

## CHAPTER 7

### CASE MANAGEMENT AND CALENDARING

#### 7.011 INITIAL CIVIL CASE MANAGEMENT CONFERENCE

- (1) This rule applies only to civil actions filed on or after February 1, 2012, except small claims, FED, family law, juvenile, protective proceedings or probate cases.
- (2) The parties in all civil cases subject to this rule must participate in an initial case management conference unless the case has been dismissed, transferred to arbitration, transferred to the Expedited Civil Jury Trial Program or transferred to a special assignment, unless the Presiding Judge or his/her designee otherwise directs. The purpose of this conference is to facilitate case management.
- (3) The court will send notice of the initial case management conference to all counsel or self-represented litigants who have appeared in the case. The notice will announce the date for the conference and list the information to be provided by the parties. Counsel for a party that has not yet filed an appearance is expected to participate in the conference but does so without waiving any rights of the party, including the right to challenge personal jurisdiction. Plaintiff/Petitioner is required to forward a copy of the notice to all non-appearing parties who have been served. The parties will appear by phone unless the court otherwise indicates.
- (4) At the conference, the court and counsel will select an appropriate track for the case and an SLR 7.015 Trial Readiness Case Management Conference date will be set, if appropriate.
- (5) A form of the Initial Case Management Order is available from Presiding Court and in Room 210 of the courthouse. It is available on-line at <http://courts.oregon.gov/Multnomah/>. (See Form 05-96, Page 108, Appendix of Forms.)