

IN THE CIRCUIT COURT OF THE STATE OF OREGON  
FOR THE COUNTY OF \_\_\_\_\_

Case No. \_\_\_\_\_

\_\_\_\_\_  
Plaintiff/Petitioner  
v.  
\_\_\_\_\_  
Defendant/Respondent

**CERTIFICATE OF  
SERVICE MAILING**

A process server served the party named below by substitute service, office service, or service by mail as defined in ORCP 7D(2). I mailed true copies by first class mail of the same papers *along with* a statement of the date, time, and place of primary service, and the name of the person served.

I certify that on *(date)* \_\_\_\_\_, I mailed a true copy of *(form name)*

to lawyer \_\_\_\_\_ at the following address:

\_\_\_\_\_  
who represents *(party name)* \_\_\_\_\_

**(or)**

to *(party name)* \_\_\_\_\_, who is not represented by a

lawyer, at the following address: \_\_\_\_\_

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**I hereby declare that the above statements are true to the best of my knowledge and belief, and that I understand they are made for use as evidence in court and I am subject to penalty for perjury.**

Submitted by:  Plaintiff/Petitioner *(or)*  Defendant/Respondent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (printed)

\_\_\_\_\_  
Contact Address

\_\_\_\_\_  
City, State, ZIP

\_\_\_\_\_  
Contact Phone