

THE WRITTEN RESPONSE MUST BE FILED NO LATER THAN THIRTY (30) DAYS AFTER THIS ORDER HAS BEEN SERVED ON YOU. ORS 107.135(14).

IF YOU DO NOT FILE THE RESPONSE WITHIN THE TIME ALLOWED, THE COURT MAY ORDER THE RELIEF REQUESTED WITHOUT FURTHER NOTICE TO YOU.

A NOTICE ABOUT THE WRITTEN RESPONSE IS ATTACHED AND MADE A PART OF THIS ORDER.

DATED this _____ day of _____, 20_____.

Circuit Court Judge

Print Name

Certificate of Document Preparation. You are required to truthfully complete this certificate regarding the document you are filing with the court. Check all boxes and complete all blanks that apply:

- I selected this document for myself and I completed it without paid assistance.
- I paid or will pay money to _____ for assistance in preparing this form.

 Petitioner Respondent, Signature

Print Name

Address or Contact Address

City, State, Zip

Telephone or Contact Telephone

I certify that this is a true copy:

(do not sign on the original)

 Petitioner Respondent, Signature

NOTICE TO RESPONDENT: READ THESE PAPERS CAREFULLY!

You must “appear” in this case or the other side will win automatically. To “appear,” you must file with the Court a legal paper called a “Response” or “Motion.” Response forms may be available through the court located at: 150 North First Avenue, MS 37, Hillsboro, Oregon. This response must be filed with the court clerk or administrator within thirty (30) days along with the required filing fee. It must be in proper form, and you must show that the petitioner’s attorney (or the petitioner if he or she does not have an attorney) was served with a copy of the “Response” or “Motion.” The location to file your response is at the court whose address is indicated above.

If you have questions, you should see an attorney immediately. If you need help in finding an attorney, you may contact the Oregon State Bar’s Lawyer Referral Service online at www.oregonstatebar.org or by calling (503) 684-3763 (in the Portland metropolitan area) or toll-free elsewhere in Oregon at (800) 452-7636.

If special accommodation under the Americans with Disabilities Act is needed, please contact your local court at the address above; telephone number: (503) 846-8767.

You must file an Answer (Response) in writing to this Order no later than 30 days after this order was served on you. If you do not file a written Answer within such time, the court may cancel the hearing, and the other side may automatically be given the relief against you which the other side is requesting in the attached motion.

In order to file an Answer in writing, you must do the following things:

1. Your written Answer must be in proper legal format and contain the title and number of the case.
2. Your written Answer must specify the item or items of relief requested by the other side which you oppose. (You do not need to state the reasons why you oppose the relief.)
3. Your written Answer must be signed by you and must contain your current mailing address. All future notices and documents in this case will be sent to you at the address listed on your written Answer unless and until you file in this case a written notice of a change of address, and the Court will proceed on the assumption that you have received all communications and documents mailed to you at your most current address on file in this case.
4. Your written Answer and filing fee must be mailed or presented to the Clerk of the Court so as to actually reach the Clerk of the Court within the time stated above.
5. At or before the time you file your written Answer with the Clerk of the Court, you must mail a copy of the Answer to the attorney for the other side, or to the other side personally if the other side is not represented by an attorney, and you must attach to the Answer which you file with the Clerk, a certificate showing that you mailed a copy of the Answer to the attorney for the other side or to the other side personally. If you wish to seek affirmative relief for yourself against the other side, you must file an appropriate motion or motions for such relief, and should consult an attorney.
6. **If child or spousal support is or could be involved, at least 7 days prior to the hearing, you must file a completed Uniform Support Declaration (including Schedule 1) with the court and provide a copy to the other party.**