

**[PRE-JUDGMENT]**  
**Temporary Custody and Parenting Time**  
**Application Packet – “Immediate Danger”**  
**Instructions**

This process is authorized by ORS 107.097(3)(a) for certain cases involving child custody issues where the child/ren is/are in “immediate danger.” A petition for divorce, separation, custody or parenting time must have already been filed, or must be filed at the same time as the forms in this packet are filed. **These forms cannot be used in a case to modify (change) an existing judgment establishing custody.**

**STEP 1**

Fill out the following forms:

- Ex Parte Motion & Declaration in Support of Temporary Custody and Parenting Time – “Immediate Danger” (MOTION and DECLARATION), and
- Ex Parte Order for Temporary Custody and Parenting Time – “Immediate Danger” (ORDER).

The case heading (names and case number) at the top of each form will be the same as it is on the petition that started the divorce, separation, or custody/parenting time case.

Attach any existing custody orders involving the child/ren to the MOTION and DECLARATION.

**STEP 2**

You may wish to get your paperwork reviewed by the courthouse facilitator (if there is one at your court) or an attorney.

**STEP 3**

Make two copies (one for service; one for your records) of the MOTION and DECLARATION and signed ORDER.

**STEP 4**

File the original documents (MOTION and DECLARATION, and ORDER) with the court clerk. Ask the court clerk when a judge might be available to decide the matter. Once the order has been signed by a judge, the clerk will keep the originals for the court’s legal file. Ask the clerk for two copies of the signed ORDER.

**STEP 5**

Have the MOTION and DECLARATION, and signed ORDER served on the other parent. You may use the sheriff’s office, a process server or any competent person 18 years of age or older (who is a resident of the state of service and not a party to the case, nor an officer, director or employee of a party, nor an attorney for a party), to complete service. *This means you cannot serve the documents yourself, because you are a party.* For information about other service methods, talk to your local courthouse Facilitator.

After the documents have been served, the person who serves them must complete and file the CERTIFICATE OF SERVICE with the court.

**NOTE:** At any time while the temporary order is in effect, the other parent has a right to request a hearing. After the court receives the other parent’s request for hearing form, the court must make a reasonable effort to hold the hearing within 14 days, but **MUST** hold it no later than 21 days after the request form is filed. ORS 107.097 (4)(b). If a hearing is scheduled, you must attend. If you fail to appear at the hearing, the court is required to vacate the order (meaning it will no longer be in effect).