



OREGON JUDICIAL DEPARTMENT
Court Language Access Services

REQUEST FOR INTERPRETING SERVICE HOURS

The OJD State Court Administrator's Policies for renewal of Certified Court Interpreter's credential require 120 hours of interpreting services in courts of record in Oregon or Consortium member states, federal courts of record, or where the interpreter is sworn in and the record can be presented into evidence every three years. OJD court interpreting hours meet the requirements for renewal. To request a summary of OJD hours for renewal, please complete the top portion of this form prior to submitting the entire renewal application. The three year period requested should correspond to your three year renewal period. You will receive a summary report of OJD interpreting hours via email.

Interpreter Name:
Vendor Number:
Years Requested:
Email Address for Notification:



Please return this form by either mail, email, or fax to:

Court Language Access Services

1163 State Street

Salem, OR 97301

Court.interpreter.program@ojd.state.or.us, Fax (503) 961-7636

CLAS PORTION

Number of hours:

Please return the entire form via Email to:

court.interpreter.program@ojd.state.or.us

(Please also cc the interpreter using the email address listed above).