

IN THE CIRCUIT COURT OF THE STATE OF OREGON
DESSAULTES COUNTY
OREGON
FOR THE ELEVENTH JUDICIAL DISTRICT

In the Matter of) ADMINISTRATIVE ORDER
Setting Court Visitor Qualifications;) ESTABLISHING COURT VISITOR
Fee Schedules; and Standards) QUALIFICATIONS; FEE SCHEDULES;
) AND STANDARDS

In that ORS 125.165 through 125.170 requires the Presiding Judge of each Judicial District to adopt Court Visitor qualifications for education, experience, fee schedules and standards; therefore,

IT IS HEREBY ORDERED that the following qualifications are required:

1. Minimum Education

- A Bachelors Degree in Behavioral Science, Social Science or a closely related field;
- An Associates Degree in Behavioral Science, Social Science or a closely related field and two years of human services related experience; or
- Replace education requirement with three years of human services related experience.

2. Relevant Experience

- Training and/or experience in evaluating the functional capacity and needs of a protected person(s); and/or
- Experience providing assistance to individuals or groups with issues such as abuse and neglect, substance abuse, health, disabilities, inadequate housing, cultural competencies, etc.

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Experience must provide some background in legal matters related to:

- Informing parties of court proceedings, and answering questions related to statutory requirements or community services/program options.

3. Fee Schedule

Fees for this service shall not to exceed \$400.00, in each case.. The Court Visitor shall file an Affidavit with the Court when requesting additional fees exceeding the authorized maximum fee of \$400.00. All amounts collected from the respondent or protected person under this section in reimbursement for visitor services shall be forwarded to the State Court Administrator pursuant to ORS 125.170. A Court Visitor may decline payment if she/he chooses to do so, foregoing any reimbursement for these services.

4. Standards

The Court Visitor shall investigate and report to the Court;

- Interview persons with significant information about Respondent’s functional ability and alleged incapacity including, but not limited to, physicians and psychologists who have examined or treated the Respondent; and
- Provide a written report using the court-approved format to the Court within 15 calendar days of their appointment (Five Court Days for Emergency Cases).

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IT IS FURTHER ORDERED that the Trial Court Administrator and her/his designee serving as Probate Commissioner shall comply with this ORDER and the provisions contained in ORS 125.150 through 125.170 when appointing Court Visitors from the approved court list.

DATED this 14 day of September, 2007.


MICHAEL C. SULLIVAN
Presiding Judge