



JCIP Funding Requests Guidelines

The purpose of the Juvenile Court Improvement Program (JCIP) mini-grant award program is to provide support for projects or activities that further statewide JCIP and local Model Court Improvement goals, and are meant to support innovative efforts that enhance the broader multi-disciplinary approach. Grant Awards range from \$1,000 to \$5,000. **Funding availability may vary each fiscal year. If your request is for less than this amount, a grant application is not required. Please contact us directly.

The following guidelines will be applied to funding decisions:

JCIP will consider grant requests for the following:

Group projects that:

- ◆ Demonstrate a multi-disciplinary approach.
- ◆ Demonstrate a coordinated approach when there are similar local or statewide initiatives, duplication of effort will not be funded.
- ◆ Demonstrate that all stakeholders involved are contributing to the proposed project.
- ◆ Demonstrate the ability to be replicated statewide.
- ◆ Support Individual or Group Professional Development Scholarships to attend conferences related to the multi-disciplinary approach that improves our collective work together.
- ◆ Support multidisciplinary, and/or geographic participation.
- ◆ Pilot innovative approaches to meeting JCIP and Model Court goals that have the potential to benefit courts statewide

JCIP will not accept the following requests:

- ◆ Requests to underwrite fundraising events.
- ◆ Requests to pay ongoing salaries or employment costs, however, they can cover short-term, temporary staff for Juvenile Court projects, such as “data clean-up”.
- ◆ Requests for meals and/or lodging that exceed OJD policy requirements.

Juvenile Court Improvement Program

Raising the Profile and Priority of Child Abuse and Neglect Cases in Oregon

Juvenile and Family Court Programs Division, 1163 State Street, Salem, OR 97301

PH (503) 986-5618 - FAX (503) 986-5859 - TTY: Oregon Relay Service 711- JCIP.Info@ojd.state.or.us

All grant applicants must:

- ◆ Agree that all materials, videos, etc. can be posted on the JCIP Website and used by all stakeholders.
- ◆ Agree that written materials will acknowledge support from JCIP by including the following statement: “This (project/training/or publication – whichever word is appropriate) was made possible through federal grant funds from the Juvenile Court Improvement Program.”
- ◆ Include detailed budget information of proposed project that includes costs, funding being provided by other sources, and any income.
- ◆ Submit a completed grant application for 1. Individual or *Group* Professional Development Funds, or 2. Request for Program/Project Funding.

Additionally:

- ◆ Any OJD requests for hardware and software must be vetted and approved through ETSD. Requests should explain why the purchase cannot be included in the local budget.
- ◆ Any equipment becomes the property of OJD, should the project terminate.

JCIP staff will provide the JCIP Advisory Committee Members with copies of proposals for their input and suggestions. JCIP Advisory Committee Members are not required to recuse themselves from the mini-grant discussions. JCIP values the advisory committee’s analysis and recommendations on funding decisions. Final award decisions are made by the JCIP Management staff, in light of available funds, the criteria listed above, and federal grant requirements.

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