewrite.

### Organizational Change Management (OCM)

- Conduct lessons learned for Multnomah and Yamhill trial court readiness visits.
- Begin designing organizational readiness concept and materials for local implementation teams.
- Complete review and edits to Oregon eCourt glossary of terms.
- Prepare communication survey analysis report.

### Project Management Office (PMO)

- Review, analyze, and respond to the December quality assurance (QA) report.
- Identify action items and develop a plan to address findings and recommendations identified in QA's improvement report and risk assessment.
- Implement key processes in the foundational plan documents.
- Prepare program and project documentation for the March QA improvement report and risk assessment.

### Security

- Conduct risk assessment and rating validation session three.

### Web Portal

- Begin rollout plans and complete changes to Intranet.



# The Bulletin

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**Active Oregon eCourt Program Areas****Organizational Change Mgt.**

- Organizational Readiness
- Court Readiness
- Communication
- Training
- Human Resource Mgt.

**Project Mgt. Office**

- Remediation
- QA and Control
- Integration Partner
- Operations and Maintenance
- Contingency

## Enterprise Content Management System Trial Courts

### Estimated Pilot Court ECM Implementation Dates by Case Type for 2009-11 Biennium

Counties	Small Claims	FED	Civil	Criminal	Domestic Relations	Juvenile	Probate
Yamhill	8/20/2009	8/20/2009	2/9/2011	TBD	TBD	TBD	TBD
Multnomah	9/23/2009	9/23/2009	3/15/2011	TBD	TBD	TBD	TBD
Jackson	4/29/2010	4/29/2010	4/18/2011	TBD	TBD	TBD	TBD
Crook	5/21/2010	5/21/2010	5/9/2011	TBD	TBD	TBD	TBD
Jefferson	5/24/2010	5/24/2010	5/12/2011	TBD	TBD	TBD	TBD

**Note:** Highlighted dates indicate the case type has been implemented in the specified pilot courts. The roll-out dates for certain case types are marked TBD (to be determined); these efforts have been moved to occur in the next biennium.

## Oregon eCourt Program Budget Variance for Active Projects

### 2009-11 Biennium Expenditures Through December 31, 2009

*Budget currently approved for expenditures through February 2010.*

Project	09-11 Biennium Expenditures			Variance from Approved	Percent <sup>3</sup>
	Adopted <sup>1</sup>	Approved <sup>2</sup>	Actual		
Architecture	140,000	140,000	0	(140,000)	-100%
Security	490,027	490,027	67,119	(422,908)	-86%
Electronic Content Mgt.	3,435,179	3,435,179	1,236,544	(2,198,635)	-64%
Web Portal	641,638	641,638	397,926	(243,712)	-38%
Enterprise eFiling	1,787,175	1,787,175	0	(1,787,175)	-100%
Organizational Change Mgt.	253,026	253,026	191,383	(61,643)	-24%
Project Mgt. Office <sup>4</sup>	2,059,474	2,059,474	898,539	(1,160,935)	-56%
<b>Total</b>	<b>8,806,519</b>	<b>8,806,519</b>	<b>2,791,511</b>	<b>(6,012,008)</b>	

<sup>1</sup> Limitations approved for COP expenditures in HB 5020 and HB 5054 during the 2009 Legislative Session.

<sup>2</sup> Budget with approved changes to the limitation amounts through either additional legislative action or through cost re-estimate and budget reallocation processes identified within Oregon eCourt.

<sup>3</sup> Negative percent indicates the project is within budget.

<sup>4</sup> Project Management Office budget reflects overhead, remediation; quality assurance and control; integration partner; operations and maintenance; and contingency.

Decision Support  
January 2011

Case Management System  
March 2011

Financial Mgt. System  
March 2011

Integration Backbone  
July 2013

**Inactive Program Areas**