

Instructions for Vacating or Modifying A Separation Judgment

Packet No. 2G

This packet is for parties who have already obtained a judgment of separation. This packet will only work for parties who have agreed that the separation judgment should no longer be in effect (vacated), or that it should be changed (modified). If you and your spouse/partner aren't in agreement, or if you have questions regarding the legal effect of the separation judgment, you should talk to a lawyer.

STEP 1

Fill out the Supplemental Judgment Vacating or Modifying Judgment of Separation. Fill out the form completely except the judge's date and signature lines. The case heading (names and case number) will stay the same as it was on the Separation Judgment. Have your spouse/partner sign his/her name.

STEP 2

Make two copies of the form (one for you and one for your spouse/partner) and file the original with the court clerk. Give (or send) your spouse/partner his/her copy.

STEP 3

Wait a week to 10 days and check back to see if the judge signed the order. You may check by viewing OJIN (the court's computer system) in the records department, or you may call the records department. If your case is assigned to a particular judge, you may call that judge's office.

The judgment will be considered modified or vacated on the date it was signed by a judge.