

# **Status Quo Order Application Packet**

## **Instructions for Packet 6B**

This process is authorized by ORS 107.097(2) for certain cases involving child custody issues. A petition for divorce, separation, custody or parenting time must have already been filed, or must be filed at the same time as the forms in this packet are filed. These forms cannot be used in a case to modify(change) an existing judgment establishing custody.

### **STEP 1**

Fill out the following forms: Affidavit in Support of Motion for Status Quo Order (AFFIDAVIT), Ex Parte Motion for Status Quo Order (MOTION) and Ex Parte Status Quo Order (ORDER).

The case heading (names and case number) at the top of each form will be the same as it is on the petition that started your case. Sign the lines that say “I certify this is a true copy” only on the copies that you make for the other party. You must sign the affidavit in front of a court clerk or notary, and will be asked for picture identification.

Attach any existing custody orders involving the child/ren to the AFFIDAVIT.

### **STEP 2**

Get your paperwork reviewed by the courthouse facilitator (if there is one at your court) or an attorney. Ask the court clerk if a judge is available to decide if the order should be signed.

### **STEP 3**

Make two copies of the AFFIDAVIT, MOTION and signed ORDER (one for service; one for your records). Sign the copies on the line below the words, “I certify this is a true copy.”

### **STEP 4**

File the original documents (AFFIDAVIT, MOTION, ORDER) with the court clerk.

### **STEP 5**

Have the AFFIDAVIT, MOTION and ORDER served on the other parent. You may use the sheriff’s office or a process server to complete service. For information about other service methods, talk to your local courthouse facilitator.