

CRB CASE NOTES SHEET

(Revised November 2013)

Review Date: _____ Date of Last Review: _____

Mother: _____

Child: _____ Age: _____ Father: _____ Status: _____

Attorney for Child: _____ Caseworker: _____

Attorney for Mother: _____ CASA: _____

Attorney for Father: _____ Other: _____

Case Summary (optional) _____

Please confirm the following:

Voluntary Custody/Placement: Yes No

Date of Jurisdiction: _____

Basis of Jurisdiction: _____

Mother _____

Father _____

Been in care since _____ (_____ months)

Plan: _____

Concurrent Plan: _____

Indian Child Welfare Act Status of Mother: _____ Signed 1270 Form

Indian Child Welfare Act Status of Father(s): _____ Signed 1270 Form

_____ Signed 1270 Form

We will now address placement efforts:

1. DHS made reasonable active efforts to prevent or eliminate the need for removal of the child from the home. (First review only. Active efforts standard if ICWA applies.)

2. DHS has made diligent efforts to place the child with a relative or person who has a caregiver relationship. (Applies in all cases.)

We will now address services to the child:

3. **DHS has ensured that appropriate services are in place to safeguard the child’s safety, health and well-being.** (Applies in all cases.)

We will now address efforts the agency has made toward the permanency plan:

4. **DHS made reasonable active efforts to provide services to make it possible for the child to safely return home.** (Applies only if plan is “Return to Parent.” Active efforts if ICWA.)

5. **DHS made reasonable efforts in accordance with the case plan to place the child in a timely manner, and to complete the steps necessary to finalize the permanent placement, including an interstate placement if appropriate.** (Applies only if plan is NOT “Return to Parent.”)

We will now address progress and compliance issues:

6. The parents have made sufficient progress to make it possible for the child to safely return home. (Applies only when the plan is return to parent and is made separately for each parent with legal rights to the child. It is important to note that this finding is not asking whether the child can safely return home right now. It is asking whether the parent's rate of progress within the review period was sufficient to make it likely that the child will be able to return home within the timelines provided by the Adoption and Safe Families Act.)

7. DHS has made sufficient efforts in developing the concurrent permanency plan. (Applies only when the plan is return to parent.)

8. DHS is in compliance with the case plan and court orders. (Applies in all cases)

Recommendations from last CRB Review: _____

We will now address the appropriateness of the plan:

9. The permanency plan is the most appropriate plan for the child. (Applies in all cases.)

10. There is a continuing need for placement. (Applies in all cases)

Estimated date to leave care: _____

Additional Finding(s)

- a. The next review due date is _____
- b. The date of the next permanency hearing is _____ (*NOTE: A permanency hearing is required if the child has been legally free for 6 months and is still not placed for adoption.)
- c. Is a recommendation to reschedule the permanency hearing to an earlier date needed to prevent a duplicative review?
- d. Did the agency implement the Board's previous recommendations or reply within 17 days of receipt that they did not intend to do so?

RECOMMENDATIONS:

Plan:

Placement:

Services to Parents:

Services to Children:

Parental Involvement in Services:

Visits: