IN THE CIRCUIT COURT OF THE STATE OF OREGON
FOR THE COUNTY OF WASHINGTON

| | | |
|---|---|---|
| In the Matter of ☐ the Marriage of: | ) | Case No. _____ |
| | ) | |
| _____, | ) | DECLARATION OF SERVICE |
| Petitioner, | ) | ☐ Personal Service (ORCP 7D(2)(a)) |
| and | ) | ☐ Substitute Service (ORCP 7D(2)(b)) |
| | ) | ☐ Office Service (ORCP 7D(2)(c)) |
| _____, | ) | (ORCP 7D(2)(d)) |
| Respondent. | ) | |

I, _____, declare I am a resident of the County of _____, State of _____. I am a competent person 18 years of age or older and not a party to or attorney in this proceeding. I certify that the person, firm, or corporation served is the identical one named in this action.

*(Check one of the following):*

1. ☐ **Personal Service.** On the _____day of _____, 20___, at _____ a.m./p.m., I served true copies of the **Notice, Judgment, and Affidavit in Support of Registration of an Out-of-State Custody** by delivering them to ☐ Petitioner ☐ Respondent _____*(name)* in person at the following address _____within the County of _____, State of _____.

2. ☐ **Substitute Service.** On the _____ day of _____, 20____, at _____ a.m./p.m., I served true copies of the **Notice, Judgment, and Affidavit in Support of Registration of an Out-of-State Custody** by delivering them to_____(*name*), who is a person age 14 or older and a member of the household of the party to be served, at the following address _____ _____ within the County of _____, State of _____.

(*Complete the section below only if the undersigned performed the follow-up mailing required by ORCP 7D(2)(b). If a party or other person other than the undersigned did the follow up mailing, s/he must use a separate Affidavit/Certificate of Mailing.)*

☐ On the _____ day of _____, 20___, I personally deposited a true copy of the **Notice, Judgment, and Affidavit in Support of Registration of an Out-of-State Custody** with the United States Postal Service, via first class mail, in a sealed envelope, postage prepaid, addressed to the party to be served: ☐ Petitioner ☐ Respondent _____(*name*), at the party's home address listed above, together with a statement of the date, time and place that the documents were hand-delivered to the party's dwelling (residence).

3. ☐ **Office Service.** On the _____ day of _____, 20____, at _____ a.m./p.m., I served true copies of the **Notice, Judgment, and Affidavit in Support of Registration of an Out-**

**of-State Custody** by delivering them, in person, to the office of the party to be served, located at: _____
_____
(*address*), during normal working hours for that office, where I left the documents with _____ (*name*), who is a person apparently in charge and who has a business duty to provide the documents to the party to be served. *(Complete the section below only if the undersigned performed the follow-up mailing required by ORCP 7D(2)(c). If a party or other person other than the undersigned did the follow up mailing, s/he must use a separate Affidavit/Certificate of Mailing.)*

☐ On the _____ day of _____, 20___, I personally deposited a true copy of the **Notice, Judgment, and Affidavit in Support of Registration of an Out-of-State Custody** with the United States Postal Service, via first class mail, in a sealed envelope, postage prepaid, addressed to the party to be served: ☐ Petitioner ☐ Respondent (*name*) _____, at the party's: ☐ home address located at: _____(address), OR
☐ business address, listed above, together with a statement of the date, time and place that the documents were hand-delivered to the party's office.

**Certificate of Document Preparation**. You are required to truthfully complete this certificate regarding the document you are filing with the court. Check all boxes and complete all blanks that apply:

☐ I selected this document for myself and I completed it without paid assistance.
☐ I paid or will pay money to _____ for assistance in preparing this form.

**I hereby declare that the above statement is true to the best of my knowledge and belief, and that I understand it is made for use as evidence in court and is subject to penalty for perjury.**

Dated this _____ day of _____, 20 _____.

_____
Signature of Server Print Name

_____
Address or Contact Address City, State, Zip Telephone or Contact Telephone